

Business Operations
Ofelia San Pedro, Deputy Superintendent

SUBJECT: AWARD BID NO. 007-FF02 – DIPLOMAS

COMMITTEE: INSTRUCTIONAL EXCELLENCE & COMMUNITY ENGAGEMENT

The purpose of this bid, opened on October 4, 2005, is to establish a contract, to purchase, at firm unit prices, quantities, as may be required, of diplomas, for various schools. This is a term bid which states that the Board may purchase quantities, as may be required, at the unit price bid, but is not obligated to purchase any guaranteed amount. Of 31 vendors sent bid forms or card notices of this advertised bid, 2 responded, with 2 bids meeting specifications. When compared to other school districts' bids, Miami-Dade County Public Schools had lower pricing on two of three items.

Fund Source
0100 - General

M/WBE Eligibility
None

RECOMMENDED: That The School Board of Miami-Dade County, Florida, **AWARD** Bid No. 007-FF02 – DIPLOMAS, to purchase, at firm unit prices, quantities, as may be required, of diplomas, for various schools, during the term of the bid, effective November 16, 2005, through November 30, 2007, as follows:

PRIMARY

1. HERFF JONES, INC.
2502 NORTH STATE
P.O. BOX 707
IOLA, KS 66749
OWNER: ROBERT S. POTTS
C.E.O./PRESIDENT/CHAIRMAN

Total Low Unit Price: Items 1 through 3.

Item 1 - Diploma @ \$1.07 each.
Item 2 - Miniature diploma @ \$.81 each.
Item 3 - Diploma covers @ \$2.11 each.

ALTERNATE

2. BALFOUR COMPANY
4707 140 AVENUE NORTH, #217
CLEARWATER, FL 33762
OWNER: GREG FENLON, PRESIDENT

Second Total Low Unit Price: Items 1 through 3.

Item 1 - Diploma @ \$1.44 each.
Item 2 - Miniature diploma @ \$.84 each.
Item 3 - Diploma covers @ \$2.88 each.

3. Authorize Procurement Management Services to purchase up to the total estimated amount of \$288,960.

OSP/lja