

Office of Human Resources  
Paul M. Cholak, Chief Personnel Officer

**SUBJECT: APPOINTMENTS AND ASSIGNMENTS OF PERSONNEL NEW TO THE  
SCHOOL DISTRICT**

**COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY**

The following recommended appointments reflect assignments of personnel, including Managerial Exempt Personnel (MEP) and professional and technical personnel (DCSAA) to the District. The MEP and DCSAA recommendations are made in accordance with Board Rules 6Gx13- 4A-1.16, 6Gx13- 4A-1.61, and the DCSAA labor contract. The assignments and appointments of personnel may be as a result of the Board-approved advertisement and selection process or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

**Mr. Christopher M. Moran, P.E.** is recommended for appointment to the open budgeted position of Maintenance Officer, MEP pay grade 25, Facilities Operations, Maintenance. Mr. Moran received a Bachelor of Science Degree in Mechanical Engineering from the University of Miami, Coral Gables, Florida, in 1978, and a Master of Engineering from the University of Florida, Gainesville, Florida, in 1981. Mr. Moran's work history includes Chief Facilities Officer and Vice Provost, Miami Dade College, Miami, Florida; Director of Construction, Director of Facilities Design and Quality Control, Coordinator of Engineering, and Manager, Energy and Security Management, Miami-Dade County Public Schools, Miami, Florida; and Research Engineer Associate, University of Florida, Gainesville, Florida.

**Ms. Kimberly Gaines** is recommended for appointment to the open budgeted position of Administrative Director, Personnel Support Programs, MEP pay grade 24, Personnel Support Programs. Ms. Gaines received a Bachelor of Science Degree in Business Administration from Hampton University, Hampton, Virginia, in 1984. Ms. Gaines' work history includes Senior Compensation Analyst, DHL, Plantation, Florida; Senior Human Resources Analyst, AutoNation, Inc., Fort Lauderdale, Florida; HR Consultant, Sun-Sentinel Company, Deerfield Beach, Florida; and Compensation Manager, Payroll Supervisor and Job Analyst, AT&T Bell Laboratories, Whippany, New Jersey.

**Mr. Riley Davis, Jr.** is recommended for appointment to the open budgeted position of Investigator, CIU, DCSAA pay grade 42, Civilian Investigative Unit. Mr. Davis received a Bachelor of Science Degree in Criminal Justice from Bethune-Cookman College, Daytona Beach, Florida. Mr. Davis' work history includes Substitute Teacher, The School Board of Broward County, Florida; Special Assistant to the President and CEO and State Program Coordinator, The Urban League of Greater Miami, Inc., Miami, Florida; and Correctional Probation Specialist, The Florida Department of Correction, Broward County, Florida.

**Ms. Bioniva J. Aristide** is recommended for appointment to the open budgeted position of Investigator, CIU, DCSAA pay grade 42, Civilian Investigative Unit. Ms. Aristide received an Associate's Degree in Psychology from Miami Dade College, Miami, Florida; a Bachelor's Degree in Psychology from Florida International University, Miami, Florida; and a Master's Degree in Education from Nova University, North Miami, Florida. Ms. Aristide's work history includes Program Director/Career Advisor – Adult Education Program, South Florida Workforce, Miami, Florida; Client Relations Representative and Case Manager, Department of Children and Families, Miami, Florida; Real State Agent/Loan Processor, Ocean Work Realty and Select Group Mortgage, Inc., Miami, Florida; Assistant Corporate Director, National School of Technology, Miami, Florida; Personnel Manager, 50 State Security, Miami, Florida; and Interpreter/Secretary, Frank Murray, Immigration Law Office, Miami, Florida.

**Mr. Edward J. Callahan** is recommended for appointment to the open budgeted position of Investigator, CIU, DCSAA pay grade 42, Civilian Investigative Unit. Mr. Callahan received a Bachelor of Arts Degree in Sociology from Regis University, Denver, Colorado. Mr. Callahan's work history includes Correctional Probation Senior Supervisor, Correctional Probation Supervisor, Correctional Probation Community Control Officer, Correctional Probation Sex Offender Specialist, and Correctional Probation Officer, Florida Department of Corrections/ Probation and Parole Services, Miami, Florida; and Assistant to Director, Passageway Residences, Miami, Florida.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, appoint:

1. **Mr. Christopher M. Moran, P.E.**, to the open budgeted position of Maintenance Officer, MEP pay grade 25, Facilities Operations, Maintenance, effective February 17, 2005 or as soon thereafter as can be facilitated;
2. **Ms. Kimberly Gaines** to the open budgeted position of Administrative Director, Personnel Support Programs, MEP pay grade 24, Personnel Support Programs, effective upon completion of background check;
3. **Mr. Riley Davis, Jr.**, to the open budgeted position of Investigator, CIU, DCSAA pay grade 42, Civilian Investigative Unit, effective upon completion of background check;
4. **Ms. Bioniva J. Aristide** to the open budgeted position of Investigator, CIU, DCSAA pay grade 42, Civilian Investigative Unit, effective upon completion of background check; and
5. **Mr. Edward J. Callahan** to the open budgeted position of Investigator, CIU, DCSAA pay grade 42, Civilian Investigative Unit, effective upon completion of background check.

PMC:mtp