

June 30, 2004

Mercedes Toural, Chief Education Officer
and Deputy Superintendent of Schools

**SUBJECT: PROPOSED AMENDMENT OF BOARD RULE: INITIAL READING
6Gx13- 6C-1.01, APPLIED TECHNOLOGY (VOCATIONAL) AND
ADULT EDUCATION**

**COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL
SERVICES**

This item is submitted for consideration by the Board to amend School Board Rule 6Gx13-6C-1.01, Applied Technology (Vocational) and Adult Education, and to repeal the document, **Handbook and Procedures Manual for Adult Education**, which is incorporated by reference and is part of this rule, in order to promulgate a new document, **Adult and Applied Technology Education Procedures Manual**, to be incorporated by reference and made part of this rule. It is necessary to repeal the previous document because of extensive reorganization of its contents in order to make the procedures contained therein more systematic and readable. Changes in the new document reflect actions of the Florida Legislature and revision of the Florida School Code. Additional changes have been made to incorporate current district procedures and to incorporate new language, as appropriate.

Attached are the Notice of Intended Action and the rule proposed for amendment. Changes of the current rule are indicated by underscoring words to be added and ~~striking through~~ words to be deleted.

Copies of the document, **Handbook and Procedures Manual for Adult Education**, proposed for repeal, and the document, **Adult and Applied Technology Education Procedures Manual**, to be incorporated by reference and made part of this rule, will be forwarded to Board Members under separate cover, and will be available for inspection by the public in the Office of Board Recording Secretary, Room 924, and the Citizen Information Center, Room 158, 1450 N. E. Second Avenue, Miami, Florida 33132.

Authorization of the Board is requested for the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act for the amendment of Board Rule 6Gx13- 6C-1.01, Applied Technology (Vocational) and Adult Education.

C-25

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act to amend Rule 6Gx13- 6C-1.01, Applied Technology (Vocational) and Adult Education, to repeal the document, **Handbook and Procedures Manual for Adult Education**, and to promulgate the new document, **Adult and Applied Technology Education Procedures Manual**, to be incorporated by reference and made part of this rule.

GMK/CR:bsc

NOTICE OF INTENDED ACTION

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, announced on July 14, 2004, its intention to amend Board Rule 6Gx13- 6C-1.01, Applied Technology (Vocational) and Adult Education, to repeal the document, **Handbook and Procedures Manual for Adult Education**, and promulgate a new document, Adult and Applied Technology Education Procedures Manual, which is incorporated by reference and be made part of this rule, at its meeting of August 18, 2004.

PURPOSE AND EFFECT: To establish requirements and procedures for adult and applied technology programs within Miami-Dade County Public Schools (M-DCPS). These procedures are related to adult and applied technology program accountability, administration and operations. Furthermore, these procedures establish requirements for program implementation and funding from Florida Department of Education. The extensive reorganization of the **Handbook and Procedures Manual for Adult Education**, which is incorporated by reference and is part of Board Rule 6Gx13- 6C-1.01, is proposed for repeal in order to incorporate a new document, Adult and Applied Technology Education Procedures Manual.

SUMMARY: The composition of the new document, Adult and Applied Technology Education Procedures Manual, reflects recent legislative actions (interpretations or clarifications) updated by Florida Statutes, and Florida Board of Education rules related to Adult and Applied Technology programs. In addition, recommendations from various offices and departments of M-DCPS who have a stake in the operation of adult and applied technology programs have been incorporated into this document.

SPECIFIC LEGAL AUTHORITY UNDER WHICH RULEMAKING IS AUTHORIZED: 1001.41(1), (2); 1001.42(22); 1001.43(10) F.S.

LAW IMPLEMENTED, INTERPRETED, OR MADE SPECIFIC: 1001.44; 1001.51 F.S.; 6A-6.010; 6A-6.011; 6A-6.012; 6A-6.0131; 6A-6.0132; 6A-6.014; 6A-6.015; 6A-6.020; 6A-6.055 FAC

IF REQUESTED, A HEARING WILL BE HELD DURING THE BOARD MEETING OF August 18, 2004, which begins at 1:00 p.m., in the School Board Auditorium, 1450 N. E. Second Avenue, Miami, Florida 33132. Persons requesting such a hearing or who wish to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), F. S., must do so in writing by August 9, 2004, to the Superintendent of Schools, Room 912, at the same address.

ANY PERSON WHO DECIDES TO APPEAL THE DECISION made by The School Board of Miami-Dade County, Florida, with respect to this action will need to ensure the preparation of a verbatim record of the proceedings, including the testimony and evidence upon which the appeal is to be based (Section 286.0105, Florida Statutes).

A COPY OF THE PROPOSED AMENDED RULE is available to the public for inspection and copying at cost in the Citizen Information Center, Room 158, 1450 N. E. Second Avenue, Miami, Florida, 33132

Originator: Ms. Carol Renick
Supervisor: Dr. George M. Koonce, Jr.
Date: June 30, 2004

Applied Technology (Vocational) and Adult Education**APPLIED TECHNOLOGY (VOCATIONAL) AND ADULT EDUCATION**

The School Board of Miami-Dade County, Florida, through the Office of Applied Technology, ~~Adult, and Career~~ Adult/Vocational, Alternative and Community Education (OAVACE), provides a wide variety of programs and course offerings to meet the needs of the citizens of Miami-Dade County in the areas of applied technology and adult education. The Assistant Superintendent, ~~Office of Applied Technology, Adult, and Career Education (OATACE)~~ OAVACE, is responsible for the administration of such programs.

Applied Technology and Adult Education programs offered through the ~~Office of Applied Technology, Adult, and Career Education~~ OAVACE will be coordinated in accordance with the Florida State Board of Education Administrative Rules.

~~Operating p~~Procedures have been established to govern the administration and operation of ~~adult education centers, specialized adult centers, and area technical education centers~~. These procedures are contained in the **Handbook and Procedures Manual for Adult Education Adult and Applied Technology Education Procedures Manual**, which is incorporated by reference as and a part of this rule. Copies of the **Handbook and Procedures Manual for Adult Education Adult and Applied Technology Education Procedures Manual** are on file in the Office of Board Recording Secretary Office, and in the Citizen Information Center, and the ~~Office of the School Board Clerk~~.

Specific Authority: 230.22(2) 1001.41(1)(2); 1001.42(22); 1001.43(10) F.S.

Law Implemented, Interpreted, or Made Specific: ~~230.23(4)(h) and (i); 230.33(6); 230.63; 230.64; 233.068 F.S.~~ 1001.44; 1001.51, F.S.; 6A-6.010; 6A-6.011; 6A-6.012; 6A-6.0131; 6A-6.0132; 6A-6.014; 6A-6.015; 6A-6.020; 6A-6.055 FAC

History: THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
 Repromulgated: 12-11-74
 Amended: 10-6-81; 6-22-83; 7-13-88; 10-11-95
 Technical Change: 5-1-98