

August 24, 2005

Office of Human Resources
Mariaelena Vidal, Human Resources Officer

**SUBJECT: REQUEST FOR APPROVAL OF INSTRUCTIONAL PERSONNEL
ASSIGNED TO TEACH OUT-OF-FIELD FOR THE PERIOD OF AUGUST 3,
2005 THROUGH AUGUST 31, 2005**

COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY

Pursuant to Rule 6A-1.0503(3), FAC, Definition of Qualified Instructional Personnel, the School Board must approve those teachers assigned to teach out-of-field. To ensure that the District receives the highest levels of Florida Education Finance Program (FEFP) funding possible, instructional personnel requiring Board approval to teach out-of-field is submitted to the Board as a Board Agenda Item. Attached is the list of impacted instructional personnel covering the period of August 3, 2005 through August 31, 2005.

The District, with support from region offices, schools and Information Technology Services, closely monitors out-of-field assignments, as well as teachers on such assignments, to insure compliance with appropriate certification requirements and timelines. Said requirements and timelines are as follows:

- Individuals assigned to teach out-of-field must complete at least 6 semester hours of college credit or 120 inservice points toward in-field compliance each year. For Bachelor's degree level subjects, achievement of a passing score on the appropriate subject area examination earned since July 1, 2002 meets all requirements toward in-field compliance. All requirements toward in-field certification must be completed within three years.
- Out-of-field teachers assigned to teach English to Speakers of Other Languages (ESOL) must complete at least three semester hours of college credit or the equivalent toward the ESOL requirements within the first two calendar years from the date of the initial assignment. Additionally, three semester hours or the equivalent must be completed during each year thereafter until all requirements are completed.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, approve instructional personnel assigned to teach out-of-field for the period of August 3, 2005 through August 31, 2005.

MV:jg