

Office of Human Resources
Mariaelena Vidal, Human Resources Officer

**SUBJECT: ESTABLISH AND CLASSIFY MANAGERIAL EXEMPT PERSONNEL (MEP)
AND DADE COUNTY SCHOOL ADMINISTRATORS' ASSOCIATION
(DCSAA) POSITIONS**

**APPOINTMENTS AND LATERAL ASSIGNMENTS OF MANAGERIAL
EXEMPT, PROFESSIONAL AND TECHNICAL PERSONNEL FOR 2005-
2006**

COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY

Authorization of the Board is requested to establish and classify new administrative position classifications in accordance with School Board Rule 6Gx13-4D-1.022, Manual of Procedures for Managerial Exempt Personnel (MEP), and the labor contract with the Dade County School Administrators' Association (DCSAA). The administrative assignment recommendations are made in accordance with Board Rules 6Gx13- 4A-1.16, 6Gx13 -4A-1.161, and the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

Considerations for reassignments of managerial exempt, professional and technical personnel were predicated upon an intensive review of information by appropriate administrators.

The recommended managerial exempt, professional and technical personnel appointments reflect the honoring of requests for lateral reassignments, where possible. Assignments of personnel and appointments of managerial exempt, professional and technical staff may be a result of the Board-approved advertisement and selection process, or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

State Statutes and subsequent changes in Board rules governing Administrative/Professional and Technical Staffing require that all first year principalship appointments be "Interim" appointments.

In order to fill school-site allocations and other allocations vacated by promotion, leave, retirement, and other attritional factors, it is recommended that the following personnel assignments be authorized by the School Board. Revisions, additions and /or deletions may be made to the recommended personnel assignments, as necessary, to assure efficient school system operations, and if such modifications are made, a revised Board item will be submitted prior to the Board meeting.

Revised
D-21

Establish and classify the following MEP and DCSAA positions:

Curriculum and Instruction

Executive Director, Reading First, Division of Language Arts/Reading, MEP, Pay Grade 22

This is a Reading First Grant position that will assume major responsibility for the design and implementation of the Reading First Grant and ensures compliance with local, state, and federal requirements related to literacy and grant implementation.

Labor Relations

Executive Director, Compensation Systems, MEP, pay grade 22

Responsible for the implementation of the District's Compensation and Classification Programs, requiring a wide variety of technical skills in the functional areas of Human Resources Information Systems Management.

Professional Development

Executive Director, Teacher Education Center, MEP, pay grade 22

Directs and monitors delivery of professional development related to the Teacher Education Center and activities for various units, departments and personnel within the Office of Professional Development with major responsibility for directing and planning instructional staff development programs.

SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Luz M. Navarro	Middle School Principal, Campbell Drive Middle School	P2	Senior High Principal, Felix Varela Senior High School (Effective 9/14/2005)	P3
Alicia Hidalgo	Senior Assistant Principal, South Dade Senior High School	AP	Interim Middle School Principal, Campbell Drive Middle School (Effective 9/14/2005)	P2
Jane M. Garraux	Senior Assistant Principal, John A. Ferguson Senior High School	AP	Interim Middle School Principal, Southwood Middle School (Effective 9/14/2005)	P2
Regina P. Lowe-Smith	Vice Principal, Booker T. Washington Senior High School	VP	Interim Middle School Principal, Brownsville Middle School (Effective 9/14/2005)	P2
Lisa R. Robertson	Middle Assistant Principal, Palmetto Middle School	AP	Interim Middle School Principal, South Miami Community Middle School (Effective 9/14/2005)	P2
Paulette Covin-Fredrik	Middle Assistant Principal, Charles R. Drew Middle School	AP	Interim Senior High Principal, Miami Northwestern Senior High School (Effective 9/6/2005)	P3
Guillermo A. Munoz	Middle School Principal, Brownsville Middle School	P2	Senior High Principal, Miami Northwestern Senior High School (Effective 9/6/2005)	P3
David K. Moore	Vice Principal, Miami Edison Senior High School	VP	Interim Senior High Principal, Miami Edison Senior High School (Effective 9/14/2005)	P3

SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Annette DeGoti	Elementary Assistant Principal, Silver Bluff Elementary School	AP	Temporary Opportunity School Principal, School for Applied Technology	P2
Barbara M. George	Elementary Assistant Principal, Ruth K. Broad/Bay Harbor Elementary School	AP	Temporary Elementary Principal, Nathan B. Young Elementary School (Effective 10/6/2005)	P1

SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Adam L. Kosnitzky	Elementary Counselor, Madie Ives Elementary School	--	Temporary Elementary Assistant Principal, Biscayne Gardens Elementary School (Effective 9/6/2005)	AP
Rosa B. Iglesias	Elementary Counselor, W. J. Bryan Elementary School	--	Temporary Elementary Assistant Principal, W.J. Bryan Elementary School (Effective 9/6/2005)	AP
Demetria R. Barnum	Temporary Senior High Assistant Principal, Miami Central Senior High School	AP	Middle Assistant Principal, Charles R. Drew Middle School (Effective 9/12/2005)	AP
Erica Y. Paramore-Respress	Temporary Middle School Assistant Principal, Brownsville Middle School	AP	Middle School Assistant Principal, Brownsville Middle School	AP
Ora R. Whitehead	Senior Assistant Principal, Miami Northwestern Senior High School	AP	Vice Principal, Miami Northwestern Senior High School	VP

SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Tammy B. Thomas	Teacher, North County Elementary School	--	Elementary Assistant Principal, Charles R. Drew Elementary School	AP
Isabel B. Capote	Temporary Elementary Assistant Principal, West Laboratory Elementary School	AP	Elementary Assistant Principal, West Laboratory Elementary School	AP
Marlene Iza-Rodriguez	Teacher, Glades Middle School	--	Temporary Middle Assistant Principal, Herbert A. Ammons Middle School	AP
Susana Suarez	Temporary Elementary Assistant Principal, Kensington Park Elementary School	AP	Elementary Assistant Principal, Kensington Park Elementary School	AP
Maida Court	Temporary Middle Assistant Principal, Kinloch Park Middle School	AP	Middle Assistant Principal, Southwood Middle School (Effective 9/27/2005)	AP
Tashimba L. Andrews	Temporary Senior High Assistant Principal, Miami Edison Senior High School	AP	Senior Assistant Principal, Miami Edison Senior High School	AP
Gabriel P. Quintero	Assistant Superintendent Instructional Support, Instructional/Non- Instructional Training	25	Elementary Assistant Principal, Kenwood Elementary School (Career redirection at the request of the incumbent)	AP

SCHOOL-SITE ADMINISTRATIVE LATERAL RE-ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Tom J. Calvey	Senior Assistant Principal, Miami Northwestern Senior High School	AP	Adult Assistant Principal, Hialeah High Adult Education Center	AP
Rodolfo Rodriguez	Elementary Assistant Principal, South Pointe Elementary School	AP	Elementary Assistant Principal, Ludlam Elementary School (Effective 9/2/2005)	AP
Christina Perez-Bellon	Middle Assistant Principal, Madison Middle School	AP	Middle Assistant Principal, Rockway Middle School	AP
Cathay S. Abreu	Vice Principal, Miami Northwestern Senior High School	VP	Vice Principal, William H. Turner Technical Adult Center (Effective 9/6/2005)	VP
Earl Burth	Senior Assistant Principal, Felix Varela Senior High School	AP	Senior Assistant Principal, Homestead Senior High School (Effective 9/21/2005)	AP
Melissa M. Mesa	Elementary Assistant Principal, John I. Smith Elementary School	AP	Elementary Assistant Principal, South Pointe Elementary School (Effective 9/23/2005)	AP
Charles B. McLendon	Adult Assistant Principal, North Miami Adult Education Center	AP	Middle Assistant Principal, Miami Springs Middle School (Effective 9/27/2005)	AP
Eduardo A. Molliner	Elementary Assistant Principal, Phillis Wheatley Elementary School	AP	Community School Assistant Principal, North Twin Lakes Elementary School (Effective 9/20/2005)	AP

SCHOOL-SITE ADMINISTRATIVE LATERAL RE-ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Sandra P. Munoz	Senior Assistant Principal, Homestead Senior High School	AP	Elementary Assistant Principal, Toussaint L'Ouverture Elementary School	AP
David Cadaval	Senior Assistant Principal, Miami Coral Park Senior High School	AP	Senior Assistant Principal, South Dade Senior High School	AP
Maria R. Menchero	Elementary Assistant Principal, Gloria Floyd Elementary School	AP	Elementary Assistant Principal, John I. Smith Elementary School	AP

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Alberto Rodriguez	Associate Superintendent School Improvement, School Improvement, Design and Development	26	Regional Superintendent, Regional Center I (Effective 9/8/2005) (Career redirection at the request of the incumbent)	25
Barbara M. Mallard	Senior High Principal, Miami Edison Senior High School	P3	District Supervisor Instructional Support, Division of Student Services (Effective 9/14/2005) (Career redirection at the request of the incumbent)	21
Christopher DeOgburn	Supervisor Compensation, Compensation Administration	20	Executive Director Compensation Systems, Compensation Administration	22
Arlene W. Exelbert	Temporary Instructional Supervisor Exceptional Student Education, Regional Center IV	21	Instructional Supervisor Exceptional Student Education, Regional Center IV	21

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Deborah V. Mink	Supervisor II Teacher Training Programs, Instructional/Non-Instructional Training	44	Executive Director, Teacher Education Center, Teacher Education Center	22
Pauline C. Ward	District Supervisor Instructional Support, Language Arts	21	Executive Director, Reading First, Language Arts	22

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NON-SCHOOL-SITE ADMINISTRATIVE LATERAL RE-ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Paul J. Greenfield	District Director Professional Standards, Office of Professional Standards	23	Administrator on Special Assignment, Office of Human Resources (Effective 9/12/2005)	23
Christine J. Master	Assistant Superintendent Leadership and Development, Training/Development	25	Assistant Superintendent Instructional Support and Development, Instructional/Non-Instructional Training	25
Madeleine V. Rodriguez	Executive Director Civil Rights Compliance, Civil Rights Diversity Compliance	22	Executive Director, Human Resources Standards, Personnel Support Programs	22

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PROFESSIONAL AND TECHNICAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Tamara Wain	Budget Supervisor, Financial Operations/ Budget	44	Director I, School Audits, Management and Compliance Audits	45
Serge R. Castoriano	Engineer, Facilities Compliance and Quality Control	42	Registered Architect/ Engineer, Facilities Compliance and Quality Control (Reclassification)	43
Marvin D. Chapman	Coordinator III Design Trades Supervision, Regional Maintenance Center 5	42	Director I Facilities Operations, Regional Maintenance Center IV	45
Juan F. Contijoch	Coordinator III Facility Planning, Office of Planning	42	Coordinator Construction, A/E Selection, Negotiations and Design Management (Effective 10/21/2005) (Career redirection at the request of the incumbent)	40
Gloria C. Weathersby	Administrative Assistant I Transportation, Central West Transportation Center	34	Coordinator I Transportation, NE Transportation Center	40
Ilene Sessions	Administrative Assistant I Transportation, South Transportation Center	34	Coordinator I Transportation, SW Transportation Center	40
Marie M. Carisma	Office Manager, Transportation	--	Coordinator I Transportation, South Transportation Center	40
Charles W. Leonard Jr.	Senior Computer Operator Computer and Facilities Operations	--	Manager I Computer Operations, Computer and Facilities Operations	37

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PROFESSIONAL AND TECHNICAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
David Del Terzo	Computer Specialist, Riviera Middle School	--	Programmer I, Adult/Vocational/Alternative and Community Education (Effective 9/8/2005)	33
Vivian G. Villaamil	Supervisor II Governmental Affairs and Land Use Policy, Governmental Affairs and Land Use Policy	44	Director I, Governmental Affairs and Land Use Policy, Governmental Affairs and Land Use Policy (Reclassification)	45

RECOMMENDED: That effective October 19, 2005, or as soon thereafter as can be facilitated, The School Board of Miami-Dade County, Florida:

1. Establish and classify the following MEP and DCSAA positions:
 - a. Executive Director, Reading First, Division of Language Arts/Reading, MEP pay grade 22, Curriculum and Instruction
 - b. Executive Director, Compensation Systems, MEP pay grade 22, Compensation Administration
 - c. Executive Director, Teacher Education Center, MEP pay grade 22
2. approve the recommendations as set forth above for appointments and lateral transfers to be effective October 20, 2005, or as soon thereafter as can be facilitated, with the exception of the effective dates as noted throughout the item.

MV:mtp

SALARY RANGE

P3	92,000 - 122,270	26	103,996 - 161,071	45	62,408 - 108,105
P2	83,000 - 119,898	25	99,998 - 136,389	44	59,437 - 102,962
VP	70,284 - 110,404	23	81,792 - 122,270	42	53,915 - 93,398
AP (10 month)	61,200 - 93,386	22	72,842 - 117,526	40	48,897 - 84,710
AP (12 month)	68,330 - 105,649	21	67,291 - 110,404	37	42,240 - 73,175
		20	62,162 - 101,322	34	36,493 - 63,225
				33	34,745 - 60,195