

Business Operations  
Ofelia San Pedro, Deputy Superintendent

**SUBJECT: RENEWAL OF CONTRACTUAL AGREEMENT WITH  
HEWETT-KIER CONSTRUCTION, INC.  
JOB ORDER CONTRACT (JOC)  
DETAILED REPAIRS AND CONSTRUCTION TASK FOR  
MAINTENANCE  
(ORIGINAL CONTRACT NO. JOC03-C4)  
RENEWAL CONTRACT NO. JOC03-C4-A**

**COMMITTEE: BUSINESS AND FINANCIAL SERVICES**

Background

Since 1991, the District has utilized a contracting method known as Job Order Contracting (JOC), which is used to acquire general construction services to execute minor construction and capitalized maintenance projects. Work orders are based on competitively bid unit pricing.

Renewal of Contractual Agreement

At its meeting of November 19, 2003, the School Board approved the original award to Hewett-Kier Construction, Inc., for Job Order Contracting Services, with a maximum amount of \$5,000,000. Maintenance Operations, after evaluating the services rendered by Hewett-Kier Construction, Inc., has determined that this contractor has performed satisfactorily and is requesting authorization to renew the contractual agreement for an additional period of one year.

The current contract expires on November 18, 2004, and the one-year renewal period will commence on the date that the current contract meets the maximum value, or on November 19, 2004, whichever occurs first. Article 14 of the contract also prescribes a cost adjustment based on the Construction Cost Index as published by Engineering News Record. This adjustment results in an overall cost increase of 4.71% to the unit prices.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, authorize the Superintendent to renew the contractual agreement with HEWETT-KIER CONSTRUCTION, INC. Contract No. JOC 03-C4-A, in conformance with Article 14 of the contract, for a period of one year, commencing on the date the current contract meets the maximum value, or on November 19, 2004, whichever occurs first.