

Business Operations  
Ofelia San Pedro, Deputy Superintendent

**SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACTUAL SERVICES AGREEMENT BETWEEN THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, AND ALCALDE & FAY, PURSUANT TO REQUEST FOR PROPOSALS NO. 097-DD10 – FEDERAL LEGISLATIVE CONSULTANT**

**COMMITTEE: BUSINESS AND FINANCIAL SERVICES**

Request For Proposals No. 097-DD10 – Federal Legislative Consultant, opened on June 24, 2004, to provide legislative services to assist in advocating the School Board's interest before the South Florida Congressional Delegation, federal legislative committees, and the Executive Branch, including the Secretaries of Education, Commerce, Health and Human Services, and Justice, as well as pertinent regulatory agencies, for the Office of Intergovernmental Affairs and Grants Administration. This is a term proposal. Of 34 proposers sent proposal forms or card notices of this advertised proposal, 9 responded.

A meeting of the selection committee to evaluate proposals received in response to the Request For Proposals was held on October 13, 2004. Nine proposals were presented for consideration, The Advocacy Group; Alcalde & Fay; Greenberg Traurig; Dickstein Shapiro Morin & Oshinsky LLP; Holland & Knight LLP; Jefferson Government Relations, LLC; Smith Dawson & Andrews; Tew Cardenas LLP; and Venable LLP. After significant discussion, a motion was passed to recommend that three firms be invited to participate in oral presentations. On October 29, 2004, a second meeting composed of the selection committee was called to hear presentations from the three firms. On November 29, 2004, the committee met to conduct final deliberations. Based on the proposals submitted and the oral presentations, the committee chose to recommend Alcalde & Fay as the consultant for the District.

Fund Source  
0100 - General

M/WBE Eligibility  
None

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, **AUTHORIZE** the Superintendent to enter into a contractual services agreement between The School Board of Miami-Dade County, Florida, and Alcalde & Fay, pursuant to Request For Proposals No. 097-DD10 – FEDERAL LEGISLATIVE CONSULTANT, to provide legislative services to assist in advocating the School Board's interest before the South Florida Congressional Delegation, federal legislative committees, and the Executive Branch, including the Secretaries of Education, Commerce, Health and Human Services, and Justice, as well as pertinent regulatory agencies, for the Office of Intergovernmental Affairs and Grants Administration, effective for a two-year Session of Congress, commencing January 4, 2005, as follows:

1. **ALCALDE & FAY**  
2111 WILSON BOULEVARD, 8TH FLOOR  
ARLINGTON, VA 22201  
OWNER: DANIELLE MCBETH, PARTNER

Highest Rated Proposal.

Consulting Services – Monthly Retainer of \$6,500.

2. Authorize Procurement Management Services to enter into a contract not to exceed \$156,000.

OSP/lja