

Mercedes Toural, Chief Education Officer
and Deputy Superintendent of Schools

**SUBJECT: PROPOSED AMENDMENT OF BOARD RULE: INITIAL READING 6GX13-
8D-1.01, COMPREHENSIVE DISTRICTWIDE PLANNING**

**COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL
SERVICES**

This item is submitted for consideration by the Board as a result of district and state changes in planning and accountability requirements. The proposed amendment relates to the revision of the document, **School Performance Excellence Planning Manual**, which is incorporated by reference and is a part of this rule. This revision is needed in order to align the document with recent changes to state and district requirements.

Attached are the Notice of Intended Action, and the rule proposed for amendment. Changes from the current rule are indicated by underscoring words to be added and ~~striking through~~ words to be deleted. In certain instances, the word "*DELETE*" has been used to indicate full pages that have been deleted.

A copy of the document, **School Performance Excellence Planning Manual**, which is incorporated by reference and is part of this rule will be forwarded to the School Board Members under separate cover and will be available for inspection by the public in the Office of Board Recording Secretary, Room 924, and the Citizen Information Center, Room 158, 1450 N.E. Second Avenue, Miami, Florida 33132.

Authorization of the Board is requested for the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act for the amendment of School Board Rule 6Gx13- 8D-1.01, Comprehensive Districtwide Planning.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act to amend School Board Rule 6Gx13- 8D-1.01, Comprehensive Districtwide Planning, by amending the document, **School Performance Excellence Planning Manual**, which is incorporated by reference and is a part of this rule.

NOTICE OF INTENDED ACTION

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, announced on May 19, 2004, its intention to amend Board Rule 6Gx13- 8D-1.01, Comprehensive Districtwide Planning, and the document, **School Performance Excellence Planning Manual**, which is incorporated by reference and is a part of this rule, at its meeting of July 14, 2004.

PURPOSE AND EFFECT: To amend School Board Rule 6Gx13- 8D-1.01, Comprehensive Districtwide Planning, and to revise the document, **School Performance Excellence Planning Manual**, in order to align the document with recent changes to state and district requirements for school performance excellence planning.

SUMMARY: Individual schools develop School Performance Excellence Plans each year. The manual referenced above provides schools with the direction needed to meet Florida Board of Education Rule 6A-1.09981 requirements.

SPECIFIC LEGAL AUTHORITY UNDER WHICH RULEMAKING IS AUTHORIZED: 1001.41(1)(2); 1001.42(22); 1001.43(10), F.S.

LAW IMPLEMENTED, INTERPRETED, OR MADE SPECIFIC: 1000.03(5); 1001.11(6); 1001.42(3) (16) and (17); 1001.452; 1001.51(5) and (22); 1008.22(3); 1008.345; 1011.60(7), F.S.; 6A-1.09981 FAC

IF REQUESTED, A HEARING WILL BE HELD DURING THE BOARD MEETING OF July 14, 2004, which begins at 1:00 p.m., in the School Board Auditorium, 1450 N.E. Second Avenue, Miami, Florida 33132. Persons requesting such a hearing, or who wish to provide information regarding the statement of estimated regulatory costs or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), F.S., must do so in writing by June 15, 2004, to the Superintendent of Schools, Room 912, at the same address.

ANY PERSON WHO DECIDES TO APPEAL THE DECISION made by The School Board of Miami-Dade County, Florida, with respect to this action will need to ensure the preparation of a verbatim record of the proceedings, including the testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes)

A COPY OF THE PROPOSED AMENDED RULE is available to the public for inspection and copying at cost in the Citizen Information Center, Room 158, 1450 N.E. Second Avenue, Miami, Florida 33132.

Originator: Dr. Eduardo R. Rivas
Supervisor: Ms. Mercedes Toural
Date: May 5, 2004

School Board--Comprehensive Districtwide Planning

COMPREHENSIVE DISTRICTWIDE PLANNING

Strategic planning is the systematic process of specifying the goals of the school system, determining the present attainment of those goals, and then selecting strategies to reduce the discrepancies. The major emphasis of the district's planning system shall be the achievement by all students of state and local goals.

The **District Strategic Plan** is the basis for focusing all aspects of the district school system toward the accomplishment of identified goals. The plan shall be sufficiently broad to address the system's major plans for improvement in meeting both student and management needs of the system. In addition, the plan shall be responsive to the requirements of Florida's High-Quality Education System.

Pursuant to these requirements, the district school board is responsible for school and student performance and for maintaining the system of school improvement and accountability, including:

- establishing an Educational Excellence School Advisory Council for each school in the district, composed of the principal, teachers, an education support employee, students, parents, and other citizens who are representative of the ethnic, racial, and economic community served by the school and who are selected from a list of nominees submitted by the school;
- developing a process for approval of School Performance Excellence Plans;
- annually approving and requiring implementation of new, amended, or continuing School Performance Excellence Plans;
- developing for each school that does not make adequate progress as defined by the Florida Board of Education a two-year plan of increasing individualized assistance and intervention;
- notifying the Florida Board of Education in the event that any school does not make adequate progress toward meeting the goals and standards of a School Performance Excellence Plan by the end of two years of failing to make adequate progress;
- providing public information regarding the performance of students and educational programs;

- providing funds to schools for developing and implementing School Performance Excellence Plans; and
- reporting on the progress of maintaining and implementing the system of school improvement and accountability.

To ensure the implementation of the **District Strategic Plan**, all schools shall develop a School Performance Excellence Plan with specific measurable objectives. The objectives for school improvement shall relate directly to the statewide goals and local goals. In turn, the individual School Performance Excellence Plans shall serve as the basis for ACCESS Center and district level priorities and shall be coordinated with the performance planning and appraisal process.

The accomplishment of the system's goals cannot occur without extensive involvement and cooperation of those closest to the school: administrators, teachers, other school staff, parents, students, and community representatives. The strategic planning process shall emphasize a system of school-based planning and management which is directed toward the achievement of state and local goals as well as the accomplishment of objectives unique to each school.

The Office of ~~Evaluation and Research~~ Performance Improvement shall coordinate the comprehensive planning process for the ~~D~~istrict, including monitoring progress on the status of accomplishment of the District Strategic Planning Goals and Objectives specified in the **District Strategic Plan**. The Office of Performance Improvement shall also coordinate the school improvement planning process for the ~~D~~istrict. The document, **School Performance Excellence Planning Manual**, is incorporated by reference herein and made a part of this Board Rule. Copies of this plan are on file in the Office of Board Recording Secretary, the Citizen Information Center, and in each school.

Specific Authority: 1001.41(1)(2); 1001.42(22); 1001.43(10), F.S.

Laws Implemented, Interpreted, or Made Specific: 1000.03(5); 1001.11(6); 1001.42(3) (16) and (17); 1001.452; 1001.51(5) and (22); 1008.22(3); 1008.345; 1011.60(7), F.S.; 6A-1.09981 FAC

History: THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

New: 10-3-84

Amended: 10-2-85; 10-1-86; 12-9-87; 11-2-88; 10-18-89; 10-10-90; 1-8-92; 1-20-93; 3-19-97; 4-15-98; 3-17-99; 5-17-00; 4-18-01; 6-20-01; 6-19-02; 10-23-02; 6-18-03