

Office of Human Resources  
Marjorie H. Adler, Chief Personnel Officer

**SUBJECT: REQUEST FOR AUTHORIZATION FOR THE SUPERINTENDENT TO ENTER INTO AN INSTRUCTIONAL INTERNSHIP AGREEMENT WITH MIAMI DADE COLLEGE TO PROVIDE INTERNSHIP OPPORTUNITIES TO PRE-SERVICE EDUCATION STUDENTS**

**COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL SERVICES**

In response to the ongoing need for skilled teaching professionals, and in order to provide opportunities for high-quality internship opportunities to pre-service education students, Miami-Dade County Public Schools (M-DCPS), in collaboration with Miami Dade College, has developed a formal Instructional Internship Agreement. This agreement is intended to support the development of pre-service teacher candidates by allowing for internship opportunities in M-DCPS facilities.

The Internship Agreement will:

1. formalize the placement of Miami Dade College interns at M-DCPS facilities by establishing joint determination and assignment of interns in collaboration with the College, with final authority for approval of such assignments residing with the School Board;
2. produce competent teaching professionals who have been provided high-quality opportunities to observe and engage in authentic teaching experiences;
3. define criteria for identification of individuals eligible to supervise interns;
4. establish a process for addressing an intern's failure to meet professional or other requirements, as well as threats to pupil safety;
5. require interns and College representatives to attend orientations at which School Board rules and regulations, as well as the Florida Department of Education's Code of Ethics and Principles of Professional Conduct, will be discussed;
6. require that all interns be fingerprinted in accordance with Florida law, and the results be made known to the School Board prior to placement of interns at M-DCPS school sites;

7. require that the College provide certificates of accident/medical insurance to the School Board, acknowledging that interns and the College assume personal responsibility for the intern's medical care and hospitalization;
8. require the College to provide a certificate of insurance for Professional Liability, with limits of no less than \$1,000,000 per occurrence resulting from actions of the university, university staff, or interns;
9. establish that the School Board will be held harmless, indemnified, and defended from any and all claims, liabilities, and causes of action arising out of negligence, error, omission, or intentional acts of the College, College agents, officers and employees, or interns, and that all claims and losses of any nature whatsoever, including litigation costs and attorneys' fees which result from such negligence, shall be paid by the College;
10. provide for termination of the Agreement no later than sixty (60) days prior to the expiration date of the Agreement; and
11. allow the Superintendent of Schools to renew the Agreement annually.

Authorization is requested to enter into an Instructional Internship Agreement with Miami Dade College. This agreement will be in effect from July 1, 2004 through June 30, 2005, and may be renewed annually thereafter, upon the approval of the Superintendent of Schools or designee.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida:

1. authorize the Superintendent of Schools to enter into an Instructional Internship Agreement with Miami Dade College to provide student internship opportunities at M-DCPS school sites to pre-service education students from July 1, 2004 through June 30, 2005;
2. authorize the annual renewal of this Instructional Internship Agreement upon the approval of the Superintendent of Schools or designee.

There is no cost to the district for this item.

MHA:ldc