

Office of School Board Members  
Board Meeting of December 14, 2005

December 5, 2005

Ms. Evelyn Langlieb Greer, Board Member

**SUBJECT: PRESENTATION OF REPORT ON BOARD STANDING COMMITTEES**

**COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS**

The Efficiency and Competition Committee was restructured by the Board on March 16, 2005. The Efficiency Committee adopted criteria for assessing standing Board committees. Attached is the report of the committees reviewed, reflecting the name of the committee, the date created, the purpose of the committee, the membership structure, whether the committee was dissolved or retained and other pertinent information so that Board members have a comprehensive overview of the committee system.

**ACTION PROPOSED BY  
MS. EVELYN LANGLIEB GREER:**

That The School Board of Miami-Dade County,  
Florida:

1. Accept the 2005 report of the Board standing committees.

**COMMITTEES ON WHICH BOARD MEMBER SERVE**  
**EFFICIENCY COMMITTEE (EC) REPORT**  
 12/05/05

	<b>COMMITTEE</b>	<b>ESTABLISHED BY</b>	<b>MISSION/PURPOSE</b>	<b>MEMBERSHIP</b>	<b>OTHER INFORMATION</b>
1	<b>Attendance Boundary Committee</b>	Board Rule <u>6Gx13-5A-1.10</u>	To participate in the identification of schools that require adjustment of attendance boundaries or grade configurations; to hear parent or community member input about boundary changes; to present boundary recommendations to the Superintendent.	Seventeen (17) members; (1) representative appointed by each Board Member, (5) representatives appointed by the Superintendent, (1) representative of the Dade County Council PTA/PTSA, (1) representative of the Diversity Equity Excellence Advisory Committee, and (1) representative of the Superintendent's Advisory Committee for Exceptional Student Education.	
2	<b>Audit Committee</b>	Board Rule <u>6Gx13-2C-1.142</u>	To assist the School Board and Superintendent in matters pertaining to fiscal management of the District; to review District financial information, to ensure that the overall audit coverage of M-DCPS is sufficient and that there is an adequate system of internal control.	Thirteen (13) members; (1) representative appointed by each Board Member, (1) member appointed by the Chair of the School Board, (1) representative appointed by the Superintendent, (1) non-voting member from the school system appointed by the Superintendent, plus the Chief Auditor, who serves as a non-voting member.	The Chair has two appointments
3	<b>Citizens' Oversight Advisory Committee to the Interlocal Agreement</b>	Established by the Interlocal Agreement for public school facility planning in Miami-Dade County.	Coordinate comprehensive land use and school facilities planning programs.	Sixteen (16) members; (1) representative appointed by each School Board member, (5) representatives appointed by Miami-Dade County, (2) representatives appointed by the Miami-Dade League of Cities.	
4	<b>Concurrency Task Force</b>	Agenda Item B-4, August 17, 2005 Board meeting	To provide recommendations for the implementation of the 2005 Growth Management legislation as it relates to school concurrency.	Six (6) members; (2) members appointed by the Chair of the School Board and up to (2) representatives from the following organizations: Miami-Dade County Board of County Commissioners, the Miami-Dade County League of Cities, the Builders Association of South Florida and the Latin Builders Association. The Superintendent will appoint District staff to provide support to the Task Force.	
5	<b>Efficiency Committee</b>	Agenda Item B-11, March 16, 2005 Board Meeting	Evaluate the standing Board committees and make recommendations	Six (6) members; (2) representatives appointed by the Chair of the School Board, (2) appointed by the Superintendent and (2) appointed by the District's five bargaining units.	

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6	<b>Investment Advisory Committee</b>	Agenda item - 1984	Provides independent, expert advice on ways to increase available cash for investments and to improve financial performance; reviews cash management procedures.	Nine (9) members; (1) member appointed by the Chair of the School Board, (5) citizens re-appointed in staggering terms approved by the School Board, plus (3) non-voting staff members: the Chief Financial Officer, Treasurer and Controller	
7	<b>Miami-Dade National College Fair</b>		Coordinates planning, and implementation of a National College Fair. Each year, M-DCPS co-sponsors the Miami-Dade National College Fair with the National Association of College Admissions Counselors (NACAC). NACAC is the fiscal agent for the event and as such they coordinate the booths and presentations.	Twenty six (26) members: (1) member appointed by the Chair of the School Board, (1) district administrator, and 24 members representing local universities and colleges, private schools, community groups and M-DCPS.	The Division of Student Services alone could not coordinate and conduct this event without the assistance of the planning committee.
8	<b>WLRN - Advisory Board</b>	Board Rule <u>6Gx13-8C-1.011</u>	To provide educational services, information, and entertainment to the South Florida Community through high quality television and radio programming and innovative communications technologies.	Twenty (20) members: (2) two members appointed by the Chair of the School Board, (2) representatives appointed by Friends of WLRN and (1) representative appointed by and a member of the South Florida Chapter of Professional Journalists.	

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1	<b>Alliance for Career Education</b>	According to staff, the Alliance for Career Education is neither a School Board nor District mandated committee, but a group of career education-oriented individuals who convene under their own auspices and outside of the purview of the District.	Recommends ways to help students for all ages prepare for careers; provides scholarships for post secondary training.	One Hundred Forty (140) mostly lay persons and business members.	
2	<b>Citizens' Coalition for Public Schools</b>	The Coalition is an independent, non-profit association comprised of individuals, organizations and businesses.	To advocate for adequate, stable and equitable funding to ensure high quality public education.	Sixty-seven (67) persons comprised of outside individuals and members of the PTA and PTSA associations. Individuals or groups seeking membership in the Coalition are expected to make an annual membership contribution to support the activities of the Coalition.	Coalition has bylaws.
3	<b>Cultural Arts Committee</b>	The committee is an informal group of people who advocate for arts education. Discusses all aspects of arts education, including those offered by other organizations to make sure our students benefit.	Reviews cultural events and activities sponsored by the Division of Life Skills; facilitates activities and partners between M-DCPS and community arts organizations.	Sixteen members (16) members and 16 alternates, all professionals who are interested in advocating for arts education.	
4	<b>Dade Public Education Fund</b>	The Fund is an independent, non-profit organization that does not require District staff support. Pursuant to <u>Section 237.40</u> of the Florida Statutes and <u>Board Rule 6Gx13-1B-1.07</u> , the School Board endorsed the formation and incorporation of the Dade Public Education Fund.	The purpose of the Fund is to operate, receive, hold, invest, and administer funds to benefit the District and to make expenditures to or for the benefit of public prekindergarten through 12th grade education in M-DCPS.	Twenty-one (21) members, selected by the Fund's Board.	No District staff is devoted to the Fund.
5	<b>Dade-Monroe Teacher Education Center Council</b>	The Council is created to meet the State of Florida requirement to establish a coordinated system of professional development. The system is developed in consultation with teachers and representatives of college and university faculties, community agencies and other interested citizen groups.	The Council serves as an advisory group to the Teacher Education Center (TEC).	Twenty-five (25) members, representing universities, community groups, business industry, UTD and M-DCPS.	Document containing the policies and procedures is a part of, and incorporated into Board Rule <u>6Gx13- 4C-1.031</u> .

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6	District Athletic Advisory Committee (DAAC)	Established by the Board in June 1963.	To involve citizens and parents in the decision-making process of implementing high-caliber, well-rounded athletic programs in secondary schools and to make recommendations to establish the criteria and framework by which to operate the athletic programs in M-DCPS.	Eighteen (18) voting members from outside the District, plus six (6) non-voting members of which two (2) are Board members and five (5) District staff.	Committee does not have bylaws. Committee presents an annual report to the Superintendent.
7	Diversity, Equity, and Excellence Advisory Committee	Board Rule <u>6Gx13-1B-1.032</u>	Reviews issues pertaining to maintaining a multicultural system, including recruitment and diversity of personnel, students, transportation, site selection and attendance zones.	Eleven (11) members; (1) representative appointed by each Board member, (2) representatives appointed by the Superintendent.	
8	Drafting Advisory Committee	Applied Technology Advisory Committees are required for accreditation by the Southern Association of Colleges and Schools and the Council for Occupational Education.	To provide a link to the business community and to give overall direction for the career programs offered through the school system focused on the overall development of technology and adult education programs.	Seven (7) members, composed of representatives from business and industry, the Chambers of Commerce and organized groups with an interest in applied technology. Term of membership is two years. If any member is absent more than two meetings without adequate justification, member may be replaced.	Committee has bylaws.
9	Family Community Involvement Advisory Committee	Board Rule <u>6Gx13-1B-1.01</u>	Reviews and recommends ways to enhance parental and community involvement in district programs and activities. Committee is advisory to the Superintendent.	Thirteen (13) members. Parents, administrators, teachers, business representatives, and community members.	
10	Food and Nutrition and Physical Education Advisory Committee	Superintendent and the Board.	Advise the Board on issues relevant to school food and nutrition and physical education programs.	Eighteen (18) members, including one (1) representative appointed by each Board member, one (1) representative of the ESE Advisory Panel, one (1) student.	No changes recommended. Suggest to the Superintendent that it be streamlined and improve the composition, and encourage it's work on the Wellness Program.
11	HIV/AIDS	Committee is mandated as part of a grant from the U.S. Center for Disease Control and Prevention (CDC).	Committee reviews the materials used in the curriculum, especially in the area of Human Growth Development.	Twenty-six (26) members, including professional health care, staff and citizens.	

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12	<b>Limited English-Proficient Leadership Council</b>	As per State DOE Rule <u>6A-6.0904(7) (a)</u> parental involvement and participation in limited English proficient students' educational programming and academic achievement shall be promoted, among other ways, by establishing parents leadership councils at each school, or at the district level, composed in the majority of parents of limited English proficient students.	Promotes parental involvement and participation in issues related to ensuring equal access to all educational opportunities for limited English proficient students, as per the META Consent Decree.	According to staff, the Council is composed of parents of limited English proficient students.	Council does not have bylaws or written guidelines.
13	<b>Miami-Dade County School Health Medical Advisory Committee</b>	Florida Statute <u>381.0056 (5)</u> requires each county health department to develop, jointly with the district school board and the local school health advisory committee, a school health services plan.	The purpose of this Committee shall be to advise the School Board of Miami-Dade County and the Miami-Dade County Public Health Officer on issues relevant to the School Health Programs.	Membership shall be prescribed by the School Health Guidelines and shall include physicians and other health professionals from the community, representatives from M-DCPS and representatives from the Miami-Dade County Department of Public Health as well as members of the community and other elected by majority vote of the membership. Terms of office begin in September and are for a period of two years.	Committee has an operating code.
14	<b>Miami-Dade County Title I District Parent Advisory Council (DAC)</b>	Title I legislation requires that each school that receives Title I funds develop jointly with parents a school parent compact that outlines how parents, school staff, and students will share responsibility for ensuring improved student achievement.	The council shall represent Title I parents, advocates and community leaders to achieve the following objectives: setting and developing local goals and applications; planning, designing, implementing and evaluating Title I programs. Assist in developing program improvement plans with M-DCPS and State DOE.	Thirty (30) elected members, from the five (5) Title I regions plus five (5) officers of the DAC. At least 50% of the officers shall be parents of children currently attending Title I schools, whether public or private. The other members shall be parents of former Title I children or advocates, community leaders supporters of the Title I Program.	Committee has bylaws. Three (3) standing committees: Constitution and By-Laws, Program Planning, and Nominating committees.
15	<b>Miami-Dade National College Fair</b>	Each year, M-DCPS co-sponsors the Miami-Dade National College Fair with the National Association of College Admissions Counselors (NACAC). NACAC is the fiscal agent for the event and as such they coordinate the booths and presentations.	Coordinates planning, and implementation of a National College Fair.	One (1) School Board representative, one (1) district administrator, and 24 members representing local universities and colleges, private schools, community groups and M-DCPS.	The Division of Student Services alone could not coordinate and conduct this event without the assistance of the planning committee.

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**EFFICIENCY COMMITTEE (EC) REPORT**  
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16	<b>Minority Business Enterprise Advisory Committee</b>	Board Rule <u>6Gx13- 3G-1.01.</u>	To assist in the development, implementation and evaluation of Business Development and Assistant Program for minority businesses.	Nine (9) members: (1) representative appointed by each Board member.	
17	<b>Parent Council for Talent Magnets</b>	According to staff, this Committee was not sanctioned by the Board. It started about 10 years ago by a group of concerned parents.	To protect and promote the continuation and growth of the Talent Magnet Arts Programs/Schools.	Committee shall be comprised of two (2) parents, one (1) delegate and one (1) alternate, selected or elected by the parents in each program/school in September to represent them.	Committee has bylaws.
18	<b>School Calendar Ad Hoc Task Force</b>	Per UTD Contract, <u>Article XXVI, Section 3A.</u>	Reviews and assists in developing the annual school calendar.	Nine (9) members, including two (2) lay citizens. Members are appointed annually by the Superintendent of Schools and the UTD.	
19	<b>School Improvement Zone/University and Community Advisory Board</b>	Advisory Board was established by the Board on August 18, 2004.	To provide guidance, advice, and support in identifying issues that have led to chronic low performance. Also, to identify innovative methods on how to best serve children who are traditionally left behind, and apply those strategies across the district.	Thirty (30) members, representing diverse sectors of Miami-Dade County, appointed by the Superintendent of Schools, each serving a 3-year term.	Committee established three task forces. Advisory Board will be supported by central staff of the School Improvement Department.
20	<b>Student/Career Services Advisory Committee</b>	Florida Statute 1006.025 requires district school boards to submit a guidance report to the Commissioner of Education by June 30 of each year. One guidance plan standard includes establishing an advisory committee.	To ensure that every student in M-DCPS is given the opportunity to succeed by providing them with the necessary services that nurtures their personal/social, educational, and career development.	Thirty-five (35) members, including parents, representatives of professional organizations, representatives of higher education, agencies, community members-at-large, UTD, mental health professionals, business and school district personnel. At least 51% of committee shall be non-school personnel. Members shall be appointed to a one-year term.	Committee has bylaws.

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21	<b>Superintendent's District Advisory Panel for Exceptional Student Education</b>	By authority of the Superintendent and by approval of the Board on October 17, 1979.	To assist the Superintendent in reviewing the current status of exceptional student education, to identify problem areas, to develop goals/objectives and to recommend priorities for the provision of a free and appropriate public school education for exceptional students.	Twenty-five (25) members: (10) parents, (10) representatives from education, health and human services agencies in Miami-Dade County, and five (5) District staff. Quorum shall be declared upon reaching 51% of the average voting members attendance of the preceding three (3) meetings.	Committee has bylaws.
22	<b>The School Discovery Showcase</b>	According to staff the School Discovery Showcase is a group of Miami-Dade County Fair and Exposition and M-DCPS staff who periodically meet to plan the fair annual event.	Coordinates planning and implementation of district wide Career/Magnet Fair to help students and their families plan course selections to prepare for various careers.	A total of 43 members; 16 representatives of the business community and 27 professional staff members.	