

Freddie W. Woodson, Associate Superintendent
School Operations

SUBJECT: REQUEST AUTHORIZATION FOR THE SUPERINTENDENT TO ENTER INTO CONTRACTUAL AGREEMENTS TO LEASE FACILITIES FOR THE 2005-2006 GRADUATION REHEARSALS AND EXERCISES AND TO PAY FOR ANCILLARY SERVICES ASSOCIATED WITH GRADUATION

COMMITTEE: INSTRUCTIONAL EXCELLENCE AND COMMUNITY ENGAGEMENT

Authorization is requested for the Superintendent to enter into contractual agreements to lease facilities for the 2005-2006 graduation rehearsals and exercises, May 23 through May 26, 2006. Additionally, authorization is requested to pay for ancillary services associated with graduation, e.g., stagehands, electricians, ushers, police/security personnel, parking and parking attendants, and the rental of audio-visual equipment, plants, chairs, pianos, and crowd control dividers. The projected cost for these graduation rehearsals, exercises, and ancillary costs is estimated to be \$240,000.

Planning for the 2005-2006 graduation exercises began in August 2005. In the process of site selection, consideration is given to the scheduling of all graduations within a three- to four-day period at sites to accommodate each school's graduation class size.

Proposed sites for the 2005-2006 graduation rehearsals and exercises for the 36 senior high schools and seven alternative education centers are as follows:

- Miami-Dade County Auditorium
- Miami-Dade College-Kendall
- Miami Beach Convention Center
- Jackie Gleason Theater of the Performing Arts
- University of Miami Convocation Center
- Gusman Center for the Performing Arts
- Florida International University Pharmed Arena
- Florida International University Wertheim Center
- Florida International University Graham Center
- Joseph Caleb Community Center
- University of Miami James L. Knight Center – Ashe Auditorium
- Signature Gardens

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Personnel in the Office of Risk and Benefits Management will review all contracts to include indemnification and insurance provisions.

The appropriation of these items is included in the General Fund of the 2005-2006 Adopted Budget under Fund 0100, Function 5103, Program 9016, Object 5360/5390, Location 9723.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to:

1. enter into contractual agreements with the following sites for graduation rehearsals and exercises, May 23 through May 26, 2006:
 - Miami-Dade County Auditorium
 - Miami-Dade College-Kendall
 - Miami Beach Convention Center
 - Jackie Gleason Theater of the Performing Arts
 - University of Miami Convocation Center
 - Gusman Center for the Performing Arts
 - Florida International University Pharmed Arena
 - Florida International University Wertheim Center
 - Florida International University Graham Center
 - Joseph Caleb Community Center
 - University of Miami James L. Knight Center – Ashe Auditorium
 - Signature Gardens
2. enter into agreements for indemnification of the graduation sites listed above; and
3. authorize payment for charges incurred to lease the facilities and to pay for ancillary services associated with graduation, e.g., stagehands, electricians, ushers, police/security personnel, parking and parking attendants, and the rental of audio-visual equipment, plants, chairs, pianos, and crowd control dividers, at a total cost not to exceed \$240,000.

The appropriation for these items is included in the General Fund of the 2005-2006 Adopted Budget.

FW:pra