

Dr. Marta Pérez, Member

**SUBJECT: CHANGES IN ADMINISTRATIVE PERSONNEL**

**COMMITTEE: INSTRUCTIONAL EXCELLENCE AND COMMUNITY ENGAGEMENT**

The Superintendent has the authority to make necessary changes in administrative personnel subject to the Board's approval. Normally this is done by agenda item submitted to the School Board for approval. In some instances, the Superintendent may determine it is appropriate to make changes in administrative personnel prior to a regularly scheduled Board meeting when the Board could act on the recommendation.

This item recommends that the School Board be promptly notified of any change, in administrative personnel (i.e. MEP and DCSAA), in writing, to include the reason(s) for needing to make immediate change(s) prior to seeking Board approval. The recommended change should be brought to the School Board for approval at the first regularly scheduled Board meeting after the reassignment is made.

**ACTION PROPOSED BY  
DR. MARTA PÉREZ:**

That The School Board of Miami-Dade County, Florida, direct the Superintendent to, effective immediately:

1. promptly provide written notification of any and all changes in MEP and DCSAA personnel to include the reason(s) for needing to make immediate change(s) prior to seeking Board approval ; and
2. bring such changes to the School Board for approval at the first regularly scheduled Board meeting following the date of reassignment.