

Allen M. Vann, Chief Auditor  
Office of Management and Compliance Audits

**SUBJECT:           AUDIT OF HOSPITALITY SERVICES**

**COMMITTEE:       INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS**

The audit disclosed that the dining facility provides hospitality services for MDCPS' staff and guests participating in official School Board business in excess of our funding source: vending machine commissions. Hospitality guidelines need to be revised to better align services with available funding. Additionally, outsourced vending machines operations require better oversights and bidding procedures for procuring goods and services need to be implemented. Other matters that require management's full attention relate to safety inspections' violations in the kitchen area, and certifications and training for food handling employees and food service managers. Management has pursued corrective actions.

The School Board Audit Committee reviewed this report at its May 2, 2006 meeting and recommended that the School Board receive the report.

Copies of this report were previously distributed and will be placed on file in the Office of the Recording Secretary to the School Board and in the Citizen Information Center. Additional copies will be provided upon request.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, receive and file the **Internal Audit Report – Audit of Hospitality Services.**