

December 1, 2004

Business Operations  
Ofelia San Pedro, Deputy Superintendent

**SUBJECT: REPORT BY THE EFFICIENCY AND COMPETITION  
COMMITTEE OF THE SCHOOL BOARD, DECEMBER 2004**

**COMMITTEE: BUSINESS AND FINANCIAL SERVICES**

This is the first report of the Efficiency and Competition Committee (ECC) established by the School Board on March 13, 2002. The goals of the ECC are to assist the District in establishing priority areas in particular need of analysis and improvement, and formulating specific recommendations on changes to district operations to increase efficiency and improve long-and-short term cost effectiveness.

The meetings are held on Mondays approximately nine times a year. The Committee is composed of 21 members consisting of the Chair of the School Board, the Vice Chair or designee, and the remaining seven School Board members' designees who represent the private sector. Representatives from the various unions and employee organizations in the school system are also included.

The report indicates that the Committee has addressed a considerable number of issues, such as the recommendations made in the construction/maintenance related areas to increase the use of prototype school building designs, improve construction building inspections, utilize the direct owner program to save the sales tax on construction materials, etc. Other areas where recommendations have been made to improve operations include further automation of the procurement process, and the efforts to implement an initiative by the Board, to establish a program that will reward employees for their suggestions to improve efficiency and effectiveness of the District operations. This incentive program will be established after the Board Rule is promulgated beginning in January 2005. A current status column is included in the report that shows the level of implementation for each item as of November 2004.

A report draft will be presented to the Committee at its next meeting on December 6, 2004 for its input and comments. Afterwards, the final report will be forwarded to the School Board to be received and filed.

Copies of the Report by the Efficiency and Competition Committee will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, receive and file the Report by the Efficiency and Competition Committee of the School Board, December 2004.