

Office of Superintendent of Schools
Board Meeting of April 13, 2005

March 30, 2005

Office of Human Resources
Paul M. Cholak, Chief Personnel Officer

**SUBJECT: DISMISSAL OF EMPLOYEE
EUDORA A. ROUNDTREE – SECRETARY II
ALTERNATIVE EDUCATION**

On March 30, 2005, the Superintendent of Schools sent the following letter to Ms. Eudora A. Roundtree:

I am exercising my responsibility as Superintendent of Schools and recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of April 13, 2005, that the School Board suspend you and initiate dismissal proceedings against you from your current position as Secretary II, at Alternative Education, effective at the close of the workday, April 13, 2005, for just cause, including, but not limited to: second violation of School Board Rules 6Gx13- 4A-1.05, Drug-Free Workplace General Policy Statement, and 6Gx13- 4A-1.21, Responsibilities and Duties; and violation of The Code of Ethics and the Principles of Professional Conduct of the Education Profession in Florida. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f), 1012.40, and 447.209, Florida Statutes.

If you wish to contest your suspension and dismissal, you must request a hearing in writing within 20 calendar days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an administrative law judge.

RECOMMENDED: That effective April 13, 2005, at the close of the workday, the School Board suspend and initiate dismissal proceedings against Ms. Eudora A. Roundtree, Secretary II, at Alternative Education, pending the outcome of a hearing, if requested.

PMC:mtr

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