

Office of Superintendent of Schools
Board Meeting of December 14, 2005

December 9, 2005

Office of Human Resources
Mariaelena Vidal, Human Resources Officer

**SUBJECT: CONTRACTUAL EMPLOYMENT OF ADMINISTRATIVE ASSISTANT
TO INDIVIDUAL SCHOOL BOARD MEMBER**

COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY

Ms. Perla Tabares Hantman, Vice-Chair, The School Board of Miami-Dade County, Florida, recommends that Ms. Ana O. Lara be contractually employed as her Administrative Assistant. }

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The terms and conditions of service as Administrative Assistant are set forth in the contractual form which has been approved by the School Board Attorney for the employment of Ms. Ana O. Lara.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, contractually employ Ms. Ana O. Lara as Administrative Assistant to School Board Vice-Chair, Ms. Perla Tabares Hantman, effective December 15, 2005 or as soon thereafter as can be facilitated.

MV:mtp

REVISED
REPLACEMENT
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