

Alberto M. Carvalho, Associate Superintendent  
Office of Intergovernmental Affairs, Grants Administration, and Community Services

**SUBJECT:       REQUEST AUTHORIZATION TO ENTER INTO A CONTRACTUAL  
AGREEMENT WITH SHERATON MIAMI MART HOTEL FOR THE  
2006-2007   NEW   TEACHER   ORIENTATION   COMMUNITY  
WELCOME VENDOR FAIR AND LUNCHEON**

**COMMITTEE:   INSTRUCTIONAL EXCELLENCE AND COMMUNITY ENGAGEMENT**

Authorization is requested to enter into a contractual agreement in an amount not to exceed \$45,000, with the Sheraton Miami Mart Hotel for the 2006-2007 New Teacher Orientation Community Welcome Vendor Fair (the Fair) and Luncheon on August 3, 2006. The Fair and Luncheon will provide new teachers with access to community and educational resources to assist in the transition to working in Miami-Dade County, as well as provide a venue for the civic community to welcome new teachers. The cost of the event will be covered by proceeds from sponsorships sold to the business community. Approximately 1,800 participants are expected to attend the event.

The event is managed by the Office of Community Services. The Trust & Agency budget structure for the event is as follows: Fund 0491; WL 9619; Program 9134; Object 5390; and Function 9100. There is no cost to the District.

**RECOMMENDED:**       That The School Board of Miami-Dade County, Florida, authorize the Superintendent to enter into a contractual agreement with Sheraton Miami Mart Hotel for the 2006-2007 New Teacher Orientation Community Welcome Vendor Fair and Luncheon on August 3, 2006, in an amount not to exceed \$45,000.

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