

Business Operations
Ofelia San Pedro, Deputy Superintendent

**SUBJECT: PROPOSED AMENDMENT OF SCHOOL BOARD RULE: INITIAL
READING 6GX13 - 3B-1.111, DONATIONS AND GIFTS OF
PROPERTY**

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

This item is submitted for consideration by the Board to amend School Board Rule 6GX13- 3B-1.111, Donations and Gifts of Property, to increase the property capitalization threshold from \$750 to \$1,000 pursuant to Chapter 274, Florida Statute.

Attached are the Notice of Intended Action and the proposed amended rule. Changes to the current rule are indicated by underscoring words to be added and ~~striking through~~ words to be deleted.

Authorization of the Board is requested for the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act for the amendment of School Board Rule 6GX13- 3B-1.111, Donations and Gifts of Property.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act to amend School Board Rule, 6GX13- 3B-1.111, Donations and Gifts of Property.

NOTICE OF INTENDED ACTION

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, announced on January 19, 2005, its intention to amend School Board Rules 6Gx13 – 3B-1.111, Donations and Gifts of Property, at its meeting of March 16, 2005.

PURPOSE AND EFFECT: To update the Board Rule, to reflect an increase in the property capitalization threshold pursuant to Chapter 274 Florida Statute.

SUMMARY: The proposed amended Board Rule will provide school-site and district administration with a comprehensive and updated rule that reflects the property capitalization increase from \$750 to \$1,000 pursuant to Florida Statute.

SPECIFIC LEGAL AUTHORITY UNDER WHICH RULEMAKING IS AUTHORIZED: 1001.41(1)(2); 1001.42(22); 1001.43(10), F.S.

LAW IMPLEMENTED INTERPRETED, OR MADE SPECIFIC: 274.02(1); 1011.19, F.S.

IF REQUESTED, A HEARING WILL BE HELD DURING THE BOARD MEETING OF March 16, 2005, which begins at 1:00 p.m., in the School Board Auditorium, 1450 N.E. Second Avenue, Miami, Florida 33132. Persons requesting such a hearing or who wish to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), F.S., must do so in writing by February 14, 2005, to the Superintendent of Schools, Room 912, at the same address.

ANY PERSON WHO DECIDES TO APPEAL THE DECISION made by The School Board of Miami-Dade County, Florida, with respect to this action will need to ensure the preparation of a verbatim record of the proceedings, including the testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes)

A COPY OF THE PROPOSED AMENDED RULE is available to the public for inspection and copying at cost in the Citizen Information Center, Room 158, 1450 N.E. Second Avenue, Miami, Florida 33132

Originator: Ms. Connie Pou
Supervisor: Ms. Ofelia San Pedro
Date: January 5, 2005

Income**DONATIONS AND GIFTS OF PROPERTY**

When any organization or group contributes or donates equipment to any school or location, the following applies:

1. Donor to provide fair market value per item.
2. All equipment that is a donation or a gift with a value of \$15,000 or greater in aggregate is routed to the Region Office ~~or Office of Applied Technology Adult and Career Education Center~~ to present to the Board as an agenda item seeking Board acceptance upon recommendation of the aforementioned office.
3. All equipment that is a donation or a gift with a value of less than \$15,000 in aggregate requires Region Office ~~or Office of Applied Technology Adult and Career Education Center~~ approval. No Board approval is required.
4. All equipment that is a donation or a gift with a value of \$750 ~~\$1,000~~ or greater must have the prior approval of the responsible department that maintains or repairs that type of equipment in order to access the cost benefit of operating and maintaining the equipment donated. Computers and peripherals are to be evaluated for the feasibility of use and maintenance by the ~~Division of~~ Department of Instructional Technology and ~~Media Support Services~~.
5. Any equipment consisting of motor vehicles, aircraft, boats, etc. regardless of their value requires approval of the Office of Risk and Benefits Management.
6. All equipment that is a donation or a gift with a value of \$750 ~~\$1,000~~ or greater should be reported to Property Accounting. The "Incoming Control Equipment" Form FM-1669 Rev. ~~(04-93)~~ (09-03) should be used for reporting and inclusion into the District's Property Master File at Fair Market Value. The form can be obtained by calling Stores & Mail Distribution at 786-275-0600.

Specific Authority: 230.22(2), 1001.41(1)(2); 1001.42(22); 1001.43(10) F.S.
 Law Implemented, Interpreted, or Made Specific: ~~230.22(1); 236.24(1)~~ 274.02(1); 1011.19 F.S.

History:
 New: 7-9-98
Amended:

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA