

Business Operations
Ofelia San Pedro, Deputy Superintendent

**SUBJECT: RENEWAL OF MEDICAL CONSULTING SERVICES CONTRACT
WITH CONCENTRA INTEGRATED SERVICES, INC.**

COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS

At the Board meeting of October 17, 2003 the Board authorized the Superintendent to enter into a contract with Concentra Integrated Services, Inc. (Concentra), pursuant to the provisions of Request For Proposal (RFP) 159-CC10, Medical Consulting Services and Health Plan Ombudsman, and the proposal received in response to the RFP. The contract was awarded for an initial three year term, effective November 1, 2003, with fees of \$260/hour, subject to a maximum fee per case of \$5,000, with the ability to extend the contract for an additional two-year period. This award language was in keeping with the period of contract language of the RFP, which authorized renewal of the contract by mutual agreement between the School Board and the awardee, assuming satisfactory service and pricing.

Pursuant to the terms of their contract, Concentra provides advice to the Board and its staff on medical matters related to general liability and other issues shown below:

- Issues related to the Americans with Disabilities Act (ADA) including preparing medical reports and attending meetings of the Board's District Consultative Committee (DCC), the committee charged with determining eligibility and requests for accommodations under ADA
- Issues related to return to work and/or light duty associated with Workers' Compensation cases
- Creation of a panel of physicians to conduct fitness for duty evaluations for the Office of Professional Standards
- Issues related to wellness activities for employees
- Issues related to student accident and football accident claims
- Issues related to liability claims brought against the district

The School Board's Office of Risk and Benefits Management serves as the point of contact for the medical consultant and for staff members seeking their services. The current program expires November 1, 2006. Annual expenditures for this contract have averaged \$50,000.00 during the initial 3 year award term and are funded from the district's self insured general liability loss fund.

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As a result of negotiations, Concentra Integrated Services, Inc. is willing to continue providing services specified in the RFP, at the current terms and conditions, including the pricing structure of \$260/hour, subject to a maximum cost of \$5,000 per case for an additional two year term, effective November 1, 2007 through October 31, 2009. Because staff is satisfied with Concentra's performance in providing requested services to the district, a two year contract extension is being recommended. Prior to the ending of the two year term, staff will prepare a Request For Proposal (RFP) to seek competitive proposals for a new contract.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize renewal of its contract with Concentra Integrated Services, Inc., pursuant to the provisions of RFP # 59-CC10, for an additional two year term, effective November 1, 2006 through October 31, 2008 with all terms and conditions of the renewal contract to remain the same as expiring, with fees of \$260/hour subject to a maximum fee per case of \$5,000.

OSP:sbc