

Financial Affairs
Edward Marquez, Chief Financial Officer

SUBJECT: AWARD BID NO. 092-DD02 – PRINTING OF STUDENT CASE-MANAGEMENT FORMS

COMMITTEE: BUSINESS AND FINANCIAL SERVICES

The purpose of this bid, opened on May 25, 2004, is to establish a contract, to purchase, at firm unit prices, quantities, as may be required, of printing of student case-management forms, for Stores and Mail Distribution stock. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 292 vendors sent bid forms or card notices of this advertised bid, 8 responded, with 7 bids meeting specifications and 1 no bid.

Fund Source
0100 - General

M/WBE Eligibility
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid No. 092-DD02 – PRINTING OF STUDENT CASE-MANAGEMENT FORMS, to purchase, at firm unit prices, quantities, as may be required, of printing of student case-management forms, for Stores and Mail Distribution stock, during the term of the bid, effective July 14, 2004, through January 13, 2006, as follows:

PRIMARY

1. SUNCOAST MARKETING, INC.
6545 NOVA DRIVE, SUITE 211
DAVIE, FL 33317 ESTIMATE \$88,379
OWNER: ROBERT SCALA, PRESIDENT

Low Unit Price: Items 1 and 2.

Item 1 - Student case-management form FM-2981 @
\$53 per case of 1,000 forms.

Item 2 - Student case-management form FM-3673 @
\$52 per case of 1,000 forms.

SECONDARY

2. ROTARY BUSINESS FORMS, INC.
3421 N.W. 38 STREET
MIAMI, FL 33142
OWNER: RICHARD DOYLE, PRESIDENT

Second Low Unit Price: Item 1.

Item 1 - Student case-management form FM-2981 @
\$56.01 per case of 1,000 forms.

3. BEST FORMS AND LABEL PRINTING, INC.
8974 TAFT STREET
PEMBROKE PINES, FL 33024
OWNER: JAMES OLDER, PRESIDENT

Second Low Unit Price: Item 2.

Item 2 - Student case-management form FM-3673 @
\$55.55 per case of 1,000 forms.

4. Authorize Procurement Management Services to purchase
up to the total estimated amount of \$88,379.

EM/lja