

Business Operations
J.E. Surash, P.E. Chief Business Officer

SUBJECT: RENEWAL OF THE LEASE AGREEMENT WITH MIAMI-DADE COUNTY FOR USE OF VARIOUS SCHOOL SITES FOR THE OPERATION OF HEAD START CENTERS

COMMITTEE: FACILITIES MANAGEMENT

History

Since June 1985, the Board has leased facilities at a number of schools to Miami-Dade County (County) for the operation of Head Start Centers. The County operates its program at each school through the use of existing classrooms or placement of portable classrooms (whether Board or County-owned) on the site. The County presently utilizes 14 classrooms, 2 Board-owned portable classrooms and 29 County-owned portable classrooms, at a total of 28 school sites. The County has completed its initial one-year lease term and the eighteenth of an unlimited number of one-year renewal option periods. The current lease term will expire on June 30, 2004.

Lease Agreement Renewal

The lease agreement stipulates that the County shall submit, on an annual basis, a list showing the school sites and classrooms that it wishes to utilize for the upcoming year. This list has been submitted for the 2004-05 lease term, and has been reviewed and recommended for approval by each of the affected schools and ACCESS Centers, and by the Office of Adult/Vocational and Alternative Education (see Schedule "A").

In addition to use of school facilities at the 28 locations noted above, the County has requested use of 8 new classrooms during the 2004-05 lease term, which have been recommended by the affected schools and ACCESS Centers (see Schedule "B"). Therefore, County use of District facilities for the 2004-05 lease term will include 22 classrooms, 2 Board-owned portable classrooms and 29 County-owned portable classrooms, at a total of 34 school sites. This proposed renewal represents the nineteenth of an unlimited number of one-year renewal option periods available under the lease agreement.

In addition to the above, the County is requesting permission to install one County-owned portable classroom at Miami Beach Senior High School in the event the Board-owned portable classroom now used for Head Start purposes is forced to be removed due to

pending on-site construction activities. The County is also requesting permission to install a County-owned portable classroom at Rockway Elementary School in the event the classroom now used for Head Start purposes is no longer available. Should the County wish to proceed with one or both of these installations, the School Principal, ACCESS Center Assistant Superintendent and all appropriate District staff departments will review details of the specific request and grant or deny approval, as allowed under the terms of the lease agreement.

Staff contacted the Assistant Superintendents for all six ACCESS Centers, the Assistant Superintendent of the Office of Adult/Vocational and Alternative Education, the Executive Director of the Office of Capital Improvement Projects, the Director of the Department of Relocatables and Special Projects, the Director of the Department of Advanced Planning and the Interim Administrative Director of the Department of Maintenance Operations who recommend renewal of the lease agreement for the one-year period commencing July 1, 2004, and ending June 30, 2005.

RECOMMENDED: That The School Board of Miami-Dade County, Florida authorize renewal of the lease agreement with Miami-Dade County for the use of various school sites for the operation of Head Start Centers, at a total combined annual rental rate of \$1.00. The term of the renewal option period will commence July 1, 2004 and will end on June 30, 2005. All other terms and conditions of the lease agreement will remain unchanged.

CDR:rr

SCHEDULE "A"

Attachment to Lease Agreement Between The School Board of Miami-Dade County, Florida and Miami-Dade County For Head Start

2004-2005 Renewal Sites

Access Center I

Bunche Park Elementary R (1)
Dupuis Elementary R (3)
Nathan B. Young Elementary R (2)
*Skyway Elementary R (3) C (1)
Carol City Elementary C (1)

Access Center II

Fienberg/Fisher Elementary R (2)
Natural Bridge Elementary R (1)
Oak Grove Elementary R (1)
South Pointe Elementary R (2)
Treasure Island Elementary R (2)
Miami Beach Senior P (1)
JFK Middle R (3)
Biscayne Elementary R (2)

Access Center III

Charles R. Drew Elementary R (2)
Olinda Elementary R (2)
Orchard Villa Elementary C (2)
Rockway Elementary C (1)
Westview Elementary R (1)
Miami Park Elementary C (2)
South Hialeah Elementary C (1)
Poinciana Park Elementary C (2)

Access Center IV

Frederick Douglass Elementary R (2)
Phyllis Ruth Miller Elementary C (1)
Thena Crowder Elementary C (1)

Access Center V

Colonial Drive Elementary C (1)

Access Center VI

Whigham Elementary C (1)

Vocational/Adult Education

English Center C (1)
Dorsey Skill Center P (1)

(C) = Classrooms

(P) = Portables (owned by School Board)

(R) Relocatables (owned by Head Start)

*The 3 Head Start relocatables are to be relocated to a new location within Skyway Elementary School or other school site

SCHEDULE "B"

Attachment to Lease Agreement Between The School Board of Miami-Dade County, Florida and Miami-Dade County For Head Start

Requested New Classrooms for 2004-2005

Access Center II

Fienberg/Fisher Elementary
*Greynolds Park Elementary
*Myrtle Grove Elementary

Access Center IV

*Phyllis Wheatley Elementary
*Edison Park Elementary

Access Center III

Miami Park Elementary
*Holmes Elementary

Access Center VI

*Pine Lake Elementary

*New school site being requested for use for Head Start for the period of 7/1/04 through 6/30/05. No current Head Start Program at this site.