

Office of Human Resources
Mariaelena Vidal, Human Resources Officer

**SUBJECT: ESTABLISH AND CLASSIFY MANAGERIAL EXEMPT PERSONNEL (MEP)
AND DADE COUNTY SCHOOL ADMINISTRATORS' ASSOCIATION
(DCSAA) POSITIONS**

**APPOINTMENTS AND LATERAL ASSIGNMENTS OF MANAGERIAL
EXEMPT, PROFESSIONAL AND TECHNICAL PERSONNEL FOR 2005-
2006**

COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY

Authorization of the Board is requested to establish and classify new administrative position classifications in accordance with School Board Rule 6Gx13-4D-1.022, Manual of Procedures for Managerial Exempt Personnel (MEP), and the labor contract with the Dade County School Administrators' Association (DCSAA). The administrative assignment recommendations are made in accordance with Board Rules 6Gx13- 4A-1.16, 6Gx13- 4A-1.161, and the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

Considerations for reassignments of managerial exempt, professional and technical personnel were predicated upon an intensive review of information by appropriate administrators.

The recommended managerial exempt, professional and technical personnel appointments reflect the honoring of requests for lateral reassignments, where possible. Assignments of personnel and appointments of managerial exempt, professional and technical staff may be a result of the Board-approved advertisement and selection process, or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

State Statutes and subsequent changes in Board rules governing Administrative/Professional and Technical Staffing require that all first year principalship appointments be "Interim" appointments.

In order to fill school-site allocations and other allocations vacated by promotion, leave, retirement, and other attritional factors, it is recommended that the following personnel assignments be authorized by the School Board. Revisions, additions and /or deletions may be made to the recommended personnel assignments, as necessary, to assure efficient school system operations, and if such modifications are made, a revised Board item will be submitted prior to the Board meeting.

**REVISED²
D-21**

Establish and classify the following MEP and DCSAA positions:

Human Resources

Director, MEP, Pay Grade 21, Non-Instructional Staffing

Reports to and assists the District Director, Non-Instructional Staffing in all day to day functions. Responsible for providing administrative support to the District Director by managing and coordinating activities in Non-Instructional Staffing.

Media Programs

Radio Programming Operations Manager, Division of Media Programs, DCSAA, Pay Grade 37

Coordinates the activities of radio operational and technical personnel. Schedules and supervises on-air personnel and related radio operations.

SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Arleen Tamargo	Teacher, Herbert A. Ammons Middle School	--	Temporary Middle Assistant Principal, Arvida Middle School (Effective 11/18/2005)	AP
Eduardo M. Bovo	Teacher, Kendale Elementary School	--	Elementary Assistant Principal, Gloria Floyd Elementary School (Effective 11/18/2005)	AP
Zuyin C. Companioni	Teacher, Miami Senior High School	--	Temporary Elementary Assistant Principal, Silver Bluff Elementary School	AP
Emmett S. Greene	Senior Assistant Principal, Workers' Compensation	AP	Adult Assistant Principal, South Dade Adult Center	AP
Josephine Galloway	Instructional Resource Specialist, Regional Center III	--	Temporary Elementary Assistant Principal, Broadmoor Elementary School (Effective 12/2/2005)	AP
Ernesto Mantilla	Teacher, English Center	--	Temporary Elementary Assistant Principal, Citrus Grove Elementary School	AP
Mary Parton	Temporary Middle School Assistant Principal, John F. Kennedy Middle School	AP	Middle School Assistant Principal, John F. Kennedy Middle School	AP
Richelle P. Thomas	Senior Assistant Principal, Booker T. Washington Senior High School	AP	Vice Principal, Booker T. Washington Senior High School (Effective 1/2/2006)	VP
Evelyn Thomas-McHale	Senior Assistant Principal, Miami Jackson Senior High School	AP	Vice Principal, Miami Jackson Senior High School (Effective 1/2/2006)	VP

SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Ann L. Gary	Senior Assistant Principal, Miami Edison Senior High School	AP	Vice Principal, Miami Edison Senior High School (Effective 1/2/2006)	VP
Gina Spicer Shannon	CAP Advisor Miami Northwestern Senior High School	--	Middle Assistant Principal, Madison Middle School (Effective 1/2/2006)	AP
Emily D. Falcon	Teacher, Marjory Stoneman Douglas Elementary School	--	Elementary Assistant Principal, Marjory Stoneman Douglas Elementary School (Effective 1/2/2006)	AP
Maria L. Valeiro	Teacher, Air Base Elementary School	--	Elementary Assistant Principal, Dr. E. L. Whigham Elementary School (Effective 1/2/2006)	AP
Renee Y. Troupe	Teacher, American Senior High School	--	Senior Assistant Principal, Miami Norland Senior High School (Effective 1/2/2006)	AP
Lisette M. Alves	Reading Coach Miami Springs Middle School	--	Temporary Middle Assistant Principal, Miami Springs Middle School (Effective 1/2/2006)	AP
Treesey L. Weaver	Reading Coach, Miami Northwestern Senior High School	--	Elementary Assistant Principal, Phillis Wheatley Elementary School (Effective 1/2/2006)	AP

SCHOOL-SITE ADMINISTRATIVE LATERAL RE-ASSIGNMENTS
ASSISTANT PRINCIPALS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Gregory W. Brown	Elementary Assistant Principal, Parkview Elementary School	AP	Senior Assistant Principal, North Miami Beach Senior High School	AP
Juan C. Boue	Senior Assistant Principal, Miami Carol City Senior High School	AP	Senior Assistant Principal, Miami Coral Park Senior High School	AP
Carla Patrick	Middle Assistant Principal, Brownsville Middle School	AP	Senior Assistant Principal, Miami Northwestern Senior High School	AP
Alexis Cazan	Assistant Principal Returning from Leave	AP	Adult Assistant Principal, North Miami Adult Education Center	AP
Brenda M. Cruz	Senior Assistant Principal, South Dade Senior High School	AP	Senior Assistant Principal, Felix Varela Senior High School	AP
Anna L. Rodriguez	Middle Assistant Principal, John F. Kennedy Middle School	AP	Senior Assistant Principal, Dr. Michael M. Krop Senior High School	AP
Israel Rodriguez	Senior Assistant Principal, Hialeah-Miami Lakes Senior High School	AP	Middle Assistant Principal, Lamar Louise Curry Middle School	AP
Ideal M. Garcia	Senior Assistant Principal, G. Holmes Braddock Senior High School	AP	Middle Assistant Principal, Paul W. Bell Middle School (Effective 12/2/2005)	AP
Felix Zabala	Middle Assistant Principal, Paul W. Bell Middle School	AP	Senior Assistant Principal, G. Holmes Braddock Senior High School (Effective 12/2/2005)	AP

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Bernadette Montgomery	Instructional Support Specialist, Title I Project Administration	20	District Supervisor Title I, Title I Project Administration	21
Treska V. Rodgers	Non-Instructional Staffing Officer, Non-Instructional Staffing	44	Director, Non-Instructional Staffing	21
Carolyn H. Guthrie	Teacher, Myrtle Grove Elementary School	--	Executive Director National Board Certified Teachers, Instructional-Non-Instructional Training (Effective 1/2/2006)	22
Stanton N. Bronstein	Secondary Counselor, Dr. Michael M. Krop Senior High School	--	Supervisor Regional Center, Regional Center III (Effective 1/2/2006)	21
Ana M. Gutierrez	Teacher/Counselor, Advanced Academic Programs	--	Supervisor Regional Center, Regional Center III (Effective 1/2/2006)	21
Shirley B. Johnson	Curriculum Support Specialist, Regional Center IV	--	Supervisor Regional Center, Regional Center IV (Effective 1/2/2006)	21
Silvia P. Tarafa	Elementary Assistant Principal, Wesley Matthews Elementary School	AP	Supervisor Regional Center, Regional Center V (Effective 1/2/2006)	21
Reginald J. Fox	Teacher/Trainer, G. Holmes Braddock Senior High School	--	Supervisor Regional Center, Regional Center V	21
Joan T. Cobo	Senior Assistant Principal, Miami Palmetto Senior High School	AP	Supervisor Regional Center, Regional Center V (Effective 1/2/2006)	21

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Elise L. Kugler	Elementary Assistant Principal, Marjorie Stoneman Douglas Elementary School	AP	Supervisor Regional Center, Regional Center VI (Effective 1/2/2006)	21
Helene A. Chait	Middle Assistant Principal, Hammocks Middle School	AP	Supervisor Regional Center, Regional Center VI (Effective 1/2/2006)	21
Maria V. Montoya	Elementary Assistant Principal, Flagami Elementary School	AP	Supervisor Regional Center, Regional Center VI (Effective 1/2/2006)	21
Leslie W. Adams	Curriculum Support Specialist, Miami Edison Middle School	--	Supervisor Regional Center, Regional Center I (Effective 1/2/2006)	21
Ethel M. Dickens	Curriculum Support Specialist, Miami Edison Senior High School	--	Supervisor Regional Center, Regional Center I (Effective 1/2/2006)	21
Zulaima K. Sarmiento	Middle Assistant Principal, North Dade Middle School	AP	Supervisor Regional Center, Regional Center I (Effective 1/2/2006)	21
Caryl D. Grant	Senior Assistant Principal, Felix Varela Senior High School	AP	Supervisor Regional Center, Regional Center II (Effective 1/2/2006)	21
Milagros R. Fornell	Regional Administrative Director Curriculum Regional Center VI	24	Assistant Superintendent, Curriculum, Instruction, and School Improvement, Curriculum and Instruction	25

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Patrick Lacouty	Teacher, North Miami Senior High School	--	Supervisor Regional Center, Regional Center II (Effective 1/2/2006)	21

NON-SCHOOL-SITE ADMINISTRATIVE LATERAL RE-ASSIGNMENTS

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Bettye L. Woodson	Elementary Principal, Hubert O. Sibley Elementary School	P1	Executive Director Magnet Programs, Charter School Operations	22
Michele S. Weiner	District Supervisor Instructional Support, Mathematics and Science	21	Supervisor Regional Center, Regional Center II	21
Raquel O. Sotolongo	District Supervisor Instructional Support, School Improvement Zone	21	Supervisor, Regional Center, Regional Center III	21
Vera A. Hirsh	Administrative Director Personnel Employment and Staffing, Instructional Staffing	24	Regional Administrative Director Curriculum Regional Center VI (Effective 1/2/2006)	24

**NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PROFESSIONAL AND TECHNICAL**

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
James J. Dillard	Supervisor I Sourcing Contracts, Capital Improvement Projects	43	Senior Project Manager, Capital Improvement Projects	45
Marilyn Z. Capon	Coordinator Construction, Capital Improvement Projects	40	Senior Project Manager, Capital Improvement Projects	45

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PROFESSIONAL AND TECHNICAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Chucks O. Chinyere	Coordinator Construction, Capital Improvement Projects	40	Senior Project Manager, Capital Improvement Projects	45
Marcel Douge	Coordinator Construction, Capital Improvement Projects	40	Senior Project Manager, Capital Improvement Projects	45
Lourdes C. Mendez-Lopez	Coordinator Construction, Capital Improvement Projects	40	Senior Project Manager, Capital Improvement Projects	45
Juan C. Salinas	Coordinator Construction, Capital Improvement Projects	40	Senior Project Manager, Capital Improvement Projects	45
Ailsa J. Simon	Coordinator Construction, Capital Improvement Projects	40	Senior Project Manager, Capital Improvement Projects	45
Octavio D. Suarez	Coordinator Construction, Capital Improvement Projects	40	Senior Project Manager, Capital Improvement Projects	45
Armando R. Ubals	Coordinator Construction, Capital Improvement Projects	40	Senior Project Manager, Capital Improvement Projects	45
Carl A. Smith	Curriculum Support Specialist, Training/Development	--	Supervisor II Teacher Training Program, Instructional/Non-Instructional Training	44
Lubby Navarro	Administrative Assistant to School Board Member, Board Members' Office	--	Coordinator II Site Planning, Governmental Affairs & Land Use (Effective 12/2/2005)	41
Melisa C. Orozco	Executive Secretary Governmental Affairs and Land Use	--	Manager II Planning, Governmental Affairs and Land Use	38

NON-SCHOOL-SITE ADMINISTRATIVE ASSIGNMENTS
PROFESSIONAL AND TECHNICAL

<u>NAME</u>	<u>CURRENT ASSIGNMENT</u>	<u>CURRENT PG</u>	<u>NEW ASSIGNMENT</u>	<u>NEW PG</u>
Mario A. Barrios	Sr. Radio/TV Maintenance Engineer, Media Programs	--	Broadcast Engineering Manager, Media Programs	38
Peter J. Maerz	Sr. Radio Operations Specialist, Media Programs	--	Radio Programming Operations Manager, Media Programs	37
Eugenia M. Sanchez de Fuentes	Budget Supervisor, Financial Operations/ Budget	44	Budget Director, Financial Operations/ Budget	45
Wirthy E. Fuentes	Budget Specialist, Financial Operations/ Budget	--	Coordinator II Operating Budget, Financial Operations/ Budget	41

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RECOMMENDED: That effective December 14, 2005, or as soon thereafter as can be facilitated, The School Board of Miami-Dade County, Florida:

1. Establish and classify the following MEP and DCSAA positions:
 - a. Director, MEP, Pay Grade 21, Non-Instructional Staffing
 - b. Radio Programming Operations Manager, DCSAA, Pay Grade 37, Division of Media Programs
2. approve the recommendations as set forth above for appointments and lateral transfers to be effective December 15, 2005, or as soon thereafter as can be facilitated, with the exception of the effective dates as noted throughout the item.

MV:mtp

SALARY RANGE			
25	102,997 - 140,481	45	62,408 - 108,105
24	98,400 - 131,258	44	59,437 - 102,962
P1	82,000 - 121,052	43	56,602 - 98,053
22	72,842 - 121,052	41	51,349 - 89,230
VP	70,284 - 113,716	40	48,897 - 84,710
21	67,291 - 113,716	38	44,360 - 76,847
20	62,167 - 104,362	37	42,240 - 73,175
AP	61,200 - 96,188		