

Office of Human Resources
Mariaelena Vidal, Human Resources Officer

SUBJECT: ESTABLISH AND CLASSIFY MANAGERIAL EXEMPT PERSONNEL (MEP), AND DADE COUNTY SCHOOL ADMINISTRATORS' ASSOCIATION (DCSAA) POSITIONS

APPOINTMENTS AND LATERAL ASSIGNMENTS OF MANAGERIAL EXEMPT, PROFESSIONAL AND TECHNICAL PERSONNEL FOR 2005-2006

COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY

Authorization of the Board is requested to establish and classify new administrative position classifications in accordance with School Board Rule 6Gx13-4D-1.022, Manual of Procedures for Managerial Exempt Personnel (MEP), and the labor contract with the Dade County School Administrators' Association (DCSAA). The administrative assignment recommendations are made in accordance with Board Rules 6Gx13-4A-1.16, 6Gx13-4A-1.161, and the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

Considerations for reassignments of managerial exempt, professional and technical personnel were predicated upon an intensive review of information by appropriate administrators.

The recommended managerial exempt, professional and technical personnel appointments reflect the honoring of requests for lateral reassignments, where possible. Assignments of personnel and appointments of managerial exempt, professional and technical staff may be a result of the Board-approved advertisement and selection process, or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

State Statutes and subsequent changes in Board rules governing Administrative/Professional and Technical Staffing require that all first year principalship appointments be "Interim" appointments.

In order to fill school-site allocations and other allocations vacated by promotion, leave, retirement, and other attritional factors, it is recommended that the following personnel assignments be authorized by the School Board. Revisions, additions and /or deletions may be made to the recommended personnel assignments, as necessary, to assure efficient school system operations, and if such modifications are made, a revised Board item will be submitted prior to the Board meeting.

D-21

Establish and classify the following MEP, and DCSAA positions:

School Operations

K8 Center Principal, MEP, Pay Grade P2

Plans, organizes, administers, and directs all activities and functions at the K-8 school level which are essential to the operation of a responsive, effective, and efficient instructional environment which provides maximum opportunity for student growth.

Information Technology Services

Senior Enterprise Exchange Engineer, DCSAA, Pay Grade 43

Responsible for the administration and programming of Active Directory Services to custom enterprise software at the district level for Miami-Dade County Public Schools. Responsible for supervising the management of the Active Directory groups, users, organizational units, group policies, and will be required to attend change control on a regular basis. Responsible for ensuring the appropriate resolutions of Active Directory Services tickets opened by the Help Desk. The Senior Enterprise Exchange Engineer will supervise the development and implementation of new technologies while providing support to Enterprise Communications.

Enterprise Exchange Engineer, DCSAA, Pay Grade 41

Responsible for programming Active Directory Services to custom enterprise software at the district level for Miami-Dade County Public Schools. Responsible for managing Active Directory Services groups, users, organizational units, group policies and will be required to attend change control on a regular basis.

Enterprise Exchange Analyst, DCSAA, Pay Grade 39

Responsible for programming Active Directory Services to custom enterprise software at the district level for Miami-Dade County Public Schools. Assists in the roll out of new technologies while providing support to Enterprise Communications with broad understanding of the Windows server environment.

District Inspections, Operations and Emergency Management

Coordinator I, Fire Prevention, DCSAA, Pay Grade 40

Oversees the installation, maintenance and continuous satisfactory operation of the District's fire prevention water based sprinklers, kitchen fire suppression systems and building fire extinguishers through direct supervision of technical employees and the utilization of contract services.

SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Ivette Bernal	Elementary Assistant Principal, Broadmoor Elementary School	AP	Temporary Elementary Principal, Riverside Elementary School (Effective 10/21/2005)	P1

SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Michael T. Tandlich	Teacher, Lawton Chiles Middle School	--	Middle Assistant Principal, Lawton Chiles Middle School (Effective 10/19/2005)	AP
Elena Octala	Reading Coach, Avocado Elementary School	--	Elementary Assistant Principal, Dr. Carlos J. Finlay Elementary School (Effective 10/21/2005)	AP
Janet G. Hauser	Teacher, Paul W. Bell Middle School	--	Temporary Elementary Assistant Principal, Kenwood K-8 Center (Effective 11/4/2005)	AP
Leslie J. Longfield	Teacher, Horace Mann Middle School	--	Temporary Senior Assistant Principal, Miami Central Senior High School	AP

SCHOOL-SITE ADMINISTRATIVE LATERAL RE-ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Irene Gomez	Temporary Elementary Assistant Principal, Citrus Grove Elementary School	AP	Temporary Middle Assistant Principal, Kinloch Park Middle School (Effective 10/14/2005)	AP

SCHOOL-SITE ADMINISTRATIVE LATERAL RE-ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Francisco M. Sauri	Adult Assistant Principal, South Dade Adult Education Center	AP	Senior Assistant Principal, Homestead Senior High School (Effective 10/18/2005)	AP
Rita Maria C. Puentes Ruiz	Elementary Assistant Principal, Miami Heights Elementary School	AP	Elementary Assistant Principal, West Homestead Elementary School	AP
Charlene L. Olicker	Senior Assistant Principal, Norland Senior High School	AP	Senior Assistant Principal, North Miami Beach Senior High School (Effective 10/21/2005)	AP

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Charles Martin	Assistant Chief of Police Operations, MDCPS Police	22	Assistant Chief of Police Operations, MDCPS Police	24
Frederic E. Conde	Elementary Assistant Principal, West Homestead Elementary School	AP	Executive Director Adult Education, School Operations	22
Terrence Vaccaro	Psychologist, Psychological Services	--	Instructional Supervisor Exceptional Student Education, Psychological Services	21
Diane M. Kamenz	Teacher/Trainer, Instructional Technology	--	Instructional Support Specialist, Instructional Technology	20
Robert D. Strickland	Executive Director Life Skills, Life Skills and Special Programs	22	Administrative Director Professional Development, Instructional Non- Instructional Training	24

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Leonardo Fernandez	District Director Financial Report, Office of the Controller	23	Assistant Treasurer, Office of Treasury Management	24
William J. Chiodo, Jr.	District Supervisor Instructional Support, Life Skills and Special Programs	21	Executive Director Non-Instructional Training, Training/Development	22
Daniel Tosado	Assistant Superintendent Curriculum and Instruction, Curriculum and Instruction	25	Associate Superintendent School Improvement, School Improvement Zone	26

NON-SCHOOL-SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Peter R. Ho Tung	Instructional Support Specialist, General Academics District Office	20	Instructional Support Specialist, Instructional Technology	20

**NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PROFESSIONAL AND TECHNICAL**

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Sharon Hire-Miller	Buyer Support Specialist, Procurement Management Services	--	Supervisor I, Contractor Qualifications, Division of Business Development and Assistance	43
Osmel R. Maestre	Investigator, Office of the Inspector General	--	Coordinator II Site Planning, Governmental Affairs and Land Use	41
Yolanda McCollister	Administrative Secretary, Performance Improvement	--	Coordinator II Operations and Training, Instructional Non-Instructional Training	41

RECOMMENDED: That effective November 16, 2005, or as soon thereafter as can be facilitated, The School Board of Miami-Dade County, Florida:

1. Establish and classify the following MEP and DCSAA positions:
 - a. K-8 Center Principal, MEP pay grade P2, School Operations
 - b. Senior Enterprise Exchange Engineer, DCSAA pay grade 43, Information Technology Services
 - c. Enterprise Exchange Engineer, DCSAA pay grade 41, Information Technology Services
 - d. Enterprise Exchange Analyst, DCSAA pay grade 39, Information Technology Services,
 - e. Coordinator I, Fire Prevention, DCSAA, pay grade 40, District Inspections, Operations and Emergency Management

2. approve the recommendations as set forth above for appointments and lateral transfers to be effective November 17, 2005, or as soon thereafter as can be facilitated, with the exception of the effective dates as noted throughout the item.

MV:mtp

SALARY RANGE					
P1	78,000 - 117,526	26	103,996 - 161,071	43	56,602 – 98,053
AP (12 month)	68,330 - 105,649	25	99,998 - 136,389	41	51,349 – 89,230
AP (10 month)	61,200 - 93,386	24	96,000 - 127,435		
		23	81,792 - 122,270		
		22	72,842 - 117,526		
		21	67,291 - 110,404		
		20	62,162 - 101,322		