

Ms. Perla Tabares Hantman, School Board Member

**SUBJECT: PROVIDE A REPORT ON PROCEDURES FOR ACCESSING  
PUBLIC RECORDS**

**COMMITTEE: INNOVATION, EFFICIENCY & GOVERNMENTAL RELATIONS**

Florida Governor Charlie Crist recently created the Office of Open Government to ensure public access to government and records. This presents a unique opportunity for the School Board to familiarize itself and ultimately codify the procedures for the media, the public, other public and private entities and Board members to access public records from Miami-Dade County Public Schools.

This item requests that the Superintendent provide the School Board with a report on the procedures for accessing public records and documents of the School Board by the various entities and members of the public described above. The report should contain the department responsible for gathering public records information and the procedures for requesting this information to include the costs, timelines and method for retrieving public records as well as the exceptions to the public records law.

After a review of these procedures and methods for obtaining public records, the School Board may wish to codify these procedures in School Board rule to ensure ease of accessibility, uniformity and transparency in obtaining School Board public records and information.

There is no direct cost associated with this agenda item.

**ACTION PROPOSED BY**

**MS. PERLA TABARES HANTMAN:** That The School Board of Miami-Dade County, Florida direct the Superintendent to provide a report on the procedures for accessing public records and documents by various entities, members of the public and School Board Members by the February 2007 School Board meeting.