

Alberto M. Carvalho, Associate Superintendent
Office of Intergovernmental Affairs, Grants Administration, and Community Services

SUBJECT: REQUEST AUTHORIZATION TO ENTER INTO A CONTRACTUAL AGREEMENT WITH THE SHERATON MIAMI MART HOTEL IN AN AMOUNT NOT TO EXCEED \$40,000, TO PROVIDE SERVICES RELATED TO THE EDUCATION AWARDS CEREMONY (THE EDDIES)

COMMITTEE: INSTRUCTIONAL EXCELLENCE AND COMMUNITY ENGAGEMENT

Authorization is requested to enter into a contractual agreement with the Sheraton Miami Mart Hotel to provide services related to The Education Awards Ceremony (The Eddies) in an amount not to exceed \$40,000. The Eddies serve as the forum for announcing the District's finalists and winners for Principal of the Year, Assistant Principal of the Year, American Federation of State, County and Municipal Employees AFL-CIO (AFSCME) Employee of the Year, Office Employee of the Year, Paraprofessional of the Year, and, new this year, the Dade County School Administrator's Association (DCSAA) Employee of the Year. The cost of the event will be covered by proceeds from tickets sold to participants. Tickets will not exceed \$55 per person for approximately 1,100 attendees. The event is scheduled to take place on May 2, 2007, at the Sheraton Miami Mart Hotel, located at 711 N.W. 72 Avenue, Miami, FL 33126.

Expenditures for the event include contracted services for the hotel, audio visual services, design and printing of the invitation and program, decorations, awards, trophies, and event materials. The event is managed by the Office of Community Services. This is the third year of this event.

RECOMMENDED: That The School Board of Miami-Dade County, Florida, authorize the Superintendent to enter into a contractual agreement with the Sheraton Miami Mart Hotel in an amount not to exceed \$40,000, to provide services related to The Education Awards Ceremony (The Eddies).

AMC:hr

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