

Office of Human Resources
Marjorie H. Adler, Chief Personnel Officer

SUBJECT: REQUEST FOR AUTHORIZATION OF ANNUAL LEGISLATIVE SUPPLEMENTS

COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL SERVICES

School Board Rule 6Gx13- 4D-1.022, Manual of Procedures for Managerial Exempt Personnel (MEP), Section B-5 F, includes the provision that the Superintendent shall submit to The School Board for the Board's approval, at the beginning of each fiscal year, the list with names and the amount of annual legislative supplements recommended to individual staff members who are required to travel out-of-county regularly and/or on an extended basis for assignments associated with state and federal legislative-related responsibilities.

Authorization of the Board is requested to approve the following staff members for the legislative supplement for the 2004-2005 school year:

<u>NAME</u>	<u>POSITION</u>	<u>SUPPLEMENT</u>	<u>ANTICIPATED NUMBER OF DAYS OF LEGISLATIVE SERVICE DURING 2004-2005</u>
Mr. Edward Marquez	Chief Financial Officer, Office of Financial Affairs/ Budget	\$15,000.00	60
Mr. Alberto M. Carvalho	Assistant Superintendent, Office of Intergovernmental Affairs and Grants Administration	\$15,000.00	70

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize **Mr. Edward Marquez and Mr. Alberto M. Carvalho** to receive legislative supplements in the amount of \$15,000.00 each for their legislative responsibilities for the 2004-2005 fiscal year.

MHA:mtp