

Office of Superintendent of Schools
Board Meeting of December 15, 2004

December 7, 2004

Office of Management and Compliance Audits
Allen M. Vann, Chief Auditor

**SUBJECT: INTERNAL AUDIT REPORT – OPPORTUNITIES TO STREAMLINE
PROCUREMENT PROCESSES, OCTOBER 2004, PRESENTED BY
THE OFFICE OF MANAGEMENT AND COMPLIANCE AUDITS**

The purpose for our review was to determine the adequacy of the control environment for the procurement process and compare current practices to those of other selectively benchmarked public agencies. During the 2003-04 fiscal year, it was estimated that the Division of Procurement Management Services processed approximately \$600 million in purchases, excluding construction-related purchases.

In accordance with the procedures for the Office of Management and Compliance Audits, the Internal Audit Report – Opportunities to Streamline Procurement Processes, October 2004, has been reviewed by the School Board Audit Committee at its December 7, 2004 meeting and the Committee will submit its recommendations to the School Board for its December 15, 2004 meeting.

Copies of this report have been distributed to School Board members, to the Superintendent of Schools, and appropriate district staff and will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, receive and file the Internal Audit Report – Opportunities to Streamline Procurement Processes, October 2004, presented by the Office of Management and Compliance Audits.