

Mercedes Toural, Deputy Superintendent  
Curriculum and Instruction

**SUBJECT:       REQUEST AUTHORIZATION TO ENTER INTO A CONTRACTUAL  
                  AGREEMENT WITH JOHNSON & WALES UNIVERSITY UNDER THE  
                  FLORIDA WORK EXPERIENCE PROGRAM**

**COMMITTEE:    EDUCATION AND SCHOOL OPERATIONS**

The Florida Work Experience Program was instituted to introduce eligible students to work experience that will complement and reinforce their educational program and career goals. Johnson & Wales University is a grantee institution that proposes to enter into a contractual agreement with Miami-Dade County Public Schools (M-DCPS) as an employer of part-time eligible students in skilled clerical positions. This program has been in effect since September 2001.

Miami-Dade County Public Schools has been informed that funds will be available for the 2004-2005 school year. Johnson & Wales University, the sponsoring post-secondary institution, will provide 100 percent of the wages for the students who are hired as M-DCPS skilled clerical employees from August 19, 2004 through June 30, 2004. These college students will provide assistance in the administrative offices of M-DCPS K-12 and post-secondary education centers.

Enrollees in the program must meet the requirements set forth under Section 1009.40, Florida Statutes. Johnson & Wales University will reimburse M-DCPS for actual salaries in an amount not to exceed \$32,400. The district share of the cost is limited to paying FRS/FICA retirement costs, in an amount not to exceed \$5,557.

The appropriation for this item is included in the General Fund of the 2004-2005 Tentative Adopted Budget under Fund 0100, Function 5102, Program 9274, Object 5150, Location 8001.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, authorize the Superintendent to enter into a contractual agreement with Johnson & Wales University under the Florida Work Experience Program, whereby Johnson & Wales University will reimburse the salaries of its students, in an amount not to exceed \$32,400, and Miami-Dade County Public Schools will fund FRS/FICA retirement costs, in an amount not to exceed \$5,557, effective August 19, 2004 through June 30, 2005.

The appropriation for this item is included in the General Fund of the 2004-2005 Tentative Adopted Budget.

CR/JJG:rn