

MEMORANDUM

May 18, 2004

TO: The Honorable Chair and Members of The School Board of Miami-Dade County, Florida

FROM: Merrett R. Stierheim, Superintendent of Schools

SUBJECT: WITHDRAWAL OF AGENDA ITEM E-13 – ADOPTION OF A PROCESS TO RANK AND PRIORITIZE THE DISTRICT'S EDUCATIONAL FACILITIES WORK PROGRAM

The attached agenda item is being withdrawn from the May 19, 2004 agenda, in order to allow staff to test the proposed ranking and prioritization process against actual projects and to further refine that process as needed.

MRS:aj
M1907

Attachment

cc: Superintendent's Executive Staff
School Board Attorney
Mr. J. E. Surash
Ms. Ana Rijo-Conde

Business Operations
J.E. Surash, P.E., Chief Business Officer

**SUBJECT: ADOPTION OF A PROCESS TO RANK AND PRIORITIZE
THE DISTRICT'S EDUCATIONAL FACILITIES WORK
PROGRAM**

COMMITTEE: FACILITIES MANAGEMENT

Background

Pursuant to Section 1013.35 F.S., prior to adoption of a school district's annual budget, the respective School Board shall prepare a tentative educational facilities work program (work program) for five, ten and twenty year planning horizons. The plan must be coordinated with units of local government and be consistent with local government comprehensive plans, as further provided under applicable legislation governing the interlocal agreement.

There are in essence two elements to this process. One is staff driven and includes the development of a work program cycle as well as the actual mechanics of compiling and interpreting data, internal meetings with district stakeholders, and formulation of a list of needs addressing not only new student stations but also renovation and maintenance of the physical inventory. The other requires policy direction from the Board and entails the adoption of a process to rank and prioritize projects.

Additional Information

Staff has completed much of its groundwork required for the work program, ranging from data gathering to a public briefing held in each of the ACCESS Centers. In order to now rank projects for inclusion in the work program in the context of available funding, staff is recommending an algorithm to the Board that is based on three elements: the need for new student stations, the need to maintain the existing inventory in good condition and the Chief Education Officer's priorities on behalf of her staff. This algorithm, which has been discussed and endorsed by the Educational segment of the District, is as follows:

1. Facilities Planning will assign points to projects which add new student stations, based on overcrowding and population growth. Points will be assigned to each project based on capacity utilization and/or projected new growth, starting with 25 points for the top ranked project, 24 points for the second ranked project, and so on;
2. Maintenance Operations will assign points to each project on the basis of the condition assessment prepared for each facility, starting with 25

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points for the top ranked project, 24 points for the second ranked project, and so on;

3. The Chief Education Officer and Deputy Superintendent of Schools will assign points to each project on the basis of school operations' priorities, starting with 25 points for the top ranked project, 24 points for the second ranked project, and so on;
4. All points will then be added to obtain the overall project ranking.

RECOMMENDED:

That The School Board of Miami-Dade County, Florida adopt a process, as described above, for ranking projects proposed in the District's Educational Facilities Work Program, starting with the FY 2004-2005 cycle.

ARC:aj