

Office of Superintendent of Schools
Board Meeting of March 15, 2006

March 1, 2006

Office of Professional Standards
Maria Teresa Rojas, Assistant Superintendent

**SUBJECT: SUSPENSION OF EMPLOYEE
MERCY ALVAREZ – SENIOR RETIREMENT CLERK
LEAVE/RETIREMENT/UNEMPLOYMENT COMPENSATION**

On March 1, 2006, the following letter was sent to Ms. Mercy Alvarez:

This is to notify you that the Superintendent of Schools will be recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of March 15, 2006, that the School Board suspend you without pay from your current position as Senior Retirement Clerk, at Leave/Retirement/Unemployment Compensation, for 30 workdays, effective at the close of the workday, March 15, 2006, for just cause, including, but not limited to: gross insubordination; falsification of documents; violation of Article XIV, Section 7, of the **Contract between the Miami-Dade County Public Schools and the United Teachers of Dade**; and violation of School Board Rules 6Gx13- 4A-1.21, Responsibilities and Duties, and 6Gx13- 4A-1.213, Code of Ethics. This action is taken in accordance with Sections 1001.32(2), 1001.42(5), 1012.22(1)(f), 1012.33, and 447.209, Florida Statutes.

If the School Board accepts (or approves) the Superintendent's recommendation, you will be notified of the School Board's action.

You have waived, in writing, your right to an administrative hearing.

RECOMMENDED: That effective March 15, 2006, at the close of the workday, the School Board suspend Ms. Mercy Alvarez, Senior Retirement Clerk, Leave/Retirement/Unemployment Compensation, for 30 workdays without pay.

MTR

D-55