

Business Operations
Ofelia San Pedro, Deputy Superintendent

**SUBJECT: NON-EXPENDABLE PERSONAL PROPERTY INVENTORY REPORTS
FOR OCTOBER, NOVEMBER AND DECEMBER 2004**

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

The Non-Expendable Personal Property Inventory Deletions and Recoveries Report for the second quarter of 2004-05 has been prepared by Property Accounting, Office of the Controller, in accordance with Florida Statutes, Chapter 274. Items noted have been processed in accordance with Board-approved procedures, and have been reviewed by the property custodians and appropriate administrators.

The report reflects Non-Expendable Personal Property Inventory Deletions and Recoveries listed on the attached sheet. The depreciated cost of deletions and recoveries amount to \$381,464 and \$26,019 respectively.

A computerized printout for each Property Inventory Deletions and Recoveries Report for the second quarter of 2004-05 and a copy of the agenda item, which includes the summary of property deletions and recoveries, will be placed on file, both in the Office of the Recording Secretary to the School Board and in the Citizen Information Center.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, approve the Non-Expendable Personal Property Inventory Deletions containing 3,096 items with a depreciated cost of \$381,464 and Recoveries containing 29 items with a depreciated cost of \$26,019 to update the records as indicated in October, November and December 2004 reports.

OSP:plj

**MIAMI-DADE COUNTY PUBLIC SCHOOLS
NON-EXPENDABLE PERSONAL PROPERTY INVENTORY DELETIONS AND
RECOVERIES FOR THE SECOND QUARTER OF 2004-05**

Original cost of controlled property before current quarter deletions/recoveries: \$ 384,782,445
 Depreciated cost of controlled property before current quarter deletions/recoveries: \$ 156,699,953

	DELETIONS			RECOVERIES				
	ITEMS	ORIGINAL COST	DEPRECIATED COST	PERCENTAGE*	ITEMS	ORIGINAL COST	DEPRECIATED COST	PERCENTAGE*
Routine approvals of trade-ins/disposals	2,930	\$5,101,777	\$258,082	0.165%	15	\$24,038	\$4,441	0.003%
Items reported on Plant Security Report	135	221,480	109,851	0.070%	13	38,465	21,578	0.014%
Physical inventory shortages	31	47,334	13,530	0.009%	1	2,589	0	0.000%
Total Current Period	3,096	\$5,370,601	\$381,464	0.243%	29	\$65,093	\$26,019	0.017%
For comparative purposes last year's figures are:	3,281	11,228,179	1,027,573	0.550%	103	185,585	43,871	0.023%

* Percentage of depreciated cost of controlled property before current quarter deletions/recoveries.

FOR BOARD MEETING OF FEBRUARY 16, 2005

APPROVED BY THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

 Superintendent of Schools