

Business Operations
Ofelia San Pedro, Deputy Superintendent

SUBJECT: REQUEST FOR AUTHORIZATION TO RELEASE REQUEST FOR PROPOSALS (RFP) # 088-FF10, BLOODBORNE PATHOGEN TRAINING AND HEPATITIS B VACCINATION PROGRAM

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

The Occupational Safety and Health Administration (OSHA) promulgated the bloodborne program standard under the OSHA Act of 1970.29 U.S.C. 655, to eliminate or minimize occupational exposure to bloodborne pathogens. The standard became effective on March 6, 1992, for the private sector, and was adopted by the Florida Department of Labor and Security on January 27, 1993. The Miami-Dade County Public Schools Exposure Control Plan became effective on January 20, 1994. The Office of Risk and Benefits Management assumed responsibility for the program in December 2004.

The purpose of the plan is to eliminate or minimize exposure to bloodborne pathogens by utilizing a combination of training, engineering controls, work practice controls, personnel protective equipment, and to offer Hepatitis B vaccinations to identified employees.

The School Board currently utilizes six (6) in-house trainers consisting of retired administrators, to provide bloodborne hepatitis training utilizing a combination of printed material (in both Spanish and English), PowerPoint presentations and interactive material. During the 2004-2005 school year, trainers traveled to school sites and conducted 129 training sessions .

In addition to the trainers, the current program involves the district contracting with an outside vendor who attends these training sessions and provides Hepatitis B vaccinations to employees. In addition, employees may obtain vaccinations at the vendor's location. The vaccination serum is purchased through a separate vendor contract, which supplies the serum directly to the vendor providing the vaccinations.

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Staff is seeking authority to issue a Request For Proposals (RFP) to determine if the district should contract with a third party vendor for part or all of the referenced services which make up the district's Bloodborne Pathogens Program. An important component of this approach is to assure full compliance with current State and Federal regulations through the use of contracted experts. Additionally, by contracting with companies which provide these services as their core competency, the Board's exposure for noncompliance and the associated liability is minimized. Another component of this RFP is to have the successful proposer(s) review the Board's current Exposure Control Plan so that staff can make any necessary adjustments.

The timeline for RFP # 046-FF10 is as follows:

M-DCPS RELEASE RFP	MARCH 16, 2006
PROPOSALS DUE	APRIL 30, 2006
CONSULTANT/AD-HOC COMMITTEE REVIEW	MAY 15, 2006
RECOMMENDED BOARD ACTION	JUNE 14, 2006
CONTRACT EFFECTIVE DATE	JULY 1, 2006

Pursuant to School Board Rule 6Gx13- 3F-1.022, Professional Service Contracts for Insurance or Risk Management Programs – Policy, an Ad-Hoc Insurance Committee will review received proposals, and make recommendations which subsequently will be taken to the Board for final action. The Ad-Hoc Insurance Committee will consist of the following individuals:

- Deputy Superintendent, Business Operations
- Chief Financial Officer
- Risk and Benefits Officer
- Executive Director Department of Maintenance
- Executive Director Instructional Staffing
- Chief of Police
- Retired Administrator/ Bloodborne Pathogen Training

Additionally, the following representatives will serve as resource persons to the Ad-Hoc Committee on a non-voting basis:

- Representative, Board Attorney's Office
- Representative, Office of Procurement Management Services
- Director, M/WBE & Related Services
- Representative, School Board Insurance Consultant

Copies of the RFP will be distributed to Board Members, the Superintendent of Schools, and appropriate district staff and will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center.

RECOMMENDED:

That The School Board of Miami-Dade County, Florida:

1. authorize the Superintendent of Schools to issue Request For Proposals (RFP) # 088-FF10, Bloodborne Pathogens and Hepatitis B Vaccination Program; and
2. approve the Ad-Hoc Committee.

OSP:sc