

Business Operations
J.E. Surash, P.E., Chief Business Officer

SUBJECT: COMMISSIONING OF POST BUCKLEY SCHUH & JERNIGAN AS DESIGN CRITERIA PROFESSIONAL (DCP) FOR A NEW PROTOTYPE MIDDLE SCHOOL STATE SCHOOL "SS1" RELIEF FOR REDLAND AND HOMESTEAD MIDDLE SCHOOLS TO BE LOCATED AT S.W. 292 STREET & 194 AVENUE, MIAMI, FLORIDA PROJECT NO. A01029

COMMITTEE: FACILITIES MANAGEMENT

Staff has completed the selection process for Design Criteria Professional (DCP) firms to prepare design criteria packages for eleven (11) new prototypical schools listed under the 2003-2004 District Facilities Five-Year Work Program.

Out of twenty-eight (28) firms that applied, the A/E Selection Committee interviewed the following twelve (12) firms:

- Harper Partners, Inc.
- KVH Architects, P.A.
- Post Buckley Schuh & Jernigan
- Reynolds, Smith and Hills, Inc.
- Rizo Carreno & Partners
- Santos Raimundez Architects, P.A.
- Silva Architects
- Spillis Candela DMJM
- The Architectural Partnership, Inc.
- The Brown & Brown Architects/BRPH Companies, J.V.
- Wolfberg Alvarez & Partners
- Zyscovich, Inc.

The A/E Selection Committee was comprised of the following individuals:

COMMITTEE MEMBERS:

Ed Beraldi
Janet Kelly
John Neblett
Silvia Gonzalez
Alberto Destrade
Dario Rosendo (non-voting)

REPRESENTING:

Appointee of the Superintendent
Facilities Management
Facilities Management
Facilities Management
Department of A/E Selection
Office of Management and Compliance Audits

**REPLACEMENT
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Of the twelve (12) firms interviewed, the following were the five highest ranked firms:

- Spillis Candela DMJM
- Zyscovich, Inc.
- The Architectural Partnership, Inc.
- The Brown & Brown Architects/BRPH Companies, J.V.
- Post Buckley Schuh & Jernigan

These five firms have been selected by staff to provide DCP services for the eleven (11) new prototypical schools. Of these new schools, staff has assigned a new prototype middle school (State School "SS1") to Post Buckley Schuh & Jernigan (PBS&J). The proposed location of State School "SS1" is a 20-acre Board owned site located at S.W. 292 Street & 194 Avenue. The new school is intended to provide relief for Redland Middle and Homestead Middle Schools.

Negotiations with PBS&J have been successfully completed as follows:

TERMS AND CONDITIONS

The negotiated lump sum basic services fee for the preparation of a design criteria package and subsequent construction administration for this new prototype middle school is \$455,000, with a total estimated construction cost of \$17,917,574. The fee represents approximately 2.54% of the total construction cost. A summary of the negotiated basic services fee is as follows:

• Phase I	\$ 105,000
• Design Criteria Package	\$ 97,000
• Bidding/Award Services	\$ 25,000
• Review of Design-Builder's Construction Documents	\$ 55,000
• Construction Administration Services	<u>\$ 173,000</u>
TOTAL BASIC SERVICES FEE	\$ 455,000

Additional fees were also negotiated for the following services:

- At the Board's option, the DCP will provide up to 200 site visits during construction at a fee of \$250/visit.
- A not-to-exceed fee of \$19,000 for a traffic engineering study.
- A not-to-exceed fee of \$10,500 for a food services consultant.
- At the Board's option, a not-to-exceed fee of \$10,000 for an acoustical services consultant, if needed.

- At the Board's option, the DCP shall provide a full-time on-site representative during construction, as needed by the Board, at a not-to-exceed rate of \$9,750/month.
- At the Board's option, the DCP shall be paid a not-to-exceed fee of \$56,000 for threshold inspections, if requested by the Board, during construction.

Other terms and conditions were negotiated as follows:

- The DCP has agreed to a fee of \$5,000 for future re-use of this prototype design.
- The cost of printing will be reimbursed by the Board on a direct cost basis.
- The multiplier for hourly compensation is limited to 2.45 for any additional work approved by staff.
- The DCP principals' rate is set at \$100/hour.
- The DCP shall maintain no less than a \$2.0 million professional liability insurance policy, with a maximum deductible of \$25,000.
- The agreement may be terminated by the Board, with or without cause, upon thirty (30) days written notice to the DCP; whereas, the DCP may terminate the agreement, with cause only, upon thirty (30) days written notice to the Board.
- The design criteria package, including Phase I documents, is scheduled to be completed by December 1, 2004.

The preliminary scope of work for this project includes the following:

- A new three-story prototype middle school facility that will house 1,506 student stations (consisting of approximately 138,659 square feet).
- On and off-site improvements, including, but not limited to, sanitary water and sewer line extensions and adjacent road improvements.
- Enhanced Hurricane Protection Area (EHPA shelter) improvements.

PROJECT FUND

The funding source for this project is as follows:

Fund	0303
Object	5630
Location	9217
Program	2746
Function	7400

PRIOR COMMISSIONING & PERFORMANCE EVALUATION

The Board has commissioned PBS&J for the following project(s) within the last three years:

- Miami Carol City Senior High (Fire Sprinkler & Emergency Lighting)
Full A/E Services
Date of Commission: 4-9-03
- Architectural/Engineering Projects Consultant (A/EPC)

Term Contract
Date of Commission: 10-23-02

- Five-Year Educational Plant Survey
DCP Services
Date of Commission: 9-12-02
- Construction Claims Services
Term Contract
Date of Commission: 8-21-02
- Fire Safety Upgrades (Various Facilities)
DCP Services
Date of Commission: 2-13-02

The most recent overall performance evaluation score issued by staff to PBS&J was for the quarter ending March 2004. Based on a performance scale of 1-5, the firm received a score of 3.21.

PRINCIPALS

Post Buckley Schuh & Jernigan is 100% employee owned. The firm is located at 2001 N.W. 107 Avenue, Miami, FL 33172.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, commission Post Buckley Schuh & Jernigan as Design Criteria Professional (DCP) for a new prototype middle school (State School "SS1" - Project No. A01029) to be located at S.W. 292 Street & 194 Avenue, Miami, Florida, under the following terms and conditions:

- 1) a lump sum basic services fee of \$455,000, which represents approximately 2.54% of the total estimated construction cost of \$17,917,574;
- 2) the following not-to-exceed fees were also negotiated: a) \$19,000 for a traffic engineering study; and b) \$10,500 for a food services consultant;
- 3) at the Board's option, the DCP will provide an acoustical services consultant, if needed, at a not-to-exceed fee of \$10,000;
- 4) at the Board's option, the DCP will provide the following services during construction: a) up to 200 site visits at a fee of \$250/visit; b) a full-time on-site representative, as needed by the Board, at a not-to-exceed rate of \$9,750/month; and c) threshold inspections, if requested by the Board, at a not-to-exceed fee of \$56,000;
- 5) the cost of printing will be reimbursed by the Board on a direct cost basis;
- 6) the principals' rate is set at \$100/hour;
- 7) the provisional multiplier for hourly compensation was limited to 2.45 for any additional work;
- 8) the agreement may be terminated by the Board, with or without cause, upon thirty (30) days written notice to the DCP; whereas, the DCP may terminate the agreement, with cause only, upon thirty (30) days written notice to the Board;
- 9) the DCP shall maintain no less than a \$2.0 million professional liability insurance policy, with a maximum deductible of \$25,000;
- 10) an agreed to fee of \$5,000 for future re-use of this prototype design; and,
- 11) the design criteria package, including Phase I documents, is scheduled to be completed by December 1, 2004.

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