

Office of Professional Standards
Maria Teresa Rojas, Assistant Superintendent

**SUBJECT: SUSPENSION WITHOUT PAY OF EMPLOYEE
DOROTHY N. JONES – BUS AIDE
JOHN SCHEE TRANSPORTATION CENTER**

On December 20, 2006, the following letter was sent to Ms. Dorothy N. Jones:

This is to notify you that the Superintendent of Schools will be recommending to The School Board of Miami-Dade County, Florida, at its scheduled meeting of January 17, 2006, that the School Board suspend you without pay from your current position as Bus Aide at John Schee Transportation Center, for 15 calendar days, effective at the close of the workday, January 17, 2007, for just cause, including, but not limited to: violation of School Board Rules 6Gx13- 4-1.08, Violence in the Workplace; 6Gx13- 4A-1.21, Responsibilities and Duties; and 6Gx13- 4A-1.213, Code of Ethics. This action is taken in accordance with Sections 1001.32(2), 1012.22(1)(f) and 447.209, Florida Statutes; and Articles II and XI of the **Contract between the Miami-Dade County Public Schools and the American Federation of State, County, and Municipal Employees.**

If you wish to contest your suspension, you must request in writing within 20 calendar days of notice of the Board action, a hearing or grievance/arbitration process as stipulated in the Contract, Articles VII and XI.

If the School Board accepts (or approves) the Superintendent's recommendation, you will be notified of the School Board's action.

RECOMMENDED: That effective January 17, 2007, at the close of the workday, the School Board suspend Ms. Dorothy N. Jones, Bus Aide, at John Schee Transportation Center, for 15 calendar days without pay, pending the outcome of a hearing or grievance/arbitration process, if requested.

MTR