

Freddie Woodson, Associate Superintendent  
School Operations

**SUBJECT:** PROPOSED PROMULGATION OF NEW SCHOOL BOARD  
RULE: FINAL READING 6Gx13- 3F-1.024, SCREENING  
CRITERIA FOR CONTRACTED PERSONNEL IN  
ACCORDANCE WITH THE JESSICA LUNSFORD ACT

**COMMITTEE:** SCHOOL SUPPORT ACCOUNTABILITY

**LINK TO DISTRICT  
STRATEGIC PLAN:** ENSURE ADEQUATE AND INTERNAL CONTROLS AND  
OPERATIONAL EFFICIENCY

The School Board of Miami-Dade County, Florida, announced on March 14, 2007, its intention to promulgate new School Board Rule 6Gc13- 3F-1.024, Screening Criteria for Contracted Personnel in Accordance with the Jessica Lunsford Act, at its meeting on April 18, 2007, to define "contractual personnel," determines criteria for defining "crimes of moral turpitude," and provides an appeal process and other due process considerations.

The Notice of Intended Action was published in the *Miami Daily Business Review* on March 19, 2007, posted in various places for public information, and mailed to various organizations representing persons affected by the new rule and to individuals requesting notification.

The time to request a hearing or protest the adoption of this new rule has elapsed.

In accordance with the provisions of the Administrative Procedure Act, this new rule is presented to The School Board of Miami-Dade County, Florida, for adoption and authorization to file the rule in the official records of The School Board of Miami-Dade County, Florida

Attached are the Notice of Intended Action and the proposed new School Board Rule.

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida, adopt the new School Board Rule 6Gx13- 3F-1.024, Screening Criteria for Contracted Personnel in Accordance with the Jessica Lunsford Act, and authorize the Superintendent to file the new rule with The School Board of Miami-Dade County, Florida, to be effective April 18, 2007.

## NOTICE OF INTENDED ACTION

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, announced on March 14, 2007, its intention to promulgate new School Board Rule 6Gx13- 3F-1.024, *Screening Criteria for Contracted Personnel in Accordance with the Jessica Lunsford Act*, at its meeting of April 18, 2007.

**PURPOSE AND EFFECT:** To clarify the background screening criteria employed by the school district for contracted personnel in accordance with the Jessica Lunsford Act ("JLA").

**SUMMARY:** This item is being presented to clarify the screening criteria that is mandated by the JLA and used for contractual personnel who are permitted access on school grounds when students are present.

**SPECIFIC LEGAL AUTHORITY UNDER WHICH RULEMAKING IS AUTHORIZED:** 1001.41(1)(2); 1001.42(23); 1001.43(10) F.S.

**LAW IMPLEMENTED, INTERPRETED, OR MADE SPECIFIC:** 1012.32; 1012.465 F.S.

IF REQUESTED, A HEARING WILL BE HELD DURING THE BOARD MEETING of April 18, 2007, which begins at 1:00 p.m., in the School Board Administration Building, School Board Auditorium, 1450 N. E. Second Avenue, Miami, Florida 33132. Persons requesting such a hearing or who wish to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), F.S., were requested to do so in writing by April 9, 2007, to the Superintendent of Schools, Room 912, at the same address.

ANY PERSON WHO DECIDES TO APPEAL THE DECISION made by The School Board of Miami-Dade County, Florida, with respect to this action will need to ensure the preparation of a verbatim record of the proceedings including the testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes)

A COPY OF THE PROPOSED NEW RULE is available at cost to the public for inspection and copying in the Citizen Information Center, Room 158, 1450 Northeast Second Avenue, Miami, Florida 33132.

Originator: Mr. Freddie Woodson  
Date: March 7, 2007

**Contracts and Documents****SCREENING CRITERIA FOR CONTRACTED PERSONNEL IN ACCORDANCE WITH THE JESSICA LUNSFORD ACT**

Pursuant to Florida Statute 1012.465, the Jessica Lunsford Act (“JLA”), “contractual personnel who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds must meet level 2 screening requirements as described in § 1012.32.” The term “contractual personnel” includes “any vendor, individual, or entity under contract with the school board.”

As mandated by the JLA, the affected individuals must meet the screening requirements provided in § 1012.32, F.S., which provides that: “Persons . . . found through fingerprint processing to have been convicted of a crime involving moral turpitude shall not be employed, engaged to provide services, or serve in any position requiring direct contact with students. . . .” This proscription includes those individuals that are providing services through a contracted vendor.

Pursuant to the JLA, an individual, contracted by a vendor or other entity, has a criminal history record, which indicates that the contracted individual has been convicted of certain crimes (as indicated herein), the contracted individual will be disqualified from engaging in any of the three (3) activities delineated in the JLA.

**DISQUALIFYING CRIMINAL OFFENSES:**

The School Board has determined that individuals who have been identified through level 2 screening as having been convicted of a crime involving moral turpitude will not have access to school grounds. In Rule 6Gx13- 4C-1.021 (*Fingerprinting of All Employees Prior to Employment*), The School Board has identified the criminal offenses that disqualify individuals from being employed by the school district. In accordance with the JLA those offenses listed in Rule 4C-1.021 may also be used to comply with the JLA screening requirements and the School Board has determined that said criminal offenses will also be used for JLA screening purposes.

Anyone providing school-related services will be screened according to the District’s Employment Standards. As to all other individuals, the following types of crimes will be considered for purposes of disqualification. The lists are not intended to be a complete list of all relevant qualifying criminal offenses, but it does demonstrate the types of crimes that are presently considered as requiring disqualification:

The following Category 1 criminal offenses are absolute disqualifiers subject to appeal only as to identification and final disposition:

- Child Abuse or Child Neglect (Section 827.03 F.S.)
- Contributing to the Delinquency or Dependency of a Child (Section 827.04 F.S.)
- Exhibiting a Firearm or Weapon within 1,000 feet of a school (Section 790.115 F.S.)
- Incest (Section 826.04 F.S.)
- Manslaughter (Section 782.07 F.S.)
- Murder (Section 782.04 F.S.)
- Removing Children from the State or Concealing Children contrary to court order (Section 787.04 F.S.)
- Sexual Performance by a child (Section 827.071 F.S.)
- Sale of alcohol to a minor (Section 562.11 F.S.)

The following Category 2 criminal offenses may result in disqualification:

- Killing of an unborn child by injury to the mother (Section 782.09 F.S.)
- Felony Battery/Assault (Section 784.041 F.S.)
- Felony Drug Possession, Sale or Distribution (Section 893.13 F.S.)
- Indecent Exposure (Section 800.03 F.S.)
- Kidnapping/False Imprisonment (Section 787.01, 787.02 F.S.)
- Lewd and Lascivious Behavior (Section 798.02, 800.04 F.S.)
- Pornography (Distribute or possess to sell obscene material) (Section 847.011 F.S.)
- Prostitution/Solicitation of Prostitution (Section 796.07 F.S.)
- Sexual Assault/Sexual Battery (Section 794.011 F.S.)

The following Category 3 criminal offenses may result in disqualification if the individual is to have access to or control of school funds:

- Burglary (Section 810.02 F.S.)
- Counterfeiting (Section 831.28 F.S.)
- Forgery (Section 831.01 F.S.)
- Fraud (Section 817.03 F.S.)
- Grand Larceny (Section 812.014 F.S.)
- Grand Theft (Section 812.014 F.S.)
- Petty Theft/Larceny/Theft to Deprive/Retail Theft/Shoplifting (Sections 812.014, 812.015 F.S.)
- Robbery (Section 812.13 F.S.)
- Worthless Checks (Sections 831.09, 831.02 F.S.)
- Welfare/Unemployment/Worker's Compensation Fraud (Sections 443.071, 440.105 F.S.)

Any omissions, changes, or typographical errors in the statutory citations shall not be a defense for the individual undergoing the level 2 screening process.

**INTERNAL JLA APPEALS PROCESS:**

Contracted personnel who are disqualified due to their criminal history records will receive certified written notification by mail. Disqualified individuals have the right to request an appeal conference. A written request for an appeal conference must be submitted to the Office of Employment Standards no later than 15 calendar days from the receipt of the disqualification notice or the Post Office notice regarding the disqualification, whichever occurs first. A three-person panel made up of an administrator from the Office for Employment Standards, from School Operations, and from Risk Management will conduct the appeal conference. The appeal shall be held within 30 workdays of the receipt of a timely request from the individual.

For Category 1 criminal offenses, an appeal is available only as to identification and final disposition. For Category 2 and Category 3 criminal offenses, the panel conducting the appeal may consider the specific facts, which led to the conviction, and may consider any mitigating factors in rescinding the disqualification. When considering the specific facts and mitigating factors, the panel's primary concern will be the impact the conviction has on the health, safety, and welfare of the students and the school community. During this internal appeals process, it will be the appellant's burden to provide verifiable documentation in support of his or her claims of mitigation. The decision of the panel conducting the appeal will be final.

Specific Authority: 1001.41(1)(2); 1001.42(23); 1001.43 (10) F.S.  
Law Implemented, Interpreted, or Made Specific: 1012.32; 1012.465 F.S.

History  
New:

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA