

Alberto M. Carvalho, Associate Superintendent  
Office of Intergovernmental Affairs, Grants Administration, and Community Services

**SUBJECT: REQUEST AUTHORIZATION TO ACCEPT A GRANT AWARD FROM THE FLORIDA DEPARTMENT OF EDUCATION (FLDOE) FOR FUNDING THE TECH PREP PROGRAM UNDER THE CARL D. PERKINS VOCATIONAL AND TECHNICAL EDUCATION ACT**

**COMMITTEE: INSTRUCTIONAL EXCELLENCE AND COMMUNITY ENGAGEMENT**

Under the Carl D. Perkins Vocational and Technical Education Act of 1998, the Florida Department of Education (FLDOE), TECH Prep Program awards grants through a non-competitive grant process. Authorization is requested to accept a grant award from the FLDOE, in the amount of \$351,843, to fund the TECH Prep Program for the grant period of July 1, 2005, through June 30, 2006.

The TECH Prep Program is a secondary school initiative which provides the opportunity for students to receive career advisement and counseling. It is a sequential program of study which provides transportation for students in preparing for the careers they intend to pursue. Additionally, the TECH Prep Program assists high school students to enroll in career related courses at the college level while in high school. The TECH Prep Program has been in existence since 1991, and involves students from all senior high schools in the District. Each senior high school has a designated TECH Prep cadre leader who is responsible for coordinating school programs with the District's TECH Prep office. The District's office will employ a full time curriculum support specialist who will implement, monitor, coordinate, and organize the TECH Prep program throughout the District. Additionally, the curriculum support specialist will provide the following services:

- Assist and support curriculum activities;
- Assist and support all postsecondary and secondary connecting activities;
- Monitor activities for 2006 TECH Prep graduates;
- Monitor data for TECH Prep districtwide;
- Serve as a liaison to the TECH Prep Business Advisory Council

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- Serve as a liaison to postsecondary institutions; and
- Provide technical support to all TECH Prep cadre leaders.

No matching funds are required as a condition to receive this grant. Grant funds in the amount of \$337,370, will provide for a full-time curriculum support specialist, stipends for a cadre leader at each of the 37 high schools, travel, contracted services, and supplies. The indirect cost is \$14,473, for a total allocation of \$351,843.

Official notification of this grant award was received on September 12, 2005, which is after the start of the grant period. Reimbursement of grant-related expenditures is authorized effective July 1, 2005. The TECH Prep Program is managed by the Division of Student Services.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, authorize the Superintendent to:

1. accept a grant award from the Florida Department of Education (FLDOE) for funding the TECH Prep Program under the Carl D. Perkins Vocational and Technical Educational Act, in the amount of \$351,843, for the grant period of July 1, 2005, through June 30, 2006;
2. extend this program as authorized through official notification from the granting agency in order to complete the goals of the program; and
3. direct Financial Operations to establish appropriations in the amounts approved or as amended by the granting agency; such appropriations to be reported periodically to the Board.

AMC:mgl

THE SCHOOL BOARD OF MI-DADE COUNTY, FLORIDA

BUDGET SUMMARY FORM

Yes  
 No Are there any in-kind or matching funds required?  
 Entitlement Grant  
 Non-Entitlement/Contract



GRANT/PROGRAM NAME: Carl D. Perkins Tech Prep Program

Grant Period Beginning July 1, 2005 (Date) Ending June 30, 2006 (Date)

FUNCTION	Total Budget	Salaries (51XX)	Employee Benefits (52XX)	Purchased Services (53XX)	Energy Services (54XX)	Materials and Supplies (55XX)	Capital Outlay (56XX)	Other Expense (57XX)
INSTRUCTION SERVICES	5000	245,299.00	125,800.00	28,001.00	37,367.00	54,131.00		
SUPPORT SERVICES:	6100							
Pupil Personnel Services	6200							
Instructional Media Services	6300							
Instruction & Curriculum Development	6400	77,071.00	56,000.00	6,071.00	15,000.00			
Instructional Staff Training	7100							
Board of Education	7200	14,473.00*						14,473.00*
General Administration	7300							
School Administration	7400							
Facilities Acquisitions & Construction	7500							
Fiscal Services	7600							
Food Services	7700							
Central Services	7800	15,000.00			15,000.00			
Transportation Services	7900							
Operation of Plant	8100							
Maintenance of Plant	9100							
Community Services	9200							
Debt								
<b>TOTAL INSTRUCTION AND SUPPORT SERVICES</b>		<b>351,843.00</b>	<b>181,800.00</b>	<b>34,072.00</b>	<b>67,367.00</b>	<b>54,131.00</b>		<b>14,473.00</b>

\*Includes Federal Indirect Costs of 14,473

Reviewed By [Signature]  
Division of Budget

Submitted for Board Approval/Authorization:

Agenda Item C-90 Board Meeting of November 16, 2005 (Date)