

Office of Human Resources
Marjorie H. Adler, Chief Personnel Officer

SUBJECT: APPOINTMENTS AND ASSIGNMENTS OF PERSONNEL TO THE SCHOOL DISTRICT

COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL SERVICES

The following recommended appointments reflect assignments of personnel, including Managerial Exempt Personnel (MEP) and professional and technical personnel (DCSAA) to the District. The MEP and DCSAA recommendations are made in accordance with Board Rules 6Gx13- 4A-1.16, 6Gx13- 4A-1.61, and the DCSAA labor contract. The assignments and appointments of personnel, are a direct result of the Board-approved advertisement and selection process.

Ms. Ana I. Flores is recommended for appointment to the open budgeted position of Senior Recruiter, MEP pay grade 19, Personnel Employment and Staffing. Ms. Flores received a Bachelor of Arts Degree in French and Speech Communication from the University of Miami, Coral Gables, Florida in May 1991. Ms. Flores' work history from 1992 through the present includes Senior Vice President, Human Resources and Vice President, Operations, Vorhaus & Company Inc., New York, New York; Human Resources Generalist/Manager, Royal Caribbean Cruises Ltd., Miami, Florida; Director of Human Resources, Dupont Plaza Hotel/Tecton Hospitality, Miami, Florida; and Junior Publicist, Corporate Communications, Backer Spielvogel Bates Worldwide, Inc., New York, New York.

Ms. Alison T. Wong is recommended for appointment to the open budgeted position of Recruiter, MEP pay grade 18, Personnel Employment and Staffing. Ms. Wong received a Bachelor of Science Degree in Business Administration from Florida Atlantic University, Boca Raton, Florida, and a Masters Degree in Human Resource Management from Nova Southeastern University, Miami, Florida. Ms. Wong's work history from 1996 through the present includes Professional Recruiter, Jackson Health System, Miami, Florida; Human Resource Analyst, EMBRAER Aircraft Holding, Ft. Lauderdale, Florida; Staffing Recruiter, Peachtree Staffing, Ft. Lauderdale, Florida; Business Analyst, Systems Assurance, Executive Assistant, Process Analysis and Quality, and Staffing Representative, American Express, Ft. Lauderdale, Florida.

Mr. Christopher N. Morgan is recommended for appointment to the open budgeted position of Budget Analyst, DCSAA pay grade 43, Financial Affairs. Mr. Morgan received a Bachelor of Science Degree in Business Administration from The American University, Washington, D.C. in May 1990 and a Master Degree in Business Administration from The American University, Washington, D.C. in December 1996. Mr. Morgan's work history from 1990 through the present includes Senior Financial Analyst, DHL Express; Senior Staff Accountant, PD Wire and Cable; Senior Financial Analyst and Financial Analyst Cable & Wireless USA; In Charge Accountant, Mair, Russell & Partners, Chartered Accountants; and Budget Officer, Staff Accountant and Contract Accountant, The American University.

Ms. Nathaly Simon is recommended for appointment to the open budgeted position of Coordinator I, Furniture, Fixtures and Equipment, DCSAA pay grade 40, Facilities Planning and Standards. Ms. Simon received a Bachelor of Arts Degree in Architecture, Art and Planning, from Cornell University, Ithaca, New York in May 1993. Ms. Simon's work history from 1993 through the present includes Co-Owner, Ethno Design, Pétion-Ville, Haiti; Founding Partner, Adécoa, Pétion-Ville, Haiti; Project Manager, Técina S.A., Port-au-Prince, Haiti; Assistant Project Manager, Rodriguez and Quiroga Architects, Coral Gables, Florida; Assistant Architect, Office of Station Design, MTA/New York City Transit, New York, New York; and Intern Architect, SBLM Architects, P.C., New York, New York.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint effective May 20, 2004, or as soon thereafter as can be facilitated:

1. **Ms. Ana I. Flores** to the open, budgeted position of senior Recruiter, MEP pay grade 19, Personnel Employment and Staffing;
2. **Ms. Alison T. Wong** to the open, budgeted position of Recruiter, MEP pay grade 18, Personnel Employment and Staffing;
3. **Mr. Christopher N. Morgan** to the open budgeted position of Budget Analyst, DCSAA pay grade 43, Financial Affairs; and
4. **Ms. Nathaly Simon** to the open, budgeted position of Coordinator I, Furniture, Fixture and Equipment, DCSAA pay grade 40, Facilities Planning and Standards.

MHA:mtp