

Allen M. Vann, Chief Auditor
Office of Management and Compliance Audits

SUBJECT: AUDIT OF INVENTORIES AS OF JUNE 30, 2005

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

The Office of Management and Compliance Audits has audited the inventories as of June 30, 2005 of the following departments/units:

- Textbook Inventory Services
- Department of Food and Nutrition
- Stores and Mail Distribution
- Maintenance Materials Management
- Department of Transportation

Our internal audit report concluded that the District's centralized inventories were fairly stated in the annual financial report for the fiscal year ended June 30, 2005. Our audit also concluded that there is a good control environment for managing these inventories. Over 57% of the reported \$28.6 million inventory at year-end is composed of textbooks. Food and Nutrition inventories consist of purchased foods and supplies, and food commodities donated by the Federal Government and represented another 18% of the reported inventories at fiscal year-end. The remaining inventories were classroom, office, and custodial supplies maintained at the Stores and Mail Distribution Warehouse; maintenance parts and supplies maintained by Maintenance Materials Management; and fuel, tires, and parts maintained by the Department of Transportation.

We commend the departments for properly conducting the physical inventories at year-end.

This report will be reviewed by the School Board Audit Committee at its December 7, 2005 meeting.

Copies of this report were previously distributed and will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center. Additional copies will be provided upon request.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, receive and file the Audit of Inventories as of June 30, 2005 for the departments/units listed above.