

Office of Human Resources
Chief Personnel Officer

**SUBJECT: CONTRACTUAL EMPLOYMENT OF ADMINISTRATIVE ASSISTANT
TO THE SCHOOL BOARD CHAIR**

**COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL
SERVICES**

Dr. Michael M. Krop, Chair of The School Board of Miami-Dade County, Florida, recommends that **Ms. Ann J. Benjamin** be contractually employed as his Administrative Assistant.

The terms and conditions of service as Administrative Assistant are set forth in the contractual form which has been approved by the School Board Attorney for the employment of Ms. Ann J. Benjamin.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, contractually employ **Ms. Ann J. Benjamin** as Administrative Assistant to the School Board Chair, Dr. Michael D. Krop, effective July 1, 2004, or as soon thereafter as can be facilitated.