

Office of School Board Attorney  
JulieAnn Rico Allison, Board Attorney

**SUBJECT: PROPOSED AMENDMENT OF SCHOOL BOARD RULE: INITIAL READING 6Gx13- 7E-1.02, EDUCATIONAL FACILITIES - NAMING**

**COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENT RELATIONS**

At the School Board meeting of January 18, 2006, the Board approved Agenda Item B-19, presented by Ms. Perla Tabares Hantman, Board member. Agenda Item B-19 directed the School Board Attorney to review School Board Rule 6Gx13- 7E-1.02, Educational Facilities – Naming, and recommend any necessary modifications to clarify the requirements of the Rule and to authorize the Superintendent to initiate rulemaking proceedings at the March 15, 2006 School Board meeting.

The proposed amendment to School Board Rule 6Gx13- 7E-1.02, provides some added clarity with respect to the process that must be followed in selecting the name for prospective educational facilities or in renaming existing educational facilities. The proposed amendment, among other things, changes the composition of the Educational Facilities Naming Committee to include an additional voting member to be designated by the Board Member in whose district the school or facility to be named is located, which will ensure the existence of a tie-breaker in situations where the Committee does not obtain a majority vote in favor of a particular name for a school.

On March 9, 2006, the proposed amended Rule was presented to the members of the Innovation, Efficiency and Governmental Relations Committee for their consideration. Pursuant to the recommendations of the Committee, the proposed amended Rule has been revised to incorporate the changes requested by the Committee. In addition, minor modifications are included to bring the Rule into conformity with current school district procedures.

ADDED

Attached are the Notice of Intended Action and the proposed amendment to the Board Rule. Changes to the current Rule are indicated by underscoring words to be added and ~~striking through~~ words to be deleted.

Authorization of the Board is requested for the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Procedure Act for the amendment of School Board Rule 6Gx13- 7E-1.02, Educational Facilities – Naming.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, authorize the Superintendent to initiate rulemaking proceedings in accordance with the Administrative Act to amend School Board Rule 6Gx13- 7E-1.02, Educational Facilities – Naming.

**REVISED  
G-6**

## NOTICE OF INTENDED ACTION

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, announced on March 15, 2006, its intention to amend School Board Rule 6Gx13- 7E-1.02, *Educational Facilities - Naming*, at its meeting of April 18, 2006.

**PURPOSE AND EFFECT:** The amendment to the Rule will provide added clarity to the process for selecting the name for prospective educational facilities or in renaming existing educational facilities.

**SUMMARY:** The amendment will enlarge the composition of the Educational Facilities Naming Committee to include an additional voting member designated by the Superintendent of Schools, in instances such as a tie-breaker or where the Committee does not obtain a majority vote.

**SPECIFIC LEGAL AUTHORITY UNDER WHICH RULEMAKING IS AUTHORIZED:** §§ 1001.41(1)(2); 1001.42(22); 1001.43(10) F.S.

**LAW IMPLEMENTED, INTERPRETED, OR MADE SPECIFIC:** § 1001.41(1) F.S.

IF REQUESTED, A HEARING WILL BE HELD DURING THE BOARD MEETING OF April 18, 2006, which begins at 1:00 p.m., in the School Board Auditorium, 1450 N.E. Second Avenue, Miami, Florida 33132. Persons requesting such a hearing or who wish to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), F.S., must do so in writing by April 10, 2006, to the Superintendent of Schools, Room 912, at the same address.

ANY PERSON WHO DECIDES TO APPEAL THE DECISION made by The School Board of Miami-Dade County, Florida, with respect to this action will need to ensure the preparation of a verbatim record of the proceedings, including the testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes)

A COPY OF THE PROPOSED AMENDED RULE is available, at cost, to the public for inspection and copying, in the Citizen Information Center, Room 158, 1450 N.E. Second Avenue, Miami, Florida 33132.

Originator: Perla Tabares Hantman  
Date: March 1, 2006

Occupying**EDUCATIONAL FACILITIES--NAMING**

The School Board will consider recommendations from the community and other interested or impacted parties when and decide upon approving proposed names for new school facilities and renaming of existing facilities.

No public school or educational facility owned by the School Board shall be named except in the manner prescribed in this Rule.

- I. Names to be proposed shall be selected in accordance with the following criteria guidelines:
  - A. If the school or school facility is to be named by its location in the community the names proposed should be descriptive of the geographical area in which the facility is located, and be of reasonable length.
  - B. If the school or school facility is to be named in honor of for a man or woman, the names proposed should be:
    1. Those of outstanding civic, or educational leaders, or individuals who have made a significant contribution to the field of education or humanity in general whether living or deceased, of local, national, or international prominence.
    2. If the school or school facility is to be named for a living person the eponym's consent will must first be obtained in writing before it is submitted for the School Board's consideration.

Nothing in this Rule is intended to prohibit the naming of a school in the name of an individual who has given a monetary contribution to the school district.

ADDED

- II. In each instance when a new school facility is to be named or an existing facility renamed, an Educational Facilities Naming Committee will be convened to consider community input and make recommendations to the School Board for final approval.

- A. Before the Educational Facilities Naming Committee is convened, input from the community, in which the existing school or the new school is or will be located, shall be solicited. The following steps must be taken, in order to ensure adequate public participation in this process:
1. At least one, but no more than three (3) publicly noticed meetings with members of the public and other interested persons must be held in order to obtain the public's input in this process. If more than three public meetings are determined to be necessary to obtain sufficient public input into this process, additional meetings may be approved by the Associate Superintendent, School Operations.
  2. The Office of the Associate Superintendent, School Operations, shall act as the facilitator for these meetings and will schedule the requisite meetings before the Educational Facilities Naming Committee is convened.
  3. Consistent with the criteria set forth in this Rule, all names recommended to the Committee must be accompanied with the appropriate background information and documented support for the suggested names, including any letters of recommendation.
  4. A complete list of all names suggested by the public through this public input process shall be forwarded to the Educational Facilities Naming Committee.
  5. All names obtained through the public input process, along with the name of the individual(s) who originally suggested any of the names on the list referenced above, must be provided to the members of Educational Facilities Naming Committee at least a week before the Committee is convened.
- A B. The Associate Superintendent, School ACCESS Operations, shall be responsible for convening an Educational Facilities

Naming Committee and serving as the coordinator of the activities of the committee.

B C. The Educational Facilities Naming committee will be comprised of the following voting members:

- 1. the Board Chair,
- 2. the Board member in whose district the school or facility to be named or renamed is located.

3. an additional Board member to be designated by the Board member in whose district the school or facility to be named or renamed is located. } REVISED

~~3~~ 4. the Assistant Regional Superintendent, ACCESS Regional Center, in whose region the school or facility is located.

~~4~~ ~~5~~. ~~the PTA President of the existing school or in the event of a new school, the PTA President of the nearest elementary school. A representative from the community from which the school that is to be named is to be selected by the Regional Superintendent in whose region the school or facility is located.~~ } REVISED

5. the Principal of the school or the administrator for a non-school facility (non-voting). } DELETED

All meetings of the Educational Facilities Naming Committee shall be held in and adhere to the requirements of the Sunshine Law. Only the voting members listed above and assigned to the Committee in accordance with this Rule will be allowed to vote. Proxy votes will not be allowed. The presence of three or more voting members of the Committee will constitute a quorum.

C D. The Chair shall appoint another Board member to the committee in the event the school or facility to be named is located in the Chair's district.

III. Naming New School Facilities

The Associate Superintendent, ACCESS School Operations, will convene an Educational Facilities Naming Committee, solely for the purpose of organizing the Committee, within three (3) months after the commencement of construction of a new school facility, and will oversee the process of soliciting community input. The Educational Facilities Naming Committee may only be convened to consider and recommend possible school names after the community input process has been completed.

IV. Renaming Existing Facilities

The name of a new school or school facility adopted by the Board shall be permanent except when the Board determines by majority vote that a name change is desirable as a result of a recommendation from an Educational Facilities Naming Committee. No existing facility will be renamed unless the request to do so emanates from the students, their families, the school's faculty, the community or other interest groups.

The Associate Superintendent, ACCESS School Operations, upon receipt of requests sufficient to indicate community interest in renaming an existing facility, will oversee the process of soliciting community input and convene an Educational Facilities Naming Committee.

The responsibility for the final determination of whether a school district facility will be renamed shall remain with the School Board.

V. The School Board may, after considering the names presented by the Educational Facilities Naming Committee, request that the Committee provide additional proposed names for the School Board's consideration.

Specific Authority: 1001.41(1)(2); 1001.42(22); 1001.43(10) F.S.  
Law Implemented, Interpreted, or Made Specific: 1001.41(1) F.S.

History THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

Repromulgated: 12-11-74

Amended: 2-1-76; 9-23-81; 3-24-93; 12-11-96; 1-14-98; 6-23-99; 10-23-02; 6-18-03