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Office of Superintendent of Schools  
Board Meeting of July 14, 2004

July 14, 2004

) Office of Human Resources  
Chief Personnel Officer

**SUBJECT: PROPOSED AMENDMENT OF BOARD RULE: FINAL READING 6Gx13- 4D-1.023, CONFIDENTIAL EXEMPT PERSONNEL CLASSIFICATION AND COMPENSATION PLAN**

**COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL SERVICES**

The School Board of Miami-Dade County, Florida, under the auspice of Ms. Perla Tabares Hantman, Member, has initiated a Board rule change to the document *Classification and Compensation Plan for Confidential Exempt Personnel*. The School Board announced on May 19, 2004, its intention to amend School Board Rule 6Gx13- 4D-1.023, Confidential Exempt Personnel Classification and Compensation Plan, by amending the document, *Classification and Compensation Plan for Confidential Exempt Personnel*, which is incorporated by reference and part of this rule, at its meeting of July 14, 2004. These amendments are for the purpose of updating outdated sections and language of the document, and to comport with administrative procedures related to the performance appraisal, classification, and compensation system for confidential exempt personnel.

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The Notice of Intended Action was published in *The Miami Daily Business Review* on May 24, 2004, and posted in various places for public information, and mailed to various organizations representing persons affected by the amended rule and to individuals requesting notification.

The time to request a hearing or protest the adoption of this rule has elapsed.

) In accordance with the provisions of the Administrative Procedure Act, this amended rule is presented to The School Board of Miami-Dade County, Florida, for adoption and authorization to file the rule in the official records of The School Board of Miami-Dade County, Florida.

Attached are the Notice of Intended Action and the rule proposed for amendment. Changes from the current rule are indicated by underscoring words to be added and ~~striking through~~ words to be deleted.

Copies of the document, *Classification and Compensation Plan for Confidential Exempt Personnel*, which is incorporated by reference and is part of this rule, will be forwarded to the School Board members under separate cover and will be available for inspection by the public in the Office of Board Recording Secretary, Room 924, and the Citizen Information Center, Room 158, 1450 N.E. Second Avenue, Miami, FL 33132.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, adopt amended School Board Rule 6Gx13- 4D-1.023, Confidential Exempt Personnel Classification and Compensation Plan, and the amended document, *Classification and Compensation Plan for Confidential Exempt Personnel*, which is incorporated by reference and a part of this rule, and authorize the Superintendent to file the rule with The School Board of Miami-Dade County, Florida, to be effective July 14, 2004.

PTH/mev

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**NOTICE OF INTENDED ACTION**

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, announced on May 19, 2004, its intention to amend Board Rule 6Gx13- 4D-1.023, Confidential Exempt Personnel Classification and Compensation Plan, and the document, Classification and Compensation Plan for Confidential Exempt Personnel, which is incorporated by reference and is a part of this rule, at its meeting of July 14, 2004.

**PURPOSE AND EFFECT:** To amend the Board Rule and the document, Classification and Compensation Plan for Confidential Exempt Personnel, to update outdated sections and language of the document, and to comport with administrative procedures related to the performance appraisal, classification, and compensation system for confidential exempt personnel.

**SUMMARY:** Board Rule 6Gx13- 4D-1.023, Confidential Exempt Personnel Classification and Compensation Plan and the document, Classification and Compensation Plan for Confidential Exempt Personnel, delineate procedures for confidential exempt personnel, including employment policies, guidelines, and provisions for classification, compensation, and performance appraisal for the aforementioned employee group.

**SPECIFIC LEGAL AUTHORITY UNDER WHICH RULEMAKING IS AUTHORIZED:** 1001.41(1)(2); 1001.42(22); 1001.43(10) F.S.

**LAW IMPLEMENTED, INTERPRETED, OR MADE SPECIFIC:** 1001.42(5); 1001.43(11); 1001.51(7); 1012.01(6)(7); 1012.22(1)(c)(e)(2); 1012.27 F.S.

IF REQUESTED, A HEARING WILL BE HELD DURING THE BOARD MEETING OF July 14, 2004, which begins at 1:00 p.m., in the School Board Auditorium, 1450 N. E. Second Avenue, Miami, Florida 33132. Persons requesting such a hearing or who wish to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), F.S., must do so in writing by June 15, 2004, to the Superintendent of Schools, Room 912, at the same address. } ADDED

ANY PERSON WHO DECIDES TO APPEAL THE DECISION made by The School Board of Miami-Dade County, Florida, with respect to this action will need to ensure the preparation of a verbatim record of the proceedings, including the testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes)

A COPY OF THE PROPOSED AMENDED RULE is available for inspection and copying at cost by the public in the Citizen Information Center, Room 158, 1450 N. E. Second Avenue, Miami, Florida 33132

Originator: Ms. Perla Tabares Hantman  
Date: March 24, 2004