

Business Operations
Ofelia San Pedro, Deputy Superintendent

**SUBJECT: AUTHORIZE THE 2005-2006 SALARY SCHEDULE AND SALARY
 INCREASE FOR ADMINISTRATIVE ASSISTANTS TO SCHOOL
 BOARD MEMBERS**

COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY

It is recommended that eligible Administrative Assistants to School Board Members advance one step effective July 1, 2005. Employees on the top step of the schedule will receive an increase of \$1080 which will be reflected in the 2005-2006 Salary Schedule for Administrative Assistants to School Board Members.

A copy of the 2005-2006 salary schedule for Administrative Assistants to School Board Members is attached for your approval.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize:

1. eligible employees to advance one step effective July 1, 2005.
2. an increase of \$1080 to the top step of the salary schedule.
3. the 2005-2006 Salary Schedule for Administrative Assistants to School Board Members.

OSP:jmg

ADMINISTRATIVE ASSISTANT TO THE SCHOOL BOARD MEMBERS

**SALARY SCHEDULE (X1)
2005-2006**

Effective July 1, 2005

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Step 11</u>
\$49,122	\$51,085	\$53,128	\$55,248	\$57,219	\$59,757	\$62,147	\$64,512	\$67,093	\$71,938	\$74,098

Supplement for Administrative Assistant to School Board Chair.....\$3,000.