

Allen M. Vann, Chief Auditor
Office of Management and Compliance Audits

**SUBJECT: INTERNAL AUDIT REPORT - CONSTRUCTION PLAN REVIEW,
PERMITTING, AND INSPECTION PROCESSES**

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

The Office of Management and Compliance Audits has performed an audit of construction plan review, permitting and inspection operations administered by the Department of Educational Facilities Compliance for the 21 months period ended March 31, 2005. The audit disclosed that the Department's operations are adequately controlled, comply with applicable laws and regulations; and that the Department and the contracted Building Code Consultants appear to perform their reviews of construction plans in a thorough manner. However, delays were found in completing inspections within certain disciplines, as well as delays in the timeliness of issuing building permits and completing plan reviews. The Department would benefit from adopting performance standards, which would enable it to compare more favorably to other selected school districts. Improvements are also needed in the project information and filing system. Management has already taken and/or outlined certain corrective actions that would rectify the conditions noted in the audit.

The School Board Audit Committee reviewed this report at its January 31, 2006 meeting, and recommended forwarding it to the School Board.

Copies of this report were previously distributed and will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center. Additional copies will be provided upon request.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, receive and file the **Internal Audit Report - Construction Plan Review, Permitting, and Inspection Processes**.