

Rudolph F. Crew, Ed.D., Superintendent of Schools

SUBJECT: PROPOSED AMENDMENT OF BOARD RULES: INITIAL READING

**6Gx13- 6A-1.02, ELEMENTARY AND SECONDARY SCHOOL
CALENDAR - 2004-2005**

**6Gx13- 6C-1.02, ADULT/VOCATIONAL EDUCATION SCHOOL
CALENDAR - 2004-2005**

**COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL
SERVICES**

This item is submitted for consideration by the School Board to amend the rules pertaining to the school calendars for the 2005-2006 school year. The proposed school calendars for Elementary and Secondary and Adult/Vocational Education were developed by the Miami-Dade County Public Schools/United Teachers of Dade School Calendar Ad Hoc Committee. The committee was composed of teachers, principals, district administrators, and representatives from all bargaining units and Parent-Teacher Association/Parent-Teacher-Student Association (PTA/PTSA).

The criteria below were considered in developing the calendars:

- Elementary and Secondary Schools
 - 180 days for students
 - 196 days for teachers (180 days for students, 10 teacher planning days, and six (6) legal holidays)
- Adult/Vocational Education
 - 216 days for students
 - 234 days for teachers (216 days for students, 12 teacher planning days, and six (6) legal holidays)
- Preschool and post school planning days
- Corresponding recess days where possible

Two proposed Elementary and Secondary School Calendars and two proposed Adult/Vocational Education School Calendars were presented to representatives from United Teachers of Dade (UTD); American Federation of State, County, and Municipal Employees (AFSCME); Confidential Exempt Employees; Dade Association of School Administrators (DASA); Dade County School Administrators Association (DCSAA); Dade

County School Maintenance Employees Committee (DCSMEC); Fraternal Order of Police (FOP); Parent-Teacher Association (PTA)/Parent-Teacher-Student Association (PTSA); and the Student Government Association for senior high schools for distribution to their members for review, reaction, and selection. The calendar options proposed by the School Calendar Ad Hoc Committee for the 2005-2006 school year offers two choices of beginning school dates, August 3, 2005, and August 8, 2005. The majority of individuals responding favored an opening school date of August 8, 2005.

Attached are the Notice of Intended Action and the rules proposed for amendment. Changes from the current rules are indicated by underscoring words to be added and ~~striking through~~ words to be deleted.

Authorization of the Board is requested for the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act for the amendment of Board Rules 6Gx13- 6A-1.02, Elementary and Secondary School Calendar - 2004-2005, and 6Gx13- 6C-1.02, Adult/Vocational Education School Calendar - 2004-2005.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act to amend School Board Rules:

1. 6Gx13- 6A-1.02, Elementary and Secondary School Calendar - 2004-2005; and
2. 6Gx13- 6C-1.02, Adult/Vocational Education School Calendar - 2004-2005.

RKF/FCS:pra

NOTICE OF INTENDED ACTION

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, announced on October 20, 2004, its intention to amend Board Rules 6Gx13- 6A-1.02, Elementary and Secondary School Calendar - 2004-2005, and 6Gx13- 6C-1.02, Adult/Vocational Education School Calendar - 2004-2005, at its meeting of December 15, 2004.

PURPOSE AND EFFECT: To amend the Elementary and Secondary School Calendar and the Adult/Vocational Education School Calendar for the 2005-2006 school year.

SUMMARY: Establish school calendars for the 2005-2006 school year, designating days when students and teachers are in school beginning and ending dates for grading periods; and holidays for students and employees.

SPECIFIC LEGAL AUTHORITY UNDER WHICH RULEMAKING IS AUTHORIZED: 1001.41(1)(2); 1001.42(22); 1001.43(10) F.S.

LAW IMPLEMENTED, INTERPRETED, OR MADE SPECIFIC: 1001.42(4)(f)(g)(h) and (i); 1001.51(6) F.S.

IF REQUESTED, A HEARING WILL BE HELD DURING THE BOARD MEETING OF December 15, 2004, which begins at 1:00 p.m., in the School Board Auditorium, 1450 N. E. Second Avenue, Miami, Florida, 33132. Persons requesting such a hearing or who wish to provide information regarding the statement of estimated regulatory costs, or to provide for a lower cost regulatory alternative as provided by Section 120.541(1), F. S., must do so in writing by November 16, 2004, to the Superintendent of Schools, Room 912, at the same address.

ANY PERSON WHO DECIDES TO APPEAL THE DECISION made by The School Board of Miami-Dade County, Florida, with respect to this action will need to ensure the preparation of a verbatim record of the proceedings, including the testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes)

COPIES OF THE PROPOSED AMENDED RULES are available to the public for inspection and copying at cost in the Citizen Information Center, Room 158, 1450 N. E. Second Avenue, Miami, Florida 33132.

Originator: Mr. F. Craig Sturgeon
Supervisor: Mr. Ronald K. Felton
Date: October 6, 2004

Instruction - Elementary and Secondary**ELEMENTARY AND SECONDARY SCHOOL CALENDAR - ~~2004-2005~~ 2005-2006**

The purpose of this rule is to establish the calendar for the ~~2004-2005~~ 2005-2006 school year for elementary and secondary schools.

KEY DATES

August 5, 2004	<u>July 28, 2005</u>	Assistant principals and 10-month clerical employees report
August 5, 6, 9, 10, 11	<u>July 28, 29, August 1, 2, 3</u>	Orientation for teachers new to the system (five days)
August 12	<u>August 4</u>	First day for 196-day instructional employees
August 12	<u>August 4</u>	Registration of students not previously registered
August 13	<u>August 5</u>	Last day for professional leave for summer school
August 16	<u>August 8</u>	Begin first semester
October 14	<u>October 6</u>	End first 9-week grading period, first semester
October 18	<u>October 11</u>	Begin second 9-week grading period, first semester
January 13, 2005	<u>December 15</u>	End first semester and grading period
January 18	<u>January 2</u>	Begin second semester
March 17	<u>March 16</u>	End third 9-week grading period, second semester
March 28	<u>March 20</u>	Begin fourth 9-week grading period, second semester

June 1	<u>May 24</u>	End second semester and grading period
June 3	<u>May 26</u>	First day for professional leave for summer school
June 3	<u>May 26</u>	Last day for 196-day and 201-day instructional employees
June 10	<u>June 2</u>	Last day for assistant principals and 10-month clerical employees

Instruction - Elementary and Secondary**ELEMENTARY AND SECONDARY SCHOOL CALENDAR - ~~2004-2005~~ 2005-2006****DATES WHEN TEACHERS AND/OR STUDENTS ARE NOT IN SCHOOL**

August 12, 13, 2004	<u>August 4, 5, 2005</u>	Teacher planning days; no students in school
September 6	<u>September 5</u>	Labor Day, holiday for employees and students
September 16*+##	<u>October 4*+##</u>	Teacher planning day; no students in school
	<u>October 7*+##</u>	<u>Teacher planning day; no students in school</u>
	<u>October 10</u>	<u>Observance of Columbus Day, holiday for student and employees whose work year ends May 26, 2005</u>
October 15*+##	<u>October 13*+##</u>	Teacher planning day; no students in school
November 11		Observance of Veterans Day; holiday for employees and students
November 18	<u>November 17</u>	Secondary early release day
November 25, 26	<u>November 24, 25</u>	Thanksgiving; Board-approved holiday/ <u>recess</u> for employees and students
	<u>December 16</u>	<u>Teacher planning day; no students in school</u>
December 20- December 31, 2004*+##	<u>December 18- December 30, 2005*+##</u>	Winter recess for students and 10-month employees; <u>December 23, 24, 26, 29, 30, 31, 2004 2005</u> , Board approved holidays for 12-month employees

January 14, 2005		Teacher planning day; no students in school
January 17	<u>January 16, 2006</u>	Observance of Dr. Martin Luther King, Jr.'s Birthday; holiday for employees and students
January 27	<u>January 19</u>	Secondary early release day
	<u>February 16</u>	<u>Secondary early release day</u>
February 18	<u>February 17*+ #</u>	Teacher planning day; no students in school; Professional Development Day - not available to opt; no students in school
February 24	<u>February 20</u>	All Presidents Day; holiday for employees and students
February 24		Secondary early release day
March 17	<u>March 16</u>	Secondary early release day
March 18*+ #	<u>March 17</u>	Teacher planning day; <u>Professional Development Day - not available to opt</u> ; no students in school
March 21, 22, 23, 24, 25*+ #	<u>April 10, 11, 12, 13, 14*+ #</u>	Spring recess for students; 10-month employees
April 14	<u>April 20</u>	Secondary early release day
April 22*+ #		Teacher planning day; no students in school
May 5		Secondary early release day
	<u>May 25, 26</u>	<u>Teacher planning day; no students in school</u>

~~May 30~~May 29Observance of Memorial Day;
holiday for employees and students
whose work year ends after May 26,
2005~~June 2, 3~~~~Teacher planning days; no students
in school~~

***Teachers/paraprofessionals and school support personnel** may opt to work one or two days, ~~August 10, 11, 2004, August 2, 3, 2005, or May 30, 31, 2006, June 6, 7, 2005,~~ or during winter or spring recess, with the consent of the principal, in lieu of any one or two of the following days: ~~September 16, 2004, October 4, 2005, October 7, 2005, October 13, 2005, October 15, 2004, December 16, 2005, January 14, 2005, and/or February 17, 2006, March 18, 2005, and/or April 22, 2005.~~ ~~February 18, 2005~~ March 17, 2006, is a scheduled Teacher Planning Day/Professional Development Day and is not available to opt.

+Teachers new to Miami-Dade County Public Schools may opt to work one or two days, May 30, 31, 2006, June 6, 7, 2005, or during winter or spring recess, with the consent of the principal, in lieu of any one or two of the following days: ~~September 16, 2004, October 4, 2005, October 7, 2005, October 13, 2005, October 15, 2004, December 16, 2005, January 14, 2005, and/or February 17, 2006.~~ ~~March 18, 2005, and/or April 22, 2005.~~ ~~February 18, 2005~~ March 17, 2006, is a scheduled Teacher Planning Day/Professional Development Day and is not available to opt.

#Ten-month secretarial and clerical employees may opt to work one or two days, July 26, 27, 2005, August 3, 4, 2004, June 5, 6, 2006, June 13, 14, 2005, or during winter or spring recess, with the consent of the principal, in lieu of any one or two of the following days: ~~September 16, 2004, October 4, 2005, October 7, 2005, October 13, 2005, October 15, 2004, December 16, 2005, January 14, 2005, and/or February 17, 2006.~~ ~~March 18, 2005, and/or April 22, 2005.~~ ~~February 18, 2005~~ March 17, 2006, is a scheduled Teacher Planning Day/Professional Development Day and is not available to opt.

MIAMI-DADE COUNTY PUBLIC SCHOOLS MIAMI, FLORIDA 2005 - 2006 SCHOOL CALENDAR ELEMENTARY AND SECONDARY

JULY 2005				
MON.	TUES.	WED.	THUR.	FRI.
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

AUGUST 2005				
MON.	TUES.	WED.	THUR.	FRI.
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

SEPTEMBER 2005				
MON.	TUES.	WED.	THUR.	FRI.
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER 2005				
MON.	TUES.	WED.	THUR.	FRI.
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

NOVEMBER 2005				
MON.	TUES.	WED.	THUR.	FRI.
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

DECEMBER 2005				
MON.	TUES.	WED.	THUR.	FRI.
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JANUARY 2006				
MON.	TUES.	WED.	THUR.	FRI.
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

FEBRUARY 2006				
MON.	TUES.	WED.	THUR.	FRI.
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

MARCH 2006				
MON.	TUES.	WED.	THUR.	FRI.
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

APRIL 2006				
MON.	TUES.	WED.	THUR.	FRI.
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MAY 2006				
MON.	TUES.	WED.	THUR.	FRI.
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

JUNE 2006				
MON.	TUES.	WED.	THUR.	FRI.
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

- NEW TEACHERS REPORT
- TEACHER PLANNING DAY
- PAID LEGAL HOLIDAY
- RECESS
- BEGINNING/ENDING GRADING PERIOD
- SECONDARY EARLY RELEASE DAY
- ENDING GRADING PERIOD/SECONDARY EARLY RELEASE DAY

- * OCTOBER 10, 2005, - HOLIDAY FOR STUDENTS AND EMPLOYEES WHOSE WORK YEAR ENDS MAY 26, 2006. (ALL OTHER EMPLOYEES WILL WORK)
- † MAY 29, 2006, - HOLIDAY FOR EMPLOYEES WHOSE WORK YEAR ENDS AFTER MAY 26, 2006.

DAYS IN GRADING PERIOD

- 1 - 42
- 2 - 44
- 3 - 51
- 4 - 43

Instruction - Elementary and Secondary**ELEMENTARY AND SECONDARY SCHOOL CALENDAR - ~~2004-2005~~ 2005-2006****CALENDAR SUMMARY - DAYS IN SCHOOL**

First Semester	Teacher		Students	
August	14*	<u>20*</u>	42	<u>18</u>
September	21		20	<u>21</u>
October	24	<u>20</u>	20	<u>17</u>
November	20	<u>19</u>	20	<u>19</u>
December	13	<u>12</u>	13	<u>11</u>
January	<u>10</u>	<u>—</u>	<u>9</u>	<u>—</u>
	99	<u>92</u>	94	<u>86</u>
Second Semester				
January	10	<u>21</u>	40	<u>21</u>
February	19		18	
March	17	<u>23</u>	46	<u>22</u>
April	21	<u>15</u>	20	<u>15</u>
May	21	<u>20</u>	21	<u>18</u>
June	<u>3</u>	<u>—</u>	<u>1</u>	<u>—</u>
	91	<u>98</u>	86	<u>94</u>

* Add five days (two (2) days in July; three (3) days in August) for teachers new to the school system.

Specific Authority: 1001.41(1)(2); 1001.42(22); 1001.43(10), F.S.

Law Implemented, Interpreted, or Made Specific: 1001.42(4)(f)(g)(h) and (l); 1001.51(6) F.S.

History: THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

Repromulgated: 12-11-74

Amended: 3-21-79; 7-1-80; 2-25-81; 3-31-82; 9-22-82; 4-20-83; 4-11-84; 12-12-84; 4-24-85; 1-8-86; 4-16-86; 6-24-87; 6-22-88; 4-26-89; 5-9-90; 5-8-91; 5-6-92; 11-18-92; 5-26-93; 9-8-93; 6-22-94; 3-8-95; 3-13-96; 11-6-96; 2-18-98; 3-17-99; 5-17-00; 4-18-01; 4-17-02; 5-14-03; 10-22-03

This rule becomes effective ~~August 5, 2004~~ July 28, 2005.

Adult/Vocational Education**ADULT/VOCATIONAL EDUCATION SCHOOL CALENDAR - ~~2004-2005~~ 2005-2006**

The purpose of this rule is to establish the calendar for the ~~2004-2005~~ 2005-2006 school year for Adult/Vocational Education programs.

234-Day Calendar for ~~August 12, 2004~~ 4, 2005 - ~~July 28, 2005~~ 18, 2006

KEY DATES

August 5, 6, 9, 10, 11, 2004	<u>July 28, 29, August 1, 2, 3, 2005</u>	Orientation for teachers new to the system (five days)
August 12	<u>August 4</u>	First day for 234-day instructional employees
August 16	<u>August 8</u>	Begin first trimester
December 2	<u>November 21</u>	End first trimester
December 6	<u>November 23</u>	Begin second trimester
April 7, 2005	<u>March 24, 2006</u>	End second trimester
April 11	<u>March 28</u>	Begin third trimester
July 27	<u>July 18</u>	End third trimester
July 28	<u>July 20</u>	Last day of employment

Adult/Vocational Education**ADULT/VOCATIONAL EDUCATION SCHOOL CALENDAR - ~~2004-2005~~ 2005-2006****DATES WHEN TEACHERS AND/OR STUDENTS ARE NOT IN SCHOOL**

August 12, 13, 2004	<u>August 4, 5, 2005</u>	Teacher planning days; no students in school
September 6	<u>September 5</u>	Labor Day; holiday for employees and students
September 16*	<u>October 4*</u>	Teacher planning day; no students in school
October 15*	<u>October 13*</u>	Teacher planning day; no students in school
November 11		Observance of Veterans Day; holiday for employees and students
	<u>November 22</u>	<u>Teacher planning day; no students in school</u>
November 25, 26	<u>November 24, 25</u>	Thanksgiving; holiday/ recess for employees and students
December 3*	<u>December 16*</u>	Teacher planning day; no students in school
December 20 - December 31*	<u>December 19 - December 30*</u>	Winter recess, no teachers or students in school; December 23, 24, 26, 29, 30, 31, 2004 2005 , Board-approved holidays for 12-month employees
January 17, 2005	<u>January 16, 2006</u>	Observance of Dr. Martin Luther King, Jr.'s Birthday; holiday for employees and students
February 21	<u>February 20</u>	All Presidents Day; holiday for employees and students
March 18*	<u>March 27*</u>	Teacher planning day; no students in school

March 21, 22, 23, 24, 25*		Spring recess; no teachers or students in school
April 8*	<u>April 7*</u>	Teacher planning day; no students in school
	<u>April 10, 11, 12, 13, 14*</u>	<u>Spring recess; no teachers or students in school</u>
May 27*		Teacher planning day; no students in school
May 30	<u>May 29</u>	Observance of Memorial Day; holiday for employees and students
May 31*	<u>June 30</u>	Teacher planning day; no students in school
June 3*	<u>July 3*</u>	Teacher planning day; no students in school
July 4		Observance of Independence Day; holiday/recess for employees and students
July 5*	<u>July 19, 20*</u>	Teacher planning days; no students in school
July 28*		Teacher planning day; no students in school

* Teachers may opt to work one or more days, ~~August 10, 11, 2004~~ 2, 3, 2005, or ~~March 21, 22, 23, 24, 25, 2005~~; April 10, 11, 12, 13, 14, 2006, in lieu of any of the teacher planning days except ~~August 13, 2004~~ August 5, 2005. At the discretion of the principal, teachers may also opt to work during the winter recess, in lieu of any teacher planning day except ~~August 13, 2004~~ August 5, 2005. Total opt days may not exceed five days. Also, at the discretion of the principal, teachers may opt to conduct classes on a teacher planning day in lieu of a regularly scheduled class day during those times when special events and activities scheduled by the day school program disrupt on-campus adult education programs.

**MIAMI-DADE COUNTY PUBLIC SCHOOLS
MIAMI, FLORIDA
2005 - 2006 SCHOOL CALENDAR
ADULT/VOCATIONAL EDUCATION**

6Gx13- 6C-1.02

JULY 2005				
MON.	TUES.	WED.	THUR.	FRI.
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

AUGUST 2005				
MON.	TUES.	WED.	THUR.	FRI.
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

SEPTEMBER 2005				
MON.	TUES.	WED.	THUR.	FRI.
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER 2005				
MON.	TUES.	WED.	THUR.	FRI.
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

NOVEMBER 2005				
MON.	TUES.	WED.	THUR.	FRI.
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

DECEMBER 2005				
MON.	TUES.	WED.	THUR.	FRI.
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JANUARY 2006				
MON.	TUES.	WED.	THUR.	FRI.
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

FEBRUARY 2006				
MON.	TUES.	WED.	THUR.	FRI.
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			






MARCH 2006				
MON.	TUES.	WED.	THUR.	FRI.
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

APRIL 2006				
MON.	TUES.	WED.	THUR.	FRI.
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MAY 2006				
MON.	TUES.	WED.	THUR.	FRI.
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

JUNE 2006				
MON.	TUES.	WED.	THUR.	FRI.
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JULY 2006				
MON.	TUES.	WED.	THUR.	FRI.
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

-  NEW TEACHERS REPORT
-  TEACHER PLANNING DAY
-  PAID LEGAL HOLIDAY
-  RECESS
-  BEGINNING/ENDING GRADING PERIOD

DAYS IN GRADING PERIOD

- 1 - 72
- 2 - 73
- 3 - 71

Adult/Vocational Education**ADULT/VOCATIONAL EDUCATION SCHOOL CALENDAR - ~~2004-2005~~ 2005-2006****CALENDAR SUMMARY - DAYS IN SCHOOL**

First Trimester	Teachers		Students	
August	44*	<u>20*</u>	42	<u>18</u>
September	21		20	<u>21</u>
October	21		20	<u>19</u>
November	19	<u>15</u>	19	<u>14</u>
December	<u>3</u>		<u>2</u>	
	<u>78</u>	<u>77</u>	<u>73</u>	<u>72</u>

Second Trimester	Teachers		Students	
<u>November</u>		<u>4</u>		<u>4</u>
December	40	<u>12</u>	40	<u>11</u>
January	20	<u>21</u>	20	<u>21</u>
February	19		19	
March	48	<u>19</u>	47	<u>18</u>
April	<u>6</u>		<u>5</u>	
	<u>73</u>	<u>75</u>	<u>74</u>	<u>73</u>

Third Trimester	Teachers		Students	
<u>March</u>		<u>4</u>		<u>4</u>
April	15		15	<u>14</u>
May	24	<u>22</u>	19	<u>22</u>
June	22		24	<u>21</u>
July	<u>19</u>	<u>13</u>	<u>17</u>	<u>10</u>
	<u>77</u>	<u>76</u>	<u>72</u>	<u>71</u>

*Add five days (two (2) days in July; three (3) days in August) for teachers new to the school system.

Specific Authority: 1001.41(1)(2); 1001.42(22); 1001.43(10), F.S.

Law Implemented, Interpreted, or Made Specific: 1001.42(4)(f)(g)(h) and (i); 1001.51(6), F.S.

History

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

Repromulgated: 12-11-74

Amended: 6-6-79; 7-1-80; 7-1-81; 3-31-82; 9-22-82; 4-20-83; 4-11-84; 12-12-84; 4-24-85; 1-8-86; 4-16-86; 6-24-87; 6-22-88; 4-26-89; 5-9-90; 5-8-91; 5-6-92; 11-18-92; 5-26-93; 6-22-94; 3-8-95; 3-13-96; 11-6-96; 2-18-98; 3-17-99; 5-17-00; 4-18-01; 4-17-02; 5-14-03; 10-22-03

This rule becomes effective ~~August 5, 2004.~~ July 28, 2005.