

MEMORANDUM

February 14, 2006

TO: The Honorable Chair and Members of The School Board of
Miami-Dade County, Florida

FROM: Rudolph F. Crew, Superintendent of Schools *RFC*

**SUBJECT: WITHDRAWAL OF AGENDA ITEM D-42
DEMOTION OF EMPLOYEE
JAIRO GARZON – DIRECTOR
HOSPITALITY SERVICES**

The attached Agenda item D-42 is being withdrawn from the February 15, 2006 Agenda. Staff will comprehensively review this case further, prior to the next scheduled School Board meeting.

RFC:ng
M1100
Attachment

cc: Superintendent's Cabinet
School Board Attorney

Office of Superintendent of Schools
Board Meeting of February 15, 2006

February 7, 2006

Office of Professional Standards
Maria Teresa Rojas, Assistant Superintendent

**SUBJECT: DEMOTION OF EMPLOYEE
JAIRO GARZON – DIRECTOR
HOSPITALITY SERVICES**

On February 7, 2006, the following letter was sent to Mr. Jairo Garzon:

This is to notify you that the Superintendent of Schools will be recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of February 15, 2006, that the School Board demote you from your current position as Director, at Hospitality Services, to Coordinator III, at Food and Nutrition, effective at the close of the workday, February 15, 2006, for just cause, including, but not limited to: violation of School Board Rules 6Gx13- 4A-1.21, Responsibilities and Duties, and 6Gx13- 4C-1.07, Travel Expenses. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f), and 447.209, Florida Statutes.

If you wish to contest your demotion, you must request a hearing in writing within 20 working days of the receipt of notice of the Board action, in which case, formal charges will be filed and a hearing will be held before an impartial hearing officer.

If the School Board accepts (or approves) the Superintendent's recommendation, you will be notified of the School Board's action.

RECOMMENDED: That effective February 15, 2006, at the close of the workday, the School Board demote Mr. Jairo Garzon as Director, at Hospitality Services, to Coordinator III, at Food and Nutrition, pending the outcome of a hearing, if requested.

MTR

**ITEM WITHDRAWN
(2/14/06)
D-42**