

Office of Human Resources  
Paul M. Cholak, Chief Personnel Officer

**SUBJECT: APPOINTMENTS AND ASSIGNMENTS OF PERSONNEL NEW TO THE  
SCHOOL DISTRICT**

**COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY**

The following recommended appointments reflect assignments of personnel, including Managerial Exempt Personnel (MEP) and professional and technical personnel (DCSAA) to the District. The MEP and DCSAA recommendations are made in accordance with Board Rules 6Gx13- 4A-1.16, 6Gx13- 4A-1.61, and the DCSAA labor contract. The assignments and appointments of personnel may be as a result of the Board-approved advertisement and selection process or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

**Ms. Angela G. Puett** is recommended for appointment to the open budgeted position of Systems Analyst I, DCSAA pay grade 39, Systems and Programming Services. Ms. Puett received a Bachelor of Science Degree in Business Administration from University of Florida, Gainesville, Florida. Ms. Puett's work history includes Senior Programmer Analyst/Consultant, First Data Merchant Services, Coral Springs, Florida; Senior Project Manager, Technion Communications Corporation, Plantation, Florida; Senior Programmer Analyst, Kemper National Services, Plantation, Florida; Project Manager II, Project Manager I, Lead Programmer Analyst, Senior Programmer Analyst and Programmer Analyst, Group Client Systems, John Alden Life Insurance Company, Miami, Florida; and Senior Programmer Analyst, Management Information Systems, Miami-Dade County Public Schools, Miami, Florida.

**Ms. Loren J. Dubin** is recommended for appointment to the open budgeted position of Senior Programmer Analyst II, DCSAA pay grade 38, Systems and Programming Services. Ms. Dubin received a Bachelor of Science Degree in Business Administration from Florida International University, Miami, Florida, and a Master Degree in Business Administration from Barry University, Miami, Florida. Ms. Dubin's work history includes Developer, SmartIntranet, Miami, Florida; Consultant for Network Consultants, Miami, Florida; Database Administrator/Developer, Senior Enterprise System Architect, Senior Information Systems Engineer, ManTech Telecommunications and Information Systems, Corporation, Miami, Florida; Consultant for Alternative Resources Corporation and ComputerPeople, Miami, Florida; and Senior Systems Integrator, Florida Power and Light Company, Miami, Florida.

**Ms. Jane D. Wolk** is recommended for appointment to the open budgeted position of Senior Programmer Analyst II, DCSAA pay grade 38, Systems and Programming Services. Ms. Wolk received a Bachelor of Arts Degree from Boston University, Boston, Massachusetts. Ms. Wolk's work history includes Consultant for Miami-Dade County Public Schools, Miami, Florida; Consultant, JM Family Enterprises, Deerfield Beach, Florida; Cold Fusion Web Design Programmer, Echobridge, Inc., Miami, Florida; Web Design Consultant, the Endeavor Group,

Miami, Florida; Consultant for the Metropolitan Atlanta Rapid Transit Authority (MARTA), Atlanta, Georgia; and Management Analyst, Miami-Dade County Public Schools, Miami, Florida.

**Mr. Junior C. Anderson** is recommended for appointment to the open budgeted position of Budget Analyst, DCSAA pay grade 43, Financial Operations, Budget. Mr. Anderson received a Bachelors of Arts Degree in Accounting and Finance from Manchester Metropolitan University, Manchester, England. Mr. Anderson's work history includes Budget Analyst, Jackson Memorial Hospital, Miami, Florida; Senior Accounting Officer, Manchester City Council, Manchester, England; Financial Accounting Officer, Manchester TEC, Manchester, England; Assistant Management Accountant, Manchester City Council, Manchester, England; and Insurance Officer, T. Samuels Insurance, Manchester, England.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, effective May 19, 2005 or as soon thereafter as can be facilitated appoint:

1. **Ms. Angela G. Puett** to the open budgeted position of Systems Analyst I, DCSAA pay grade 39, Systems and Programming Services;
2. **Ms. Loren J. Dublin** to the open budgeted position of Senior Programmer Analyst II, DCSAA pay grade 38, Systems and Programming Services;
3. **Ms. Jane D. Wolk** to the open budgeted position of Senior Programmer Analyst II, DCSAA pay grade 38, Systems and Programming Services; and
4. **Mr. Junior C. Anderson** to the open budgeted position of Budget Analyst, DCSAA pay grade 43, Financial Operations/Budget.

PMC:mtp