

Business Operations
Ofelia San Pedro, Deputy Superintendent

**SUBJECT: PROPOSED AMENDMENT OF SCHOOL BOARD RULE: INITIAL
READING – 6Gx13- 3D-1.05, INVENTORY – EQUIPMENT**

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

This item is submitted for consideration by the Board to amend School Board Rule 6Gx13- 3D-1.05, Inventory – Equipment, to update the document, Manual of Property Control Procedures, which is incorporated by reference and part of this rule, in order to correct outdated language and increase the property capitalization threshold from \$750 to \$1,000 pursuant to Chapter 274, Florida Statute.

Attached are the Notice of Intended Action and the proposed amended rule. Changes to the current rule are indicated by underscoring words to be added and ~~striking through~~ words to be deleted.

Copies of the document, Manual of Property Control Procedures, which is incorporated by reference and is a part of this rule, will be forwarded to School Board members under separate cover, and will be available for inspection by the public in the Office of Board Recording Secretary, Room 924, and the Citizen Information Center, Room 158, 1450 N.E. Second Avenue, Miami, Florida 33132.

Authorization of the Board is requested for the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act for the amendment of School Board Rule 6Gx12- 3D-1.05, Inventory - Equipment.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act to amend School Board Rule, 6Gx13- 3D-1.05, Inventory – Equipment, and the document, Manual of Property Control Procedures, which is incorporated by reference and made part of this rule.

NOTICE OF INTENDED ACTION

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, announced on January 19, 2005, its intention to amend School Board Rule 6Gx13 – 3D-1.05, Inventory – Equipment, and the document, Manual of Property Control Procedures, which is incorporated by reference and a part of this rule, at its meeting of March 16, 2005.

PURPOSE AND EFFECT: To update the Manual of Property Control Procedures, to reflect an increase in the property capitalization threshold pursuant to Chapter 274 Florida Statute.

SUMMARY: The proposed amended manual will provide school-site and district administration with a comprehensive and updated document that reflects the property capitalization increase from \$750 to \$1,000 pursuant to Florida Statute.

SPECIFIC LEGAL AUTHORITY UNDER WHICH RULEMAKING IS AUTHORIZED: 1001.41(1)(2); 1001.42(22); 1001.43(10) F.S.

LAW IMPLEMENTED INTERPRETED, OR MADE SPECIFIC: 274.02(1); 1010.01 FS

IF REQUESTED, A HEARING WILL BE HELD DURING THE BOARD MEETING OF March 16, 2005, which begins at 1:00 p.m., in the School Board Auditorium, 1450 N.E. Second Avenue, Miami, Florida 33132. Persons requesting such a hearing or who wish to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), F.S., must do so in writing by February 14, 2005, to the Superintendent of Schools, Room 912, at the same address.

ANY PERSON WHO DECIDES TO APPEAL THE DECISION made by The School Board of Miami-Dade County, Florida, with respect to this action will need to ensure the preparation of a verbatim record of the proceedings, including the testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes)

A COPY OF THE PROPOSED AMENDED RULE is available to the public for inspection and copying at cost in the Citizen Information Center, Room 158, 1450 N.E. Second Avenue, Miami, Florida 33132

Originator: Ms. Connie Pou
Supervisor: Ms. Ofelia San Pedro
Date: January 5, 2005

Non-salaried Accounts

INVENTORY--EQUIPMENT

Information regarding inventory of equipment is included in the **Manual of Property Control Procedures**, which is incorporated by reference and is a part of this Board Rule and is on file in the office of Property Accounting.

Specific Authority: ~~230.22(2)~~, 1001.41(1)(2); 1001.42(22); 1001.43(10) F.S.
Law Implemented, Interpreted, or Made Specific: ~~237.01~~ 274.02(1); 1010.01 F.S.

History: THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
Repromulgated: 12-11-74
Amended: 3-22-89, 5-21-97