

Carolyn Spaht, Chief of Staff

**SUBJECT: ESTABLISH AND CLASSIFY MANAGERIAL EXEMPT PERSONNEL (MEP)  
AND DADE COUNTY SCHOOL ADMINISTRATORS' ASSOCIATION  
(DCSAA) POSITIONS**

**APPOINTMENTS AND LATERAL ASSIGNMENTS OF MANAGERIAL  
EXEMPT, PROFESSIONAL AND TECHNICAL PERSONNEL FOR 2006-  
2007**

**COMMITTEE: SCHOOL SUPPORT ACCOUNTABILITY**

Authorization of the Board is requested to establish and classify new administrative position classifications in accordance with School Board Rule 6Gx13-4D-1.022, Manual of Procedures for Managerial Exempt Personnel (MEP), and the labor contract with the Dade County School Administrators' Association (DCSAA). The administrative assignment recommendations are made in accordance with Board Rules 6Gx13- 4A-1.16, 6Gx13- 4A-1.161, and the Miami-Dade County Public Schools/Dade County School Administrators' Association labor contract.

Considerations for reassignments of managerial exempt, professional and technical personnel were predicated upon an intensive review of information by appropriate administrators.

The recommended managerial exempt, professional and technical personnel appointments reflect the honoring of requests for lateral reassignments, where possible. Assignments of personnel and appointments of managerial exempt, professional and technical staff may be a result of the Board-approved advertisement and selection process, or by a direct appointment of an individual who has demonstrated the specific qualifications and background applicable to the position.

State Statutes and subsequent changes in Board rules governing Administrative/Professional and Technical Staffing require that all first year principalship appointments be "Interim" appointments.

In order to fill school-site allocations and other allocations vacated by promotion, leave, retirement, and other attritional factors, it is recommended that the following personnel assignments be authorized by the School Board. Revisions, additions and/or deletions may be made to the recommended personnel assignments, as necessary, to assure efficient school system operations, and if such modifications are made, a revised Board item will be submitted prior to the Board meeting.

Revised  
D-21

Establish and classify the following MEP and DCSAA positions:

**Curriculum and Instruction**

**Administrative Director, Ready Schools, MEP pay grade 24, Curriculum and Instruction (Grant Funded)**

The Administrative Director provides leadership and direction in the specific subject by planning, implementing, providing training, developing support materials, and supervising Pre K-3 curricular programs District-wide. Works in cooperation with other supervisors within and across disciplines and collaborates with local and state entities to support the training and implementation procedures associated with high quality education, including the Comprehensive Reading Plan.

**Chief of Staff**

**Project Coordinator, Transition to Teaching, MEP pay grade 18, Instructional Recruitment (Grant Funded)**

The Project Coordinator is responsible for planning, coordinating, and overseeing the Transition to Teaching Grant, (Creating A Teaching Community (CTC) Project) which facilitates entry of highly qualified candidates for historically difficult to staff instructional positions and facilitate an expedited path for their certification. Monitors the identification and training of recruits and coordinates all orientation and training activities. Works in cooperation with District, Regional Centers, and school site staff to support District-wide implementation of the CTC Project.

**SCHOOL SITE ADMINISTRATIVE ASSIGNMENTS**  
**PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Allyn Bernstein-Sachtleben	Senior Assistant Principal, North Miami Beach Senior High School	AP	Temporary Middle School Principal, Nautilus Middle School (Effective 9/22/2006)	P2
Jane M. Garraux	Interim Middle Principal, Southwood Middle School	P2	Middle School Principal, Southwood Middle School (Effective 9/14/2006)	P2
Aida M. Marrero	District Director Succession Management, Training and Development	23	Elementary Principal, Blue Lakes Elementary School (Career redirection at the request of the incumbent)	P1
Stephanie D. Goree	Elementary Assistant Principal, Palm Springs North Elementary School	AP	Interim Elementary Principal, Lake Stevens Elementary School	P1

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**SCHOOL SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS**  
**PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Apryle L. Kirnes	Elementary Principal, Lakes Stevens Elementary School	P1	Elementary Principal, Nathan B. Young Elementary School (Effective 10/4/2006)	P1

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**SCHOOL SITE ADMINISTRATIVE ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Hortensia M. Quintero-Perez	Teacher, Joe Hall Elementary School	-- --	Temporary Elementary Assistant Principal, Jane S. Roberts K-8 Center (Effective 9/22/2006)	AP

**SCHOOL SITE ADMINISTRATIVE ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Humberto D. Ulloa	Teacher, Miami Coral Park Senior High School	--	Temporary Senior Assistant Principal Miami Beach Senior High School	AP
George H. Pollack	Retired Assistant Principal	AP	Senior Assistant Principal, Miami Beach Senior High School (Effective 10/1/2006)	AP
Diane E. Cardona	Temporary Elementary Assistant Principal, Twin Lakes Elementary School	AP	Elementary Assistant Principal, Twin Lakes Elementary School	AP
Patricia Horta	Temporary Elementary Assistant Principal, Palm Springs Elementary School	AP	Elementary Assistant Principal, Palm Springs Elementary School	AP
Mary V. Martin-Alegret	District Supervisor Title I, School Improvement Zone	21	Adult Assistant Principal, Miami Palmetto Senior Adult Education Center	AP
Roberta T. Daniels	District Supervisor Title I, School Improvement Zone	21	District Supervisor, Title I, Alternative Education	21
America F. Bermudez	District Supervisor Title I, School Improvement Zone	21	Adult Assistant Principal, Miami Coral Park Adult Education Center	AP
Natalie L. Lester	Teacher, Miami Southridge Senior High School	--	Temporary Senior Assistant Principal, Miami Southridge Senior High School (Effective 9/25/2006)	AP
Claudia M. Garcia	Teacher, Felix Varela Senior High School	--	Senior Assistant Principal, South Miami Senior High School	AP
Beverly Carter Remy	Assistant Principal, Miami Dorsey Skill Center	AP	Vice Principal, Lindsey Hopkins Education Center	VP

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**SCHOOL SITE ADMINISTRATIVE ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Elvira C. Ruiz	Teacher, American Senior High School	--	Senior Assistant Principal, American Senior High School	AP

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**SCHOOL SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS**  
**ASSISTANT PRINCIPALS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Yolanda D. Green	Senior Assistant Principal, Hialeah-Miami Lakes Senior High School	AP	Assistant Principal, Jan Mann Opportunity Center	AP
Miguel Veloso	Senior Assistant Principal, American Senior High School	AP	Senior Assistant Principal, Miami Southridge Senior High School	AP

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**NON-SCHOOL SITE ADMINISTRATIVE ASSIGNMENTS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Jodi W. Robins	Reading Coach, Coral Gables Senior High School	--	District Supervisor Title I, School Improvement Zone (Effective 9/18/2006)	21
Ana M. Pazos	Senior Assistant Principal, South Miami Senior High School	AP	District Supervisor Title I, School Improvement Zone (Effective 9/14/2006)	21
Adolfo L. Costa	Senior Assistant Principal, Miami Southridge Senior High School	AP	District Supervisor Title I, School Improvement Zone (Effective 9/11/2006)	21

**NON-SCHOOL SITE ADMINISTRATIVE ASSIGNMENTS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Melanie E. Megias	District Director Administrative Staffing, Administrative and Professional and Technical Staffing	23	Administrative Director Instructional Support, Elementary Education	24
Karen A. Spigler	District Supervisor Instructional Support, Secondary Education	21	Temporary Administrative Director Instructional Support, Elementary Education	24
Cyd C. Heyliger-Browne	District Supervisor Instructional Support, Elementary Education	21	Administrative Director Instructional Support, Secondary Education	24
Marvin J. Francisco	Director I, Facilities Operations, Facilities Operations, Maintenance	45	Executive Director Sourcing Management, Facilities Operations, Maintenance	22
Barbara M. George	Temporary Elementary Principal, Nathan Young Elementary School	P1	Supervisor, Regional Center, Regional Center II	21

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**NON-SCHOOL SITE LATERAL ADMINISTRATIVE RE-ASSIGNMENTS**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Montserrat Paradelo-Morrison	District Supervisor Instructional Support, Elementary Education	21	District Supervisor Instructional Support, Advanced Academic Programs (Effective 9/22/2006)	21

**NON-SCHOOL SITE ADMINISTRATIVE ASSIGNMENTS  
PROFESSIONAL AND TECHNICAL**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
Maria C. Bruguera	Testing Specialist, Broward County Public Schools	--	Staff Specialist Assessment, Assessment and Data Analysis	42

**NON-SCHOOL SITE ADMINISTRATIVE ASSIGNMENTS**  
**PROFESSIONAL AND TECHNICAL**

<b><u>NAME</u></b>	<b><u>CURRENT ASSIGNMENT</u></b>	<b><u>CURRENT PG</u></b>	<b><u>NEW ASSIGNMENT</u></b>	<b><u>NEW PG</u></b>
James Hicks	Manager Transportation Maintenance, Transportation Vehicle Maintenance	38	Coordinator III Transportation Fleet, Transportation Vehicle Maintenance	42
Suzanne Lee Yee	Administrative Assistant III, Stockroom Maintenance Materials Management	36	Temporary Coordinator I Materials Acquisition Maintenance Materials Management (Effective 9/22/2006)	40
William B. Hetzer	Building Code Inspector, Education Facilities Code Compliance	--	Coordinator Construction, Facilities Operations, Maintenance	40
Gregory L. Taggi	Senior Building Code Inspector, Education Facilities Code Compliance	--	Coordinator Construction, Facilities Operations, Maintenance	40
Dwayne K. Mingo	Coordinator I Facilities Operations, Region Center 2	40	Project Manager II, Capital Task Force	43
Juana E. Murillo	Coordinator III Site Acquisition and Special Projects, Governmental Affairs and Land Use	42	Director I, Educational Facilities, Administration and Planning, Governmental Affairs and Land Use	45
Jonaura Wisdom	Coordinator III, Compliance, Civil Rights Compliance	42	EEEEO Compliance Officer, Civil Rights Compliance	43
Alexander J. Karpis	Manager III Site Documentation, Capital Improvement Projects	39	Coordinator II Educational Specifications, Office of Planning	41

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**RECOMMENDED:** That effective October 11, 2006, or as soon thereafter as can be facilitated, The School Board of Miami-Dade County, Florida:

1. Establish and classify the following MEP and DCSAA positions:
  - a. Administrative Director, Ready Schools, MEP pay grade 24, Curriculum and Instruction
  - b. Project Coordinator, Transition to Teaching, MEP pay grade 18, Instructional Recruitment
2. approve the recommendations as set forth above for appointments and lateral transfers to be effective October 12, 2006 or as soon thereafter as can be facilitated, with the exception of the effective dates as noted throughout the item.

CS:mtp

**SALARY RANGE**

	24	98,400 - 131,258		45	62,408 - 108,105	} ADDED
	P2	86,000 - 123,495		43	56,602 - 98,053	
A D D E D	P1	82,000 - 121,052		42	53,915 - 93,398	
	VP	70,284 - 113,716		40	48,897 - 84,710	
	22	72,842 - 121,052				
	21	67,291 - 113,716				
	AP*	68,330 - 108,818				
	AP	61,200 - 96,188				

\* 12-Month AP