

Office of Human Resources
Chief Personnel Officer

SUBJECT: APPOINTMENTS AND ASSIGNMENTS OF PERSONNEL TO THE SCHOOL DISTRICT

COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL SERVICES

The following recommended appointments reflect assignments of personnel, including Managerial Exempt Personnel (MEP), professional and technical personnel (DCSAA) and personnel in the IO salary schedule to the District. The MEP and DCSAA recommendations are made in accordance with Board Rules 6Gx13- 4A-1.16, 6Gx13- 4A-1.61, and the DCSAA labor contract. The assignments and appointments of personnel, are a direct result of the Board-approved advertisement and selection process.

Ms. Doraída Díaz is recommended for appointment to the open budgeted position of Coordinator Specialist, Material Testing and Evaluation, DCSAA pay grade 43, Material Control. Ms. Díaz received a Chemical Engineer Degree from the Jose A. Echeverría Higher Polytechnic Institute, University of Havana, Havana, Cuba in 1982 and a Master of Science Degree in Chemistry from Florida International University, Miami, Florida, in 1996. Ms. Díaz' work history from 1982 through 2004 includes Research Program Coordinator, Teacher Assistant, Research Assistant and Adjunct Faculty Instructor, Florida International University, Miami, Florida; Adjunct Faculty Lecturer and Laboratory Manager, Miami-Dade College, Miami, Florida; Scientist II in Quality Control Laboratory, Noven Pharmaceuticals, Miami, Florida; Scientist, National Center for Scientific Research and National Institute of Endocrinology, Havana, Cuba.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, appoint **Ms. Doraída Díaz** to the open budgeted position of Coordinator Specialist, Material Testing and Evaluation, DCSAA pay grade 43, Material Control, effective July 15, 2004, or as soon thereafter as can be facilitated.