

Office of Human Resources
Paul M. Cholak, Chief Personnel Officer

SUBJECT: REQUEST AUTHORIZATION FOR THE SUPERINTENDENT TO ENTER INTO A CONTRACTUAL AGREEMENT WITH NOREEN L. TIMONEY TO PROVIDE PROFESSIONAL AND TECHNICAL CONSULTING IN THE AREA OF ORGANIZATIONAL EVALUATION, ALIGNMENT OF RESOURCES, BUDGETARY REVIEW AND ASSIGNED SPECIAL PROJECTS

COMMITTEE: LEGISLATIVE RELATIONS, PUBLIC RELATIONS AND PERSONNEL SERVICES

Authorization is requested to enter into a contractual agreement with Ms. Noreen L. Timoney to continue to provide professional and technical consulting services in the area of organizational evaluation, alignment of resources, budgetary review and other special projects, as assigned by the Superintendent of Schools. Ms. Timoney will also serve as the liaison between Business and Operations and Human Resources. Ms. Timoney's original contract was from August 4, 2004 through September 8, 2004. Services were retained beyond the end of the initial contract since the Superintendent's realignment, restructuring, reorganization, and reduction-in-force of select district positions recommendations were not presented to the Board until the Board meeting of October 20, 2004. The term of the new contract began on September 9, 2004 and is expected to conclude on January 31, 2005, with total professional fees to be in the amount of \$72,000. This professional fee would cover all related expenses.

In her consulting role with Miami-Dade County Public Schools (M-DCPS), Ms. Timoney has been instrumental in developing the procedures that would be used in evaluating the organizational efficiencies. Additionally, she has worked on the assessment of departmental functions with the audit team from Management and Compliance Audits in ensuring that information was provided in a format that was usable to them. She also coordinated the design, process and implementation of various Business Operations, Human Resources, and systemwide procedures to align with the Superintendent's goals and objectives. In performing her consulting duties, she has gathered expertise related to M-DCPS' organizational structure, policies and other District specific issues. Her career spans over thirty years in business, financial and human resource management in the private and public sectors.

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The Professional Services Contract committee reviewed the contractual agreement on October 27, 2004, and recommended an exception to School Board Rule 6Gx13- 3F-1.021, Professional Services Contracts, regarding bids or Requests For Proposals to be granted as otherwise determined by the committee based on Ms. Timoney's expertise and experience with M-DCPS specific systems, structure and issues, as described above.

The appropriation for the item is included in the Discretionary Fund of the 2004-2005 Adopted Budget under Fund 0100, Object 5310, Location 9311, Program 7880, Function 7730.

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. authorize the Superintendent of Schools to enter into an agreement with Ms. Noreen L. Timoney, to provide professional and technical consulting services in the area of organizational evaluation, alignment of resources, budgetary review and other special projects, as assigned by the Superintendent of Schools, effective September 9, 2004, through January 31, 2005, with consulting fees, in the amount of \$72,000. This professional fee would cover all related expenses; and
2. grant an exception to School Board Rule 6Gx13- 3F-1.021.

The appropriation for this item is included in the Discretionary Fund of the 2004-2005 Adopted Budget.

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